

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 1<sup>st</sup> April 2015 at 7.15pm in Wakes Colne Village Hall**

In the Chair: Cllr. S. Hounslow  
 Present: Cllrs: Cllr. K Brown, Cllr. S. Scrase, Cllr. M. Taylor, Cllr. A. Hannington, Cllr. H. Cresswell  
 Clerk: Mrs D Jacob  
 Also Present: 6 members of the public

ITEM	PRESENTER	SUBJECT
15/073	CHAIRMAN	<b>APOLOGIES FOR ABSENCE.</b> Received and accepted from Cllr. M. Bowden.
15/074	CHAIRMAN	<b>DECLARATION OF INTERESTS.</b> None.
15/075	CHAIRMAN	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.</b> No comments made.
15/076	CHAIRMAN	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.</b> Cllr. P. Chillingworth reported that delivery of waste/recycling bags should be made on 7 <sup>th</sup> April to 15 <sup>th</sup> May. To notify CBC between 16 <sup>th</sup> -29 <sup>th</sup> May if not received. Boundary commission, 17 New wards Wakes Colne will be in the North Colchester Ward until May 2016.
15/077	CHAIRMAN	<b>TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4<sup>TH</sup> MARCH 2015.</b> <b>TO CONFIRM THE MINUTES OF THE PARISH COUNCIL EXTRAORDINARY MEETING HELD ON 23<sup>RD</sup> MARCH 2015.</b> Minutes for 4 <sup>th</sup> March 2015, to amend item 15/051 to Shirley Anglin, approved as a true and accurate record were signed by the Chairperson Proposed by Cllr. Scrase seconded by Cllr. A. Hannington, all in favour. Minutes for 23 <sup>rd</sup> 2015 approved as a true and accurate record were signed by the Chairperson Proposed by Cllr. Scrase seconded by Cllr. K. Brown, all in favour. Resolution passed.
15/078	ALL MEMBERS	<b>ASSET REGISTER 2014-2015</b> The Asset Register was confirmed and signed by the Chairperson. Proposed by Cllr. M.Taylor, seconded by Cllr. K.Brown, all in favour, resolution passed
15/079	ALL MEMBERS	<b>FLOWER TUBS</b> <b>MEMORIAL TREE SEAT</b> <b>FLOWER BULBS</b> This item was deferred to May agenda Proposed by Cllr.S. Scrase, seconded by Cllr.K.Brown, all in favour
15/080	CLLR.M.TAYLOR	<b>PARISH EXISTING FOOTPATHS WORKING GROUP</b> Cllr Taylor reported that footpaths were currently under review, a meeting to be held. Financial support is also being sought.
15/081	CLLR. S. SCRASE CLLR. K. BROWN	<b>BROADBAND</b> This item was deferred to May agenda Proposed by Cllr.S. Scrase, seconded by Cllr.A. Hannington, all in favour
15/082	ALL MEMBERS	<b>CONFIRMATION OF THE ANNUAL PARISH ASSEMBLY – TO BE HELD ON 20<sup>TH</sup> APRIL 2015</b> Agreed for Wakes Colne Parish Council to provide refreshments Proposed Cllr K. Brown, Seconded by Cllr. M. Taylor, all in favour, resolution passed
15/083	ALL MEMBERS	<b>£106 MONEY</b> To appear on the Agenda when money is available to spend. Proposed by Cllr. M.Taylor seconded by Cllr. S. Scrase, all in favour Resolution passed
15/056	ALL MEMBERS	<b>PLANNING MATTERS</b> <b>REF: 150385</b> <b>LOVENEYS FARM COTTAGE, MIDDLE GREEN, WAKES COLNE COLCHESTER CO6 2BJ</b> Two storey side extension. No Objection Proposed by Cllr.H. Cresswell, seconded by Cllr.K. Brown, all in favour  <b>REF: 150496</b> <b>ORCHARD HOUSE, COLCHESTER ROAD, WAKES COLNE COLCHESTER CO6 2BX</b> Division of existing house to form two separate detached houses, including demolition of existing lobby and boiler room, and internal alterations to both resultant houses. Resubmission of 144567. No Objection Proposed by Cllr.H. Cresswell, seconded by Cllr. S. Scase, all in favour

