

**Minutes of the monthly Wakes Colne Parish Council Meeting held on
Wednesday January 9th 2013 at 7.15pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. S. Hounslow
 Present: Cllrs: Cllr. A. Hannington, Cllr. H. Cresswell, Cllr. M. Taylor, Cllr. M. Bowden, Cllr. K. Brown, Cllr. S. Scrase
 Clerk: Mrs D. Jacob
 Also Present: Five members of the public

ITEM	PRESENTER	SUBJECT
13/1	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE. None.
13/2	CHAIRMAN	DECLARATION OF INTERESTS. No declarations were made.
13/3	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. The village hall representative gave an update on events and refurbishment. A member of the public reported several dangerous safety incidents in Station Road, and wanted to thank the council for setting up the Local Highway Panel and hopefully some measures will be put in place to make Station Road a safer place.
13/4	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. Cllr P. Chillingworth reported a Locality Budget is available every year for £2,000 bids need to be firm and in by February 2013. Cllr. A. Brown Informed she would look into outstanding items, regarding potholes etc with Highways and report back. The meeting was closed. Proposed by S. Hounslow, seconded by Cllr. M. Bowden, all in favour. There was a lot of discussion on Safety issues in Station Road. The meeting reopened, and it was agreed to bring item 13/18 Local Highways Panel forward.
13/18	CLLR M. TAYLOR	LOCAL HIGHWAYS PANEL WORKING GROUP TO BE APPROVED Cllr M. Taylor reported that two meetings had taken place, and various ideas and designs had been discussed. When the best idea has been decided then the necessary form, sketches, photos etc will be completed and handed to Cllr P. Chillingworth who will then submit them on behalf of the Council. A petition would also be a good idea, when completed to be handed to Cllr A. Brown who would then be able to act on the council's behalf and submit this to County Hall. To be submitted by the end of February. Thus making a stronger case for action.
13/5	CHAIRMAN	TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 5TH DECEMBER 2012 It was proposed by Cllr. A. Hannington and seconded by Cllr K. Brown, all in favour that the minutes from the Parish Council meeting held on 5 th December 2012 to be approved as a correct record and were signed by the Chairman.
13/6	CLERK	CLERKS REPORT <ul style="list-style-type: none"> ❖ It was reported that a form has been completed and sent on 3rd January 2013 to CBC regarding the precept for 2013/14. ❖ Rural Community Council of Essex was contacted regarding sociable housing twice by e-mail on 12/12 and 17/12, no reply at present. ❖ A large pot-holes was reported in Lower Green outside a property known as Catsmere this was reported to Highways and a reference given ❖ Posts in Inworth lane were also reported to highways, this will be looked into. ❖ Cllr Stephen Scrase has been booked onto the Brush cutter and Trimmers Course at Writtle College in May.
13/7	ALL MEMBERS	To confirm the parish calendar for 2013 The parish calendar was confirmed. Proposed by Cllr. S. Hounslow, seconded by Cllr. M. Bowden all in favour.

1 **Signed:.....**
Chairperson of the Parish Council

Date:.....

