Minutes of the Wakes Colne Parish Council Meeting held on Wednesday 5th November 2014 at 7.15pm in Wakes Colne Village Hall.

In the Chair: Cllr. S. Hounslow

Present: Cllrs: Cllr. H. Cresswell, Cllr. K Brown, Cllr. S. Scrase, Cllr. M.Bowden, Cllr. A. Hannington

Clerk: Mrs D. Jacob

Also Present: Two members of the public

İTEM	Presenter	Subject
14/174	CHAIRMAN	NO APOLOGIES FOR ABSENCE.
14, 1, 4	CHAMMAN	Received and accepted from Cllr.M.Taylor
14/175	CHAIRMAN	DECLARATION OF INTERESTS.
		None
14/176	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL
		INTEREST.
		A member of the public informed Council members that a grant request under item 14/179 Item 3 had
		been made due to a number of complaints regarding Health & Safety lifting the tables, in the Village Hall.
		A member of the public updated the Parish Council on his proposal for a submission in response to CBC
14/177	CHAIDMAAN	Call for Sites. Ward and County councillors to address the Members if Present.
14/1//	CHAIRMAN	Ward Cllr. P.Chillingworth reported on two items.
		Item 1 – Orchard Place, Chappel. The Ward Councillor up dated the Parish Council on the current
		situation on the Wakes Colne/Chappel parish boundary.
		Item 2 – Boundary Commission Review has been completed, it will involve a complete re-organisation of
		the wards. This would possibly involve 3 elections in 3 years at considerable expense to the Parish Council.
		To request further information from the Monitoring Officer at Colchester Borough Council.
14/178	CHAIRMAN	To Confirm the Minutes of the parish council meeting held on 1 st October 2014.
		Minutes for 1 st October approved as a true and accurate record were signed by the Chairman. Proposed
		by Cllr. M. Bowden, seconded by Cllr. Brown all in favour. Resolution passed
14/179	ALL MEMBERS	GRANT FUNDING APPLICATIONS RECEIVED FOR CONSIDERATION (PAYMENT MADE IN THE NEXT FINANCIAL YEAR 2015/2016 PRECEPT). Item 1. Wakes Colne Church for churchyard maintenance Request £750.00
		Proposed by Cllr. S. Scrase, seconded by Cllr. Bowden, all in favour to grant £600.00 to All Saints Church,
		Wakes Colne.
		Item 2. Chappel Parish Council for Playground Equipment maintenance Request £250.00
		Proposed by Cllr.M. Bowden, seconded by Cllr. Brown, all in favour to grant £250.00 to Chappel Parish
		Council for the Playground Equipment maintenance.
		Item 3. Chappel and Wakes Colne Village Hall to go towards new folding tables Request £400.00
		The Parish Council were unable to reach a decision, further information is required, this item to be on our
14/190	ALL MEMBERS	December Agenda.
14/180 ALL MEMBERS PARISH CALENDAR To set the Parish Calendar for 2015/2016. This was dis		To set the Parish Calendar for 2015/2016. This was discussed and agreed.
		Proposed by Cllr. H. Cresswell, Seconded by Cllr. Bowden, all in favour Resolution Passed
14/181	ALL MEMBERS	Financial Regulations
		Financial Regulations adopted with amendment advised by NALC
		Proposed Cllr.M.Bowden, Seconded by Cllr. Brown, all in favour Resolution passed
14/182	ALL MEMBERS	Training Policy (Item 1), Training Record (Item 2) and Action Plan (Item 3)
		To consider adoption of these items, and adding to website
14/183	CLLR K. BROWN	All items adopted Proposed by Cllr.M.Bowden, Seconded by Cllr.A.Hannington, All in favour, resolution passed. PARISH EXISTING FOOTPATHS WORKING GROUP
14/103	CLER IX. DROWN	An update was given that the Working Group had an excellent day, all planned work had been competed with the
		exception of footpath 1 which needs to be discussed with the land owner. Thanks given to all volunteers who helped
		with this. Expenditure for previous equipment is currently in the process of being recovered from ECC.
		New equipment for the next project has been listed to ECC and we are currently awaiting confirmation of being able
		to recover the cost. ITEM A. The Parish Council to consider the purchase of equipment, loppers, secateurs, gloves, high visibility vests. This
		item to be placed on our December agenda.
14/184	ALL MEMBERS	PROPOSED PUBLIC FOOTPATH
, == :		Very pleased to report that this item is now progressing, the fencing contactor has been requested to peg out the site,
		and to have a look at the entrance and exit routes. Cllr.A.Hannington has requested ditch crossing folio drawings
		from ECC. Clir S. Hounglow confirmed that CIE funding is in place for this project.
		Cllr.S. Hounslow confirmed that CIF funding is in place for this project.
		<u> </u>

