

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 2<sup>nd</sup> December 2015 at 7.15pm in Wakes Colne Village Hall**

In the Chair: Cllr. M.Bowden  
 Present: Cllrs: Cllr. K Brown, Cllr. S. Scrase, Cllr. H. Cresswell  
 Clerk: Mrs D. Jacob  
 Also Present: 2 Members of Public and One District Councillor

ITEM	PRESENTER	SUBJECT
15/217	CHAIRMAN	<b>WELCOME AND APOLOGIES FOR ABSENCE.</b> Joy Darby from the Essex Association of Local Councils (EALC) Presentation. Deferred until January 2016. Apologies received and accepted from Cllr. S.Hounslow, Cllr. A.Hannington, and Cllr. M.Taylor. Cllr M. Bowden was appointed acting Chairperson. Proposed by Cllr.S.Scrase, seconded by Cllr.K. Brown, all in favour, resolution passed.
15/218	CHAIRMAN	<b>DECLARATION OF INTERESTS.</b> None.
15/219	CHAIRMAN	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.</b> Two members of the public expressed their concerns regarding item 15/211 Ref: 150972 planning application, reading the level of noise.
15/220	ALL MEMBERS	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.</b> District Councillor Peter Chillingworth, reported on:- 1/ Orchard Place – mobile home arrived, and was stuck in Vernons Road, damage to grass verges, telephone cables, this have left the road in a bad condition. Cll Chillingworth has reported this to Highways, and the police. Cllr Chillingworth has received a letter from a member of the public regarding the diversion of a public footpath, near Bretts Farm. Ref: 152352 Land to the North of Mill Buildings Wakes Colne Mills, Colchester Road, Wakes Colne to confirm Cllr Chillingworth has called this into the planning committee as requested.
15/221	ALL MEMBERS	<b>TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4<sup>TH</sup> NOVEMBER 2015.</b> Proposed by Cllr.H. Cresswell, seconded by Cllr.K. Brown, all in favour, resolution passed.
15/222	ALL MEMBERS	<b>PLANNING MATTERS</b> <b><u>Amendment to Planning Consultation (Reference No. 150972)</u></b> Essex & Suffolk Gliding Club Wormingford Airfield, Fordham Road, Wormingford Colchester <b>APPLICATION FOR THE ADDITIONAL USE OF ONE TOURING MOTOR GLIDER(TMG). ALL OTHER EXISTING USES TO REMAIN THE SAME.</b> Objection WCPC wishes to support parishioners' serious concerns about airborne noise from motorised gliders over a large area and the increased number of days that motorised gliders can be used by opposing this proposal. Proposed by Cllr.S.Scrase, seconded by Cllr. M. Bowden, all in favour. Clerk to send comments into Colchester Borough Council Planning Department.
15/223	ALL MEMBERS	<b>THE BUS SHELTERS</b> The Clerk was asked to contact an electrician, to see if the existing light can be repaired. Proposed by Cllr. S. Scrase, seconded my Cllr. K.Brown, all in favour
15/224	CLLR. K.BROWN	<b>Where the water goes survey with ECC Flood Water Management Team.</b> Wakes Colne Parish Council would like to take part in the project. Deferred to January 2016.
15/225	ALL MEMBERS	<b>POLICIES</b> Item 1 Adoption of the Data Protection Policy Item 2 Adoption of the Recording & Use of Social Media at Council meetings Proposed by Cllr.S. Scrase, seconded by Cllr.K. Brown, all in favour, resolution passed.
15/226	CLLR.S.SCARSE	<b>CHAPPEL PRIMARY SCHOOL</b> Clerk to send a letter of congratulations to Chappel School for being overall winners of the 2015 Education Award Winner of Primary School of the year. Proposed by Cllr.S. Scrase, seconded by Cllr.K. Brown, all in favour, resolution passed.

