

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 14th January 2015 at 7.15pm in Wakes Colne Village Hall.**

In the Chair: Cllr. A. Hannington
 Present: Cllrs: Cllr. H. Cresswell, Cllr. K Brown, Cllr. S. Scrase, Cllr. M. Bowden, Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Also Present: One member of the public

ITEM	PRESENTER	SUBJECT
15/001	CHAIRMAN	APOLOGIES FOR ABSENCE. Received and accepted from Cllr.S.Hounslow
15/002	CHAIRMAN	DECLARATION OF INTERESTS. NONE
15/003	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. A member of the public discussed the precept, and checked the amount we have in our Reserve account.
15/004	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. Local Plan consultation period is from 9 th January to 27 th February for members of the public to make comments regarding planning in the local area. CBC is offering free trees. Clear plastic recycling sacks can be obtained from Marks Tey Village Hall, Colchester Town Hall or the Library in Stanway. Orchard Place is still being closely monitored. Hedge cutting was discussed it was proposed that an e-mail should be sent to Highways regarding the debris left behind that is now blocking the drains/ditches etc.
15/005	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3RD DECEMBER 2014. Minutes for 3 rd December approved as a true and accurate record were signed by the Chairperson. Proposed by Cllr. S.Scrase, seconded by Cllr. H. Cresswell, all in favour. Resolution passed
15/006	CLLR M.TAYLOR	PARISH EXISTING FOOTPATHS WORKING GROUP ITEM A. A site meeting to be arranged with Public Rights of Way to enquire about the procedure to finance materials for footpaths and to discuss a possible footpath along Tyburn Hill. Proposed by Cllr.M.Bowden, seconded by Cllr.S.Scrase, all in favour. ITEM B. To purchase 3 extendable loppers, 3 secateurs, 6 pairs of gloves, and 6 high visibility vests approximate value £200.00-£250.00 to be taken from the footpath fund. Proposed by Cllr.K.Brown, seconded by Cllr.M.Bowden, all in favour, resolution passed.
15/007	ALL MEMBERS	BUS SHELTER (HALSTEAD BOUND) The Clerk to write to the Police, to enquire as to if the cost of the replacement glass can be recovered. If not then it is the responsibility of the Parish Council to maintain the Bus Shelter and replace the glass. Halstead Glass quotation accepted. Proposed by Cllr.M.Bowden, seconded Cllr.S.Scrase, all in favour, resolution passed.
15/008	ALL MEMBERS	QUALITY COUNCIL STATUS It was proposed that the Parish Council would like to move forward onto the next level, at a cost of £88.00 if completed with 12 months. Cllrs. K. Brown and M. Bowden to help the clerk to achieve this. Proposed by Cllr.M.Taylor, seconded by Cllr. M. Bowden, all in favour
15/009	ALL MEMBERS	GRASS CUTTING 2015 The clerk to send out tenders for grass cutting. Proposed by Cllr.M.Bowden, seconded by Cllr.K. Brown all in favour, resolution passed.
15/010	ALL MEMBERS	INTERNAL AUDITOR It was proposed to appoint John Reddington at a cost of £50.00 as the Parish Council Internal Auditor. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, resolution passed
15/011	CLLR. K.BROWN	DRAINS & DITCHES A list of drains and ditches has been drawn up to identify the problem areas, Cllr K.Brown to liaise direct with Essex County Fire Service. Proposed by Cllr.M.Bowden, seconded by Cllr.S. Scrase, all in favour, resolution passed.
15/012	CLLR.M.TAYLOR	LIGHTING AT THE STATION FOR PASSENGERS As Passengers come off the trains in the dark, perhaps 2 of 3 light movement sensor lights need to be installed to improve lighting. Clerk to write to Essex Highways, the Railway company to find out who is responsible for lighting in this area.

