

**Minutes of the monthly Wakes Colne Parish Council Meeting held on
Wednesday July 3rd 2013 at 7.30pm in the Wakes Colne Village Hall.**

In the Chair: Vice-Chairman Cllr. A. Hannington
 Present: Cllrs: Cllr. M. Taylor, Cllr. M. Bowden, Cllr. K. Brown, Cllr. H. Cresswell, Cllr. S. Scrase
 Clerk: Mrs D. Jacob

ITEM	PRESENTER	SUBJECT
13/129	VICE-CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE. Vice-Chairman welcomed everyone. Apologies received from Cllr. S. Hounslow.
13/130	VICE-CHAIRMAN	DECLARATION OF INTERESTS. None
13/131	VICE-CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. None
13/132	VICE-CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. Cllr P. Chillingworth reported that Colchester Borough Council had suspended the scheme for no traffic through the High Street. Improvements for traffic have to be made; The whole scheme will be reinstated when the park and ride is set in place, and only buses and taxis will be permitted through the High Street. Highways responsibility for flooding have now moved to Colchester Borough Council contact dave.wright@essex.gov.uk if required.
13/133	VICE-CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5TH JUNE 2013 It was proposed by Cllr. M. Bowden, seconded by Cllr K. Brown all in favour, that the minutes from the Parish Council meeting held on 5 th June to be approved, as a correct record and were signed by the Vice-Chairman, resolution passed
13/134	CLERK	CLERKS REPORT <ul style="list-style-type: none"> ▪ Letter has been sent to EARM requesting an update. Still awaiting a reply. ▪ Letter sent to Highway regarding Bures road, speed restrictions. Still awaiting a reply. ▪ Received a letter from Colchester Borough Council regarding planning application ref 130056. Freechooks Farm, Lane Road, Wakes Colne. The client is making an appeal against the refusal of planning permission. ▪ As there is no meeting in August I will be working on the CiLCA project.
13/135	ALL MEMBERS	HOUSING NEEDS WORKING GROUP E-mail has been sent to Moira Groborz, Rural Housing Enabler, Rural Community Council of Essex A meeting to be arranged for September to gain more information and also possibly linking survey to the one carried out by Colchester Borough Council.
13/136	ALL MEMBERS	NEIGHBOURHOOD WATCH Proposed by Cllr. M. Taylor, seconded by Cllr. M. Bowden all in favour resolution passed, the clerk to contact Angie Pearson from Essex Police to come and issue more information, if a Parish Meeting is deemed necessary.
13/137	ALL MEMBERS	VILLAGE FETE Good opportunity to gain information from residents and their views regarding Neighbourhood Watch, Broadband, etc and also to have a suggestion box. Proposed by Cllr. A. Hannington, seconded Cllr. S. Scrase all in favour to carry on with this project.
13/138	CLLR. K. BROWN	RISK ASSESSMENT Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, for the Clerk to change the date and name to Wakes Colne Parish Council Strategic Risk Register.
13/139	ALL MEMBERS	COLCHESTER ASSOCIATION OF LOCAL COUNCILS Cllr. A. Hannington and the Clerk attended the CACL meeting; strong views were expressed from other Parish Council members and it was agreed to have three representatives, one of whom will be Cllr.A. Hannington to represent CALC, as a whole group, rather than individual Parish Councils, and to arrange a meeting with Colchester Borough Council planning department regarding them ceasing to send out hard copy paper planning documents.

1 **Signed:.....**
Chairperson of the Parish Council

Date:.....