1 Signed:.....  
 Chairperson of the Parish Council

Date: 13<sup>th</sup> January 2016

15/227	ALL MEMBERS	<p><b>VILLAGE SIGN</b></p> <p><b>ITEM 1. VOTE TO SUSPEND STANDING ORDER 9(b).</b> To revisit item 15/210 (regarding funding for Village Sign maintenance). <b>(REVISITED SPECIAL MOTION)</b> Proposed by Cllr.S. Scrase, seconded by Cllr.M. Bowden, all in favour, resolution passed</p> <p><b>ITEM 2.</b> Maintenance to Village Sign (Shared with Chappel Parish Council) It was agreed to have the village sign repainted, at a cost of £270.00 to come from the contingency fund within our budget. Clerk to contact Chappel Parish Council for this to be arranged. Proposed by Cllr.S. Scrase, seconded by Cllr.M. Bowden, all in favour, resolution passed</p>																		
15/228	CLERK	<p><b>FINANCIAL MATTERS:</b></p> <p><b>1) FINANCIAL STATEMENT FOR NOVEMBER 2015.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1" data-bbox="359 593 1225 810"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (FOR NOVEMBER)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR NOVEMBER)</td> <td>CHQ 100923</td> <td>94.93</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR NOVEMBER)</td> <td>CHQ 100924</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR NOVEMBER)</td> <td>CHQ 109925</td> <td>17.99</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL (HALL HIRE NOV,DEC)</td> <td>CHQ 109926</td> <td>40.00</td> </tr> </tbody> </table> <p><b>2) MONTHLY BUDGET STATEMENT</b> It was confirmed by the Clerk that £42.57 was paid into our account for footpath reimbursement by Essex County Council. Proposed by Cllr. M. Bowden, Seconded by Cllr. K. Brown, all in favour, resolution passed</p>		CHEQUE No.	TOTAL	T-MOBILE (FOR NOVEMBER)	DD	12.56	ESSEX PENSION FUND (FOR NOVEMBER)	CHQ 100923	94.93	DIANE JACOB (SALARY FOR NOVEMBER)	CHQ 100924	404.12	DIANE JACOB (EXPENSES FOR NOVEMBER)	CHQ 109925	17.99	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE NOV,DEC)	CHQ 109926	40.00
	CHEQUE No.	TOTAL																		
T-MOBILE (FOR NOVEMBER)	DD	12.56																		
ESSEX PENSION FUND (FOR NOVEMBER)	CHQ 100923	94.93																		
DIANE JACOB (SALARY FOR NOVEMBER)	CHQ 100924	404.12																		
DIANE JACOB (EXPENSES FOR NOVEMBER)	CHQ 109925	17.99																		
CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE NOV,DEC)	CHQ 109926	40.00																		
15/229	ALL MEMBERS	<p><b>PRECEPT/BUDGET FOR 2015/2016</b> As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, The councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept Clerk granted a dispensation to the Council. Proposed by Cllr.M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.</p>																		
15/230	ALL MEMBERS	<p><b>PRECEPT /BUDGET 2016-17</b> The Precept for 2016-2017 was set at £12,740.00 (No increase) The Parish Council to make up the £47.00 shortfall from our reserves. Proposed by Cllr. H.Cresswell, Seconded by Cllr. S. Scrase, all in favour, resolution passed.</p>																		
15/231	ALL MEMBERS	<p><b>The Standards of Practice Scheme Award – Quality Standard Award.</b> Wakes Colne Parish Council confirms that the following documentation (items 1 – 10) for Quality Standard Level) is on the Council’s web site.</p> <ol style="list-style-type: none"> <li>1. Draft minutes of all council and committee meetings within four weeks of the last meeting.</li> <li>2. A Health &amp; Safety Policy</li> <li>3. It’s Policy on equality.</li> <li>4. Councillor profiles.</li> <li>5. A community engagement policy facilitating two-way communication between the council and its community.</li> <li>6. A grant awarding policy.</li> <li>7. Evidence showing how electors contribute to the Annual Parish Meeting.</li> <li>8. An action plan that clearly responds to community engagement and sets out a timetable for action including dates for reviewing the action plan.</li> <li>9. Evidence of community engagement, council activities and the promotion of the democratic processes in an annual report, online material and at least four news bulletins a year.</li> <li>10. Evidence of helping the community plan for the future.</li> </ol> <p>Proposed by Cllr. M. Bowden, Seconded by Cllr. K. Brown, all in favour, resolution passed</p>																		

15/232	ALL MEMEBERS	<p>Wakes Colne Parish Council confirms that the Council has achieved section 16-22 at Foundation level and 11-19 at Quality Standard Level.</p> <ol style="list-style-type: none"> <li>11. A scheme of delegation (where relevant)</li> <li>12. Up to date insurance policy that mitigate risks to public money.</li> <li>13. Address complaints received in the last year.</li> <li>14. At least two-thirds of its councillors are elected</li> <li>15. A printed annual report is distributed widely across the community.</li> <li>16. A qualified clerk.</li> <li>17. A clerk, and if relevant a deputy or assistant clerk, employed according to nationally agreed Terms and Conditions.</li> <li>18. A formal appraisal process for all staff.</li> <li>19. A training policy and record for all staff and councillors</li> </ol> <p>Proposed by Cllr. M.Bowden, Seconded by Cllr. S. Scrase, all in favour, resolution passed</p>
15/233	CLLR.M.BOWDEN CLLR.K.BROWN	<p><b>CONFERENCE ON VISIONS FOR GROWTH IN NORTH EAST ESSEX – CAUSE CAMPAIGN</b> Meeting attended by Cllr.M.Bowden and Cllr.K.Brown regarding the proposal to build 20,000 houses at Mark's Tey, report given to the Parish Council. This was a very professional and well organised conference. The Cause Campaign are not against development, but would like to see planning looking at the wider picture, infrastructure in place before development. Also instead of a very large development they would prefer to see lots of smaller developments in different areas. Various speakers made presentations, slides will be available shortly. To be on our January 2016 agenda.</p>
15/234	CLERK	<p><b>CLERKS REPORT</b> Received and noted.</p>
15/235	ALL MEMBERS	<p><b>DATE OF NEXT MEETING</b> <b>13<sup>TH</sup> JANUARY 2016 (NOTE DATE CHANGE)</b> Meeting Closed at 8.26pm</p>