Signed:	Date:		
Chairperson of the Parish Council			

	CLLR. S. SCRASE	BOOK EXCHANGE						
		Cllr. Scrase reported that when trying to fit out the telephone kiosk with the back board it was noted that e						
		cables were in the way, and he was unsure as to if these were live. On further inspection by a local contactor the electric has been made safe and secure. Clerk to send a letter of thanks to the contractor for his help and expertise						
		The opening of the Book Exchange will be on Friday 21 st Nov			Tot his help and expentis			
14/186	CLLR. S. SCRASE	Heavy traffic in Station and Bures Road, Parish Initiati						
-		It was noted that a lot of heavy goods vehicles are constantly using these roads. The LHP survey reports						
		have now been received and were discussed in great length. It was noted that						
		would need to meet to discuss the survey and the next course of action.						
14/187	ALL MEMBERS	PLANNING MATTERS						
		REF: 145986	Calna Calchasta	r COE 2AI				
		2 Crepping Hall Cottages, Crepping Hall Road, Wakes Colne Colchester CO6 2AL Application for a lawful development certificate for a proposed two storey rear extension (Certificate Lawful Use)						
		Comment – No Objection						
		Proposed by Cllr. H.Cresswell, Seconded by Cllr. Bowd	en, All in favou	r				
		REF: 146190						
		2 Crepping Hall Cottages, Crepping Hall Road, Wakes	Colne Colchester	r CO6 2AL				
		New porch to dwelling Comment – No Objection						
		Proposed by Cllr. A.Hannington, Seconded by Cllr. H.	Cresswell Alli	n favour r	esolution nassed			
		Troposed by em. A.Hammington, Seconded by em. 11.	Cicsswell, All i	ii iavoai, i	csolution passed			
		TO CONSIDER ANY OTHER APPLICATIONS RECEIVED						
		It was noted that REF : 146017 Timberlands, Vernons Road, Chappel Colchester CO6 2DL Proposed garage – Has been withdrawn						
		Meeting Closed – All in favour – discussion took place with 0	îlir P Chillingwor	th regardin	og mans and nlans			
		Meeting Re-opened.	5	en, regaran	is maps and plans.			
		Note: Colchester Council planners are using out of da	te mans when l	noking				
	CLLR. M.	<u> </u>	te maps when it	JUKING				
	Bowden	at proposed plans. It is up to the applicant to provide Colchester Borough Council with up to date plans when they sub-						
		It is up to the applicant to provide Colchester Borough	Council with up	to date p	lans when they submit			
		It is up to the applicant to provide Colchester Borough application.	ո Council with uր	o to date p	lans when they submit			
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Signed:.....Chairperson of the Parish Council

The Standards of Practice Scheme Award - Foundation Standard Award. Wakes Colne Parish Council confirms that the following documentation (items 1 – 15) is on the Cou web site. 1. Its standing orders and financial regulations 2. Its Code of Conduct and a link to councillors' registers of interests 3. Its publication scheme 4. Its last annual return 5. Transparent Information about council payments 6. A calendar of all meetings including the annual meeting of electors 7. Minutes for at least one year of full council meetings and (if relevant) all committees and subcommittee meetings (if in the public domain) 8. Current agendas 9. The budget and precept information for the current or next financial year 10. Complaints procedure 11. Council contact details and Councillors information in line with the transparency code 12. An action plan for the current year 13. Evidence of consulting the community 14. Publicity advertising the council activities 15. Evidence of participating in the town and country planning system Proposed Clir.M.Bowden, Seconded by Clir.H. Cresswell, All in Favour Resolution passed Wakes Colne Parish Council confirms at the meeting of the full Council that the following have beer achieved. 16. A risk management scheme 17. A register of assets 18. Contracts for all members of staff 19. Disciplinary and grievance procedures 20. A policy for training new staff and councillors 21. A record of all training undertaken by staff and councillors in the last year 22. A clerk who has achieved 12 CPD points in the last year Proposed Clir.S.Scrase, Seconded by Clir. M.Bowden, All in Favour Resolution passed 14/193 CLERK CLERK REPORT Received and noted. To EXCLUST THE PRESS AND PUBLIC Public Bodies (Admission to Meetings) Act 1960 That the public be excluded from the meeting during consideration of Agenda Item 14/195 on the grounds the publicity would be prejudicial to the public interest by reason of the confidential nature of the business subjectives to the confidential nature of the business subject	icil's					
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	public bodies admission to meetings Act 1960 Section 1 Sub-section 2.					
Proposed by Cll. M. Bowden, seconded by Cllr.K. Brown, all in favour, resolution passed						
14/195 ALL MEMBERS SOLICITORS						
1) To consider 3 quotes from Solicitors and to appoint a Solicitor, to act on our behalf.						
After discussion is was agreed to appoint Ellisons Solicitors, in Colchester						
Proposed by Cllr. S.Scrase, Seconded by Cllr.H. Cresswell, all in favour						
Wakes Colne Parish Council to instruct the new appointed Solicitor to contact the Solicitor represent EARM regarding the purchase of the proposed strip of land.	ng the					
It was decided that the Working Group would contact Ellisons Solicitors after the pegging out of the						
route.						
Proposed by Cllr.K. Brown, seconded by Cllr.M.Bowden, all in favour, resolution passed						
14/196 ALL MEMBERS DATE OF NEXT MEETING						
3 RD DECEMBER 2014						
Meeting Closed at 9.04pm						