13/140	CLLR. M. TAYLOR	<p>LOCAL HIGHWAY PANEL (Working Group) As the meeting date of 27th June was cancelled, the Clerk to contact Colchester Borough Council and enquire when the new date will be set. Proposed by Cllr. A. Hannington, seconded by Cllr. K. Brown, all in favour.</p>																																	
13/141	ALL MEMBERS	<p>PUBLIC FOOTPATH EARM Proposed by Cllr. M. Taylor, seconded by Cllr. M. Bowden, all in favour the Clerk to contact EARM requesting an update.</p>																																	
13/142	CLERK	<p>FINANCIAL MATTERS: FINANCIAL STATEMENT FOR JUNE. Resolved. PROPOSED BY CLLR. M. BOWDEN, SECONDED BY CLLR. M. TAYLOR, ALL IN FAVOUR - The following cheques were approved for payment</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>ESSEX PENSION FUND</td> <td>DD</td> <td>76.55</td> </tr> <tr> <td>T-MOBILE</td> <td>DD</td> <td>12.10</td> </tr> <tr> <td>MOW & MEND (FOR MAY)</td> <td>100697</td> <td>40.00</td> </tr> <tr> <td>RICHARD EDWARDS ACCOUNTS (PAYE)</td> <td>100698</td> <td>42.00</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE FOR APRIL)</td> <td>100699</td> <td>30.00</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE FOR MAY)</td> <td>100700</td> <td>30.00</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE FOR JUNE)</td> <td>100701</td> <td>15.00</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR JUNE)</td> <td>100702</td> <td>413.63</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR JUNE)</td> <td>100703</td> <td>26.19</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR JULY)</td> <td>100704</td> <td>363.69</td> </tr> </tbody> </table> <p>MONTHLY BUDGET STATEMENT.</p>		CHEQUE No.	TOTAL	ESSEX PENSION FUND	DD	76.55	T-MOBILE	DD	12.10	MOW & MEND (FOR MAY)	100697	40.00	RICHARD EDWARDS ACCOUNTS (PAYE)	100698	42.00	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE FOR APRIL)	100699	30.00	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE FOR MAY)	100700	30.00	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE FOR JUNE)	100701	15.00	DIANE JACOB (SALARY FOR JUNE)	100702	413.63	DIANE JACOB (EXPENSES FOR JUNE)	100703	26.19	DIANE JACOB (SALARY FOR JULY)	100704	363.69
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13/143	ALL MEMBERS	<p>STANDING ORDER – ESSEX PENSION FUND To amend the amount payable by standing order to Essex Pension Fund from £76.55 to £79.89. To reflect increase in Clerks salary. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour Resolution passed.</p>																																	
13/144	ALL MEMBERS	<p>WINTER SALT BAG PARTNERSHIP SCHEME 2013/2014 It was agreed that Wakes Colne Parish Council would like to take part in the Winter Salt Bag Partnership Scheme, Clerk to contact the Village Hall Committee Chairman and ask approval to use the Village Hall address as a delivery/distribution depot for a day. Cllr. M. Bowden to place an article in the village reporter, informing residents. Proposed by Cllr.M.Taylor, seconded by Cllr. M. Bowden, all in favour resolution passed.</p>																																	
13/145	ALL MEMBERS	<p>GRANT REQUEST SENT TO CHAPPEL PARISH COUNCIL A reply has been received from Chappel Parish Council, stating that they felt further discussions were required regarding other possible options before a decision could be reached. Questions were raised as to who decided on what figure should be requested from Chappel. The Clerk explained that she and the Chairman had drafted the letter to Chappel requesting a possible grant, and that this was a starting figure. The Clerk to reply to Chappel that adverts have since moved on. Proposed by Cllr. A. Hannington, seconded by Cllr.M. Bowden, all in favour, resolution passed.</p>																																	
13/146	ALL MEMBERS	<p>PLANNING MATTERS Information noted, that in future all applications can be viewed on line at www.colchester.gov.uk planning.</p>																																	
13/147	ALL MEMBERS	<p>ADDITIONAL PLANNING TRAINING – TO BE HELD AT COLCHESTER BOROUGH COUNCIL ON MONDAY 22 JULY Confirmation that Cllr. K. Brown, Cllr. S. Scrase and Cllr. A. Hannington will be attending. Proposed by Cllr. Cresswell, seconded by Cllr.M. Bowden, all in favour the above could attend, resolution passed.</p>																																	
13/148	ALL MEMBERS	<p>PARISH COUNCIL NOTICE BOARDS It was agreed that if space is available, the Clerk may display notices on her next official visit that Parish Council and Borough notices would take preference, and adverts held in Wakes Colne parish, no charge will be made. Proposed Cllr A. Hannington, seconded Cllr. K. Brown, all in favour, resolution passed.</p>																																	
13/149	INFORMATION	<p>MEETING CLOSED AT 9.19PM DATE OF NEXT MEETING - NO MEETING IN AUGUST 4th September 2013.</p>																																	