1 Signed:.....
 Chairperson of the Parish Council

Date: 4th February 2015

15/013	ALL MEMBER	<p>PLANNING MATTERS REF: 146552 Holly Lodge, Station Road, Wakes Colne, Colchester CO6 EDS Two storey and single storey rear extension No Objection Proposed by Cllr.A. Hannington,, seconded by Cllr.S.Scrase, all in favour, resolution passed</p> <p>TO CONSIDER ANY OTHER APPLICATIONS RECEIVED</p> <p>Update - Re NON CONSULTATION Ref: 146270 Oak Farm, Vernons Road, Wakes Colne</p> <p>To be noted that the Parish Council were not consulted regarding this application, and that the Planning Officer suggested that they had been. A letter of complaint was sent on 15th December to the Chairman of Colchester Borough Council Planning Committee</p>																											
15/014	CLERK	<p>FINANCIAL MATTERS: 1) FINANCIAL STATEMENT FOR DECEMBER 2014. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1" data-bbox="501 680 1370 994"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (for December)</td> <td>DD</td> <td>12.52</td> </tr> <tr> <td>123.REG.CO.UK (DOMAIN NAME RENEWAL WAKESCOLNE.ORG)</td> <td>DD</td> <td>28.78</td> </tr> <tr> <td>DIANE JACOB (Salary for December)</td> <td>CHQ 100850</td> <td>406.49</td> </tr> <tr> <td>DIANE JACOB (Expenses December)</td> <td>CHQ 100851</td> <td>22.88</td> </tr> <tr> <td>ESSEX PENSION FUND (for December)</td> <td>CHQ 100852</td> <td>92.56</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL (INV 0859 FOR DEC)</td> <td>CHQ 100853</td> <td>20.00</td> </tr> <tr> <td>RICHARD EDWARDS GROUP LLP INV 25250</td> <td>CHQ 100854</td> <td>42.84</td> </tr> <tr> <td>MOW & MEND (INV 0295,0296,0297)</td> <td>CHQ 100855</td> <td>190.39</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p> <p>Proposed by Cllr. M.Bowden, Seconded by Cllr. M.Taylor, all in favour, resolution passed</p> <p>Thanks expressed to Mow & Mend for not including any labour charges on the invoices.</p>		CHEQUE No.	TOTAL	T-MOBILE (for December)	DD	12.52	123.REG.CO.UK (DOMAIN NAME RENEWAL WAKESCOLNE.ORG)	DD	28.78	DIANE JACOB (Salary for December)	CHQ 100850	406.49	DIANE JACOB (Expenses December)	CHQ 100851	22.88	ESSEX PENSION FUND (for December)	CHQ 100852	92.56	CHAPPEL & WAKES COLNE VILLAGE HALL (INV 0859 FOR DEC)	CHQ 100853	20.00	RICHARD EDWARDS GROUP LLP INV 25250	CHQ 100854	42.84	MOW & MEND (INV 0295,0296,0297)	CHQ 100855	190.39
	CHEQUE No.	TOTAL																											
T-MOBILE (for December)	DD	12.52																											
123.REG.CO.UK (DOMAIN NAME RENEWAL WAKESCOLNE.ORG)	DD	28.78																											
DIANE JACOB (Salary for December)	CHQ 100850	406.49																											
DIANE JACOB (Expenses December)	CHQ 100851	22.88																											
ESSEX PENSION FUND (for December)	CHQ 100852	92.56																											
CHAPPEL & WAKES COLNE VILLAGE HALL (INV 0859 FOR DEC)	CHQ 100853	20.00																											
RICHARD EDWARDS GROUP LLP INV 25250	CHQ 100854	42.84																											
MOW & MEND (INV 0295,0296,0297)	CHQ 100855	190.39																											
15/015	CLERK	<p>CLERKS REPORT Received and noted.</p>																											
15/016	ALL MEMBERS	<p>PROPOSED PUBLIC FOOTPATH ADJACENT TO BURES ROAD Clerk to contact CIF regarding funding. Proposed by Cllr.M.Taylor, seconded by Cllr. M. Bowden all in favour, this item to be on next agenda for an update</p>																											
15/017	ALL MEMBERS	<p>TO EXCLUDE THE PRESS AND PUBLIC Public Bodies (Admission to Meetings) Act 1960 ‘That the public be excluded from the meeting during consideration of Agenda Item 15/018 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Proposed by Cllr.S. Scrase, