

# WAKES COLNE PARISH COUNCIL

## MINUTES OF THE ANNUAL PARISH ASSEMBLY

### OF WAKES COLNE PARISH COUNCIL

HELD ON MONDAY 23<sup>rd</sup> MAY 2016 AT 7.30PM

AT CHAPPEL & WAKES COLNE VILLAGE HALL

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Present: Cllr. S. Hounslow, Cllr. M. Bowden, Cllr. S. Scrase  
Apologies: Cllr.K. Brown Cllr. M. Taylor and Cllr. H. Cresswell  
Also Present: Seventy three members of public present and invited guest speakers

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16/0001	CHAIRMAN	MINUTES OF THE ANNUAL PARISH ASSEMBLY MEETING HELD ON 20 <sup>TH</sup> APRIL 2015, ALREADY CONFIRMED AND APPROVED/SIGNED/PUBLISHED ON 13 <sup>TH</sup> MAY 2015.	INFORMATION
16/0002	CHAIRMAN	CHAIRMAN'S REPORT FOR WAKES COLNE 2016 Cllr. S. Hounslow read out the Chairman's report - see attached Chairman's Report.	INFORMATION
16/0003	ALL MEMBERS	GUEST SPEAKERS British Legion Chappel and Wakes Colne Cricket Club Chappel and Wakes Colne Primary School EARM Chappel Millennium Green Chappel and Wakes Colne Village Hall Committee WI United Reform Church Chappel and Wakes Colne Church Village Reporter First Responders Essex Wildlife Trust (Water for Wildlife Officer) CAUSE (Campaign Against Urban Sprawl in Essex)  This was a very informal meeting, and reports were read out by Guest Speakers/Representatives of the above organisations, outlining their activities, and events throughout the year.	INFORMATION
16/0004	ALL MEMBERS	PUBLIC PARTICIPATION/ QUESTION & ANSWER SESSION	INFORMATION
16/0005	ALL MEMBERS	DATE OF NEXT MEETING - ANNUAL PARISH ASSEMBLY To take place in April/May or June 2017 – This to be confirmed and arranged by Wakes Colne Parish Council. The meeting closed at 7.40pm	INFORMATION

Signed:.....  
Chairperson of the Parish Council

Date: 1<sup>st</sup> June 2016



Parish Clerk: Mrs D. Jacob  
5 Crocklands  
Greenstead Green  
Halstead  
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# Wakes Colne Parish Council

[www.wakescolne.org](http://www.wakescolne.org)

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## CHAIRMANS REPORT 2016

### Chairmans Report 2015/2016

2015/16 has been another busy year for the parish council, there is never a lack of varied content for monthly agendas. Matters that arise are reviewed and dealt effectively, items include reviewing numerous planning applications, complaints about potholes and excess water on roads and requests for limiting the speed of traffic through the village, these are some items that appear frequently on agenda's. Annually we set the Precept (which was raised by just over 1%) review and renew contracts ie: grass cutting, liability insurance, advisory contracts and affiliations to various organisations. Donation requests from organisations are also reviewed annually.

Projects are much the same as last year, they do of course require updating. Much personal time is spent by Councillors who are members of working parties, attending meetings, planning, liaising with outside contacts and carrying out tasks. All of these are carried out with enthusiasm. The Parish Council owe special thanks to our volunteers for giving their time to help with projects.

**Public Footpaths within Wakes Colne** Councillors Monica Taylor, Kathy Brown, Maggie Bowden and Stephen Scrase and two members of the public David and Shirley Green continue to give their time willingly in order that the public footpaths within the parish are in good order. The working party headed by Monica Taylor work tirelessly to review footpaths and either repair problems themselves or liaise with the PROW at ECC to undertake the work

**Wakes Colne Book Exchange** Councillor Stephen Scrase continues to keep the book exchange in order with a good/new supply of books to borrow/exchange. This has been a successful venture with continual use by both parishes. Many thanks to Stephen for the time and effort spent during the last year.

**LOCAL HIGHWAYS PANEL The LHP working party** Councillor Stella Hounslow, Monica Taylor and Allan Hannington and a member of the public Aaron Dixey are

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continuing consultations with the LHP for a footway and traffic calming along Station Road, progress can only be classed as very very slow. We feel that our proposal has been put on the back burner by the LHP possibly due to the cost and complexity of the proposal. The parish council have decided that as the proposal is now well into the 4th year, we are going to make an even more concerted effort to bring it hopefully to a successful conclusion.

Other responsibilities are:

**Funding Streams** Working party: Monica Taylor, Maggie Bowden and Hilda Cresswell.

**Personnel Committee** Maggie Bowden, Allan Hannington and Stella Hounslow

**Planning and Liaison** Allan Hannington

**Housing Needs** Kathy Brown and Maggie Bowden

**Village Hall Representative** Stephen Scrase

**Millennium Green Representative** Monica Taylor

**Broadband** : working party - Stephen Scrase, Allan Hannington and Kathy Brown.

**Emergency Plan & Risk Assessments:** These was constructed and completed by Kathy Brown

I would like to thank Councillors for their support and commitment in the last year, many thanks for the hours spent in undertaking these many projects which have required expertise and much energy and for giving generously so much of their time.

Diane our clerk has also been busy, she has succeeded in attaining The Local Council Award Scheme Foundation. Wakes Colne was one of the first parish councils in Essex to succeed in successfully completing the Foundation Level in the National Pilot 2014. We are very proud to have achieved this award. Many thanks to Diane who worked hard for Wakes Colne and thanks to the input by Councillors. A certificate of attainment was awarded to Wakes Colne Parish Council, by Joy Derby CEO of the Essex Association of Local Councils (EALC), at our April meeting.

In the last couple of months our accounts for 2015/16 were audited (a yearly occurrence) and glowing remarks were made on Diane's work by the Auditor "This year working with your clerk has been a joy and there is nothing of significance that I would like to (let alone need to) bring to your attention. The Council's record keeping and compliance with Financial Regulations and good practice are exemplary." I would like to thank Diane on behalf of the parish council for the commitment to improve and maintain the required compliances and records for the parish council.

The Parish Council will continue to work for Wakes Colne parish to the best of its ability. The parish council website contains much information, ranging from profiles of Councillors to council documents and policies, planning applications, minutes of meetings and agenda's and much more. Information can be accessed via [www.wakescolne.org](http://www.wakescolne.org)

Stella Hounslow Chair Wakes Colne Parish Council

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Chairperson of the Parish Council

Date: 1<sup>st</sup> June 2016

This was a very informal meeting, and reports were read out by Representatives of the following organisations, outlining their activities, and events throughout the year.

**GUEST SPEAKERS**

- British Legion
- Chappel and Wakes Colne Cricket Club
- Chappel and Wakes Colne Primary School
- EARM
- Chappel Millennium Green
- Chappel and Wakes Colne Village Hall Committee
- WI
- United Reform Church
- Chappel and Wakes Colne Church
- Village Reporter
- First Responders
- Essex Wildlife Trust (Water for Wildlife Officer)
- CAUSE (Campaign Against Urban Sprawl in Essex)

**Signed:.....**  
**Chairperson of the Parish Council**

**Date: 1<sup>st</sup> June 2016**