

**Minutes of the monthly Wakes Colne Parish Council Meeting held on
Wednesday June 6th 2012 at 7.15 pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. H. Creswell
 Present: Cllrs: Cllr. M. Bowden, Cllr. M. Taylor,
 Acting Clerk: Mr. M. Letch
 New Clerk: Mrs D. Jacob
 Also Present: Cllr P. Chillingworth CBC, two members of the public

ITEM	PRESENTER	SUBJECT
12/68	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE. Apologies for absence received from Cllr. S. Hounslow and Cllr. A. Hannington
12/69	CHAIRMAN	DECLARATION OF INTERESTS. No declarations were made.
12/70	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. Report presented to the council by Mr J. Taylor regarding the Diamond Jubilee Celebrations.
12/71	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. As advised by the Ward Councillor, The Meadow Green Farm Application has Cllr. A. Hannington to attend a meeting along with Cllr. H. Cresswell on 14 June also present will be Mark Graham and Tony Evans to ensure that joint representation would accurately reflect the views of Wakes Colne P.C. The Council were advised of the Localism Act document is on the Department of Communities' and Local Government web site. Black and recycling bags distributed satisfactory. County Budget spending on any projects until February could be added to an existing project if required £2,000.00 available. Planning and Training workshops are available throughout the Summer and Autumn.
12/72	CHAIRMAN	TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD 2ND MAY. That the minutes from the Parish Council meeting held on 2 nd May to be approved as a correct record and signed by the Chairman.
12/73	CHAIRMAN	CHAIRMAN'S BRIEFING. Cllr. H Cresswell introduced and welcomed the new Clerk.
12/74	CLERK	CORRESPONDENCE A letter has been received requesting payment of £1,000 for maintenance of the church yard. The Clerk has looked into this and there was no minute authorising this in previous minutes. Further investigation is required and this item to be placed on the Agenda for July. Cllr. M. Taylor proposed that the Council should adopt a Donations Policy Form and it was agreed that the matter would be considered at the next meeting.

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12/75	CLERK	<p>FINANCIAL MATTERS:</p> <p>Resolved. Monthly Budget Statement for May was noted and The Financial Statement for May was approved. The following cheques were approved for payment:</p> <table border="1"> <tr> <td>EALC</td> <td>100674</td> <td>£149.61</td> </tr> <tr> <td>MARNIE BRADFORD</td> <td>100675</td> <td>£75.00</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL</td> <td>100676</td> <td>£114.67</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL</td> <td>100677</td> <td>£834.48</td> </tr> <tr> <td>AON LIMITED</td> <td>100678</td> <td>£651.83</td> </tr> <tr> <td>MRS D. JACOB</td> <td>100679</td> <td>£64.05</td> </tr> <tr> <td>LETCHWOOD BUSINESS MANAGEMENT</td> <td>100680</td> <td>£496.00</td> </tr> </table>	EALC	100674	£149.61	MARNIE BRADFORD	100675	£75.00	COLCHESTER BOROUGH COUNCIL	100676	£114.67	COLCHESTER BOROUGH COUNCIL	100677	£834.48	AON LIMITED	100678	£651.83	MRS D. JACOB	100679	£64.05	LETCHWOOD BUSINESS MANAGEMENT	100680	£496.00
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12/76	ALL MEMBERS	<p>PLANNING MATTERS:</p> <p>120782 Pump Hall, Middle Green, Wakes Colne, Colchester, CO6 2BJ. Alteration of 1960 brick fireplace by the removal of two wings and stone mantelshelf and replacement of oak beam, together with reshading of opening. No objection.</p> <p>120977 Sturgeons Farm, Middle Green, Wakes Colne, Colchester, CO6 2BN. Proposed Orangery. No objection.</p> <p>120979 Sturgeons Farm, Middle Green, Wakes Colne, Colchester, CO6 2BN. Proposed Orangery. No objection.</p>																					
12/77	ALL MEMBERS	<p>ROAD MAINTENANCE REPORT</p> <p>Cllr M. Taylor proposed and Cllr M. Bowden seconded that a meeting should take place between Cllr M. Taylor, Cllr M. Bowden and Cllr A. Hannington and a report to be made at the September meeting.</p>																					
12/78	ALL MEMBERS	<p>POTHoles IN ROADS</p> <p>As advised in 12/78.</p>																					
12/79	CLLR CRESSWELL	<p>INSTALLATION OF DOG BINS.</p> <p>It was proposed by Cllr. H. Cresswell and seconded by Cllr. M. Bowden that the Clerk should contact Colchester Borough Council and request a new bin to be placed at footpath No.5 Lower Green this was a unanimously agreed.</p> <p>It was also proposed by Cllr H. Creswell and seconded by Cllr. M. Taylor that the Clerk should contact Colchester Borough Council Clean Team to come and remove the dog excrement that has been thrown up into the tree near the footpath at the Cricket club. This was also unanimously agreed.</p>																					
12/80	ALL MEMBERS	<p>CHAPPEL MILLENNIUM GREEN.</p> <p>It was also proposed by Cllr. M. Taylor that Tony Langly should be invited to the September meeting and for him to advise both verbally and also in writing what would be the duties and responsibilities of the representative should Wakes Colne decide to have one on this committee. It was proposed by Cllr. M. Taylor and seconded by Cllr. M. Bowden that the clerk should contact Mr Langley and invite him to the September meeting this was unanimously agreed.</p>																					
12/81	ALL MEMBERS	<p>JUBILEE FUND WORKING PARTY:</p> <p>History and progress required. This item to be placed on the Agenda for July.</p>																					
12/82	ALL MEMBERS	<p>ADOPT CODE OF CONDUCT.</p> <p>As yet this has not been received from Colchester Borough Council, so the matter will be deferred until July.</p>																					
12/83	ALL MEMBERS	<p>PUBLIC PARTICIPATION PROTOCOL.</p> <p>The protocol had already been circulated to Members, and adoption was proposed by Cllr. M Taylor and seconded by Cllr. M. Bowden. All in Favour for adopting it.</p>																					

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12/84	ALL MEMBERS	<p data-bbox="323 129 630 156">REPORTS FROM OUTSIDE BODIES</p> <p data-bbox="323 174 1433 338">Cllr M.Taylor recommended that an annual joint meeting regarding footpaths should take place between Wakes Colne and Chappel. It was discussed by Cllr H. Cresswell that posts near Lilac Cottage had appeared. Cllr P. Chillingworth said he was investigating this, as a box had also appeared with Ringway Jacobs advertised on the side a phone call was made to the Highways Department – Awaiting a reply.</p>
12/85	ALL MEMBERS	<p data-bbox="323 360 547 387">DATE OF NEXT MEETING</p> <p data-bbox="323 405 692 432">THIS MEETING WAS CLOSED AT 8.20PM</p> <p data-bbox="323 450 1235 483">Next Parish Council Wednesday 4th July 2012, Note – there is no meeting in August.</p>