1 Signed:.....  
 Chairperson of the Parish Council

Date: 13<sup>th</sup> May 2015

		<p><b>REF: 150127</b> Essex &amp; Suffolk Gliding Club Wormingford Airfield, Fordham Road, Wormingford CO6 3AQ Application for use of a touring motor glider (TMG) Application withdrawn – No comments</p> <p><b>REF: 150548</b> 1 Crepping Hall Cottages, Crepping Hall Road, Wakes Colne Colchester CO6 2AL Two storey and single storey extension, porch and new garage Comments made that this was a very large extension - No Objection Proposed by Cllr. A. Hannington, seconded by Cllr.S. Hounslow, all in favour</p> <p>TO CONSIDER ANY OTHER APPLICATIONS RECEIVED None received.</p>																																				
15/059	CLERK	<p><b>FINANCIAL MATTERS:</b> <b>1) FINANCIAL STATEMENT FOR MARCH/APRIL 2015.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td colspan="3"><u>CHEQUES TO APPEAR IN 2014/15 YEAR-END FIGURES AS BUDGETED</u></td> </tr> <tr> <td>T-MOBILE (for March)</td> <td>DD</td> <td>19.12</td> </tr> <tr> <td>ESSEX COUNTY COUNCIL (ESSEX LEGAL SERVICES) <b>(VOID)</b> <b>(CHEQUE LOST IN THE POST)</b></td> <td>CHQ 100870</td> <td>1,150.00</td> </tr> <tr> <td>ESSEX COUNTY COUNCIL (ESSEX LEGAL SERVICES)</td> <td>CHQ 100871</td> <td>1,150.00</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL</td> <td>CHQ 100872</td> <td>174.53</td> </tr> <tr> <td>ESSEX PENSION FUND (for March)</td> <td>CHQ 100873</td> <td>88.75</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR MARCH)</td> <td>CHQ 100874</td> <td>389.41</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR MARCH)</td> <td>CHQ 100875</td> <td>28.05</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL (HALL HIRE)</td> <td>CHQ 100876</td> <td>10.00</td> </tr> <tr> <td colspan="3"><u>CHEQUES TO APPEAR IN 2015/16 FIGURES AS BUDGETED</u></td> </tr> <tr> <td>A &amp; J LIGHTING INV. 28098</td> <td>DD</td> <td>67.20</td> </tr> </tbody> </table> <p><b>2) MONTHLY BUDGET STATEMENT.</b></p> <p>Proposed by Cllr. M.Taylor , Seconded by Cllr. H. Cresswell , all in favour, resolution passed</p>		CHEQUE No.	TOTAL	<u>CHEQUES TO APPEAR IN 2014/15 YEAR-END FIGURES AS BUDGETED</u>			T-MOBILE (for March)	DD	19.12	ESSEX COUNTY COUNCIL (ESSEX LEGAL SERVICES) <b>(VOID)</b> <b>(CHEQUE LOST IN THE POST)</b>	CHQ 100870	1,150.00	ESSEX COUNTY COUNCIL (ESSEX LEGAL SERVICES)	CHQ 100871	1,150.00	COLCHESTER BOROUGH COUNCIL	CHQ 100872	174.53	ESSEX PENSION FUND (for March)	CHQ 100873	88.75	DIANE JACOB (SALARY FOR MARCH)	CHQ 100874	389.41	DIANE JACOB (EXPENSES FOR MARCH)	CHQ 100875	28.05	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE)	CHQ 100876	10.00	<u>CHEQUES TO APPEAR IN 2015/16 FIGURES AS BUDGETED</u>			A & J LIGHTING INV. 28098	DD	67.20
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15/086	ALL MEMBERS	<p><b>CLERKS REPORT</b> Received and noted.</p>																																				
15/087	ALL MEMBERS	<p><b>TO EXCLUDE THE PRESS AND PUBLIC</b> Public Bodies (Admission to Meetings) Act 1960 ‘That the public be excluded from the meeting during consideration of Agenda Item 15/063 and 15/64 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Proposed by Cllr Brown , seconded by Cllr. S. Scrase , all in favour, resolution passed.</p>																																				
15/088	ALL MEMBERS	<p><b>RESPONSE FROM SOLICITORS (ESSEX LEGAL SERVICES)</b> It was suggested to send a letter to ELS to be approved. Approved letter then to be forwarded to EARM proposing conditions and dates to be met. Proposed by Cllr. M.Taylor , seconded by Cllr. S. Scrase, 6 in favour, 1 against, resolution passed</p>																																				
15/089	ALL MEMBERS	<p><b>ANNUAL SALARY INCREMENT</b> It was agreed to award the Clerk the Annual Salary Increment in accordance with contract of employment, contract of employment signed to reflect this. Proposed by Cllr.S.Hounslow, seconded by Cllr.S.Scrase, all in favour, resolution passed.</p>																																				
15/090	ALL MEMBERS	<p>DATE OF NEXT MEETING <b>13<sup>TH</sup> MAY 2015.</b> (NOTE DATE CHANGED DUE TO ELECTION) Meeting Closed at 9.35pm.</p>																																				