

**Minutes of the monthly Wakes Colne Parish Council Meeting held on  
Wednesday April 2012 at 7.15 pm in the Wakes Colne Village Hall.**

In the Chair: Chairman Cllr. H. Creswell  
 Present: Cllrs: M Bowden, A. Hannington, S. Hounslow, M Taylor  
 Acting Clerk: Mr. M. Letch.  
 Also Present: Two members of the public.

ITEM	PRESENTER	SUBJECT
12/31	MEMBERS	<b>ELECTION OF CHAIRMAN</b> Vice-Chair Cllr. Creswell was present to chair the meeting.
12/32	CHAIRMAN	<b>WELCOME AND APOLOGIES FOR ABSENCE.</b> None received
12/33	CHAIRMAN	<b>DECLARATION OF INTERESTS.</b> Cllr. Bowden declared an interest in the Planning Application for Virley Cottage
12/34	CHAIRMAN	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.</b> <ul style="list-style-type: none"> <li>• The Diamond Jubilee plans are coming together and the Royal British Legion Brass Band have been booked to perform for a fee of £300. £175 has been raised through the raffle and £500 has been donated by the Village Reporter.</li> <li>• The organisers have had a verbal confirmation from Colchester BC that it will be acceptable to use the Orchard Lane entrance.</li> <li>• The Red Barrows will be performing and cream teas will be available.</li> <li>• Any excess monies raised will go to the Chappel Primary School Charity</li> </ul>
12/35	CHAIRMAN	<b>WARD COUNCILLOR PETER CHILLINGWORTH ADDRESSED THE MEMBERS.</b> <ul style="list-style-type: none"> <li>• Black recycling bags will be delivered week commencing 8<sup>th</sup> May</li> <li>• Attended freighters will be in the village on 2<sup>nd</sup> June and 28<sup>th</sup> July from 8.15 to 9.15</li> <li>• Member training in Neighbourhood Planning will be available in May</li> <li>• The ECC Highways panel is being redesigned to include County Councillors and representatives from the area. To prepare for this, all parishes should prepare a report on the state of their roads. Gt. Tey P.C. is designing a template which will be available for all to use.</li> <li>• The National Planning Policy framework is being introduced, and the Council are advised that it delivers a plan-led system that will take precedence over national guidance. It will promote sustainable development, and encourage brownfield development but will provide protection to the countryside. All authorities will have to produce their local plan – training will be available.</li> </ul>
12/36	CHAIRMAN	<b>TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD 22<sup>ND</sup> FEBRUARY 2012</b> Correction - Item 12/22 should record that Cllrs Hounslow & Hannington are both signatories; Cllr Hannington proposed by Cllr Martin and seconded by Cllr Hounslow. <b>Resolved-</b> That the minutes from the Parish Council meeting held on 22 <sup>nd</sup> February be approved as a correct record and signed by the Chairman, Cllr. Creswell.
12/37	CHAIRMAN	<b>CHAIRMAN'S BRIEFING</b> Letters of resignation were read from Keith Martin and Claire Cracknell. The Clerk was asked to acknowledge the letters, thanking both for their contribution and work on the Council.
12/38	CLERK	<b>CORRESPONDENCE</b> Letter from Re-cycle- It was agreed to support the charity with publicity on noticeboards, website and Village Reporter

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12/39	CLERK	<p><b><u>FINANCIAL MATTERS:</u></b></p> <p>Resolved. Monthly Budget Statement for March was noted and The Financial Statement for was approved. The following cheques were approved for payment.</p> <table> <tr> <td>Society of Local Council Clerks</td> <td>100669</td> <td>83.00</td> </tr> <tr> <td>LetchWood</td> <td>100670</td> <td>651.00</td> </tr> <tr> <td>LetchWood</td> <td>100671</td> <td>17.00</td> </tr> <tr> <td>123-reg (website &amp; email)</td> <td>100672</td> <td>14.26</td> </tr> </table>	Society of Local Council Clerks	100669	83.00	LetchWood	100670	651.00	LetchWood	100671	17.00	123-reg (website & email)	100672	14.26
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12/40	CHAIRMAN	<p><b>NOMINATION AND ELECTION OF FOOTPATH REPRESENTATIVE</b></p> <p><b>Resolved.</b> Cllr. Bowden will become the P3 Footpath representative.</p> <p>Proposed Cllr Hounslow, Seconded Cllr Taylor.</p>												
12/41	CHAIRMAN	<p><b>NOMINATION OF PERSONNEL COMMITTEE MEMBER AND ARRANGE NEXT MEETING.</b></p> <p><b>Resolved.</b> Cllr Bowden is appointed to the Personnel Committee</p> <p>Proposed Cllr Hounslow, Seconded Cllr Hannington.</p> <p>The next meeting to be 25<sup>th</sup> April at 7.30 to conduct interviews.</p>												
12/42	THE CLERK	<p><b>UPDATE ON THE RECRUITMENT OF REPLACEMENT CLERK</b></p> <p>Two applications have been received and acknowledged. The Clerk is to prepare an aptitude test for the candidates to demonstrate their I.T. capabilities, and a script of questions has been proposed for the interviews. The interview process will consist of an aptitude test, interview, and meeting with the full council at the May meeting, after which the council will make its decision.</p>												
12/43	ALL MEMBERS	<p><b><u>PLANNING MATTERS:</u></b></p> <ol style="list-style-type: none"> <li>1) 120473 No comments.</li> <li>2) 120484 The council was advised that the decision would be called-in by Colchester Borough Council for the members to decide as there were concerns about the proposed changes.</li> <li>3) 120518 No comments.</li> </ol>												
12/44	CHAIRMAN	<p><b>GREENE KING UPDATE</b></p> <p>The Council has been advised by Greene King that they will not consider giving permission for the footpath now, but may do so at a later date; the matter will be re-raised in 3 months.</p> <p>It was noted that the creation of a simple right of way would not be a planning matter in itself, but the associated works may require planning permission.</p>												
12/45	CLERK	<p><b>UPDATE ON WEBSITE TRANSFER</b></p> <p>The council's email has now been transferred to its new server and the Council's website is now resident in the Essexinfo domain. A redirect has been set-up so the address <a href="http://www.wakescolne.org">www.wakescolne.org</a> is still valid, and the site has been populated with some basic information. It was not possible to simply transfer the old data to the new site, so it is being recreated from new. In the long run, this will give a neater site, but in the short term there is less to look at.</p>												
12/46	ALL MEMBERS	<p><b>ITEMS FOR INFORMATION</b></p> <p>None.</p>												
12/47	ALL MEMBERS	<p><b>ITEMS FOR NEXT MEETING.</b></p> <p>Highways Panel.</p>												
12/48	ALL MEMBERS	<p><b>DATE OF NEXT MEETING</b></p> <p>Personnel meeting April 25<sup>th</sup>.</p> <p>Annual General Meeting May 2<sup>nd</sup>.</p>												
Meeting closed at 8.35														