13/8	CLERK	<p>YEARLY WORK PLAN FOR THE PARISH CLERK. Cllr. K. Brown explained that the work plan was an on-going document which could be added to if and when required. Proposed by Cllr. S. Hounslow, seconded by Cllr M. Bowden, all in favour, to accept the work plan.</p>																		
13/9	ALL MEMBERS	<p>COMMUNITY SPEED WATCH It was decided that Wakes Colne should have a representative, and it was agreed that it should be Cllr. A. Hannington. Proposed by Cllr S. Hounslow and seconded by Cllr. S. Scrase.</p>																		
13/10		<p>FINANCIAL MATTERS: Resolved.. PROPOSED BY CLLR S. HOUNSLOW SECONDED BY CLLR. A. HANNINGTON AND ALL IN FAVOUR - The following cheques were approved for payment:</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE</td> <td>DD</td> <td>12.10</td> </tr> <tr> <td>RICHARD EDWARDS ACCOUNTANTS</td> <td>100745</td> <td>42.00</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR DECEMBER</td> <td>100746</td> <td>370.28</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR DECEMBER INCLUDING THE LOCAL COUNCIL ADMINISTRATION BOOK 8TH EDITION)</td> <td>100747</td> <td>104.84</td> </tr> <tr> <td>LETCHWOOD BUSINESS MANAGEMENT(FOR OCTOBER)</td> <td>100748</td> <td>248.00</td> </tr> </tbody> </table> <p>MONTHLY BUDGET STATEMENT</p>		CHEQUE No.	TOTAL	T-MOBILE	DD	12.10	RICHARD EDWARDS ACCOUNTANTS	100745	42.00	DIANE JACOB (SALARY FOR DECEMBER	100746	370.28	DIANE JACOB (EXPENSES FOR DECEMBER INCLUDING THE LOCAL COUNCIL ADMINISTRATION BOOK 8 TH EDITION)	100747	104.84	LETCHWOOD BUSINESS MANAGEMENT(FOR OCTOBER)	100748	248.00
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13/11	ALL MEMBERS	<p>PLANNING MATTERS REF: 122220 "JULIANS", Colchester Road, Chappel Colchester CO6 2AF Proposed rear extension to form living room and utility, bedroom and ensuite. Conversion of existing double garage to annexe. Application was discussed, no objection to be made. Proposed by Cllr A. Hannington, seconded by S. Hounslow, all in favour. Cllr. H. Cresswell reported current building Works at "FREEHOOKS" Lane Road, but there appears to be no planning application reference . Clerk was requested to contact Planning Dept, at Colchester Borough Council. Individual posts, about 2ft high, 1inch approx. by 1inch, about 20 in total along the edge of the road on highway outside "GLENICA" Inworth Lane Clerk was requested to contact Highways.</p>																		
13/12	CLLR. M. TAYLOR CLLR. M. BOWDEN CLLR. H. CRESSWELL	<p>WORKING FUND GROUP Nothing to report at present.</p>																		
13/13	CLLR. M. TAYLOR	<p>FLOODING Cllr M. Taylor reported that the path before footbridge over river outside WC post office was flooded. Parish Clerk was instructed to contact Highways.</p>																		
13/14	CLLR. M. TAYLOR	<p>ATTENDANCE AT CALC MEETING ON 6 DECEMBER Cllr. M. Taylor made a very interesting report, various of items of interest, footpaths, broadband etc.</p>																		
13/15	CLLR. M. TAYLOR	<p>LIAISON WITH CHAPPEL FOOTPATH REPRESENTATIVE AND LOCAL FOOTPATH SURVEY Cllr M. Taylor reported that Chappel had agreed that they should join together on this project.</p>																		
13/16	ALL MEMBERS	<p>EMERGENCY RESPONSE ASSISTANCE Cllr. K Brown confirms she had made a start on the plan. On agenda for February.</p>																		
13/17	CLLR. S. SCRASE	<p>HIGH SPEED BROADBAND Cllr S. Scrase and Cllr K. Brown and Cllr. A. Hannington have been in discussion with Foxearth, who have already signed up to this, very difficult to get any answers from them. Still waiting to hear from Chappel. On agenda for February.</p>																		
13/19	ALL MEMBERS	<p>LOCALITY BUDGET Cllr. S. Hounslow proposed that the money be used to purchase a new notice board for Lower Green, seconded by Cllr. S. Scrase, all in favour. The Clerk was instructed to find quotes for new boards.</p>																		
13/21	CHAIRMAN	<p>GREENE KING Cllr M. Taylor requested that the Parish Council write to EARM directly requesting to purchase a strip of land for a proposed footpath. Proposed to Cllr M. Taylor seconded by Cllr A. Hannington all in favour. On agenda for February.</p>																		
13/22	ALL MEMBERS	<p>DATE OF NEXT MEETING - WEDNESDAY 6TH FEBRUARY 2013 MEETING CLOSED AT 8.54PM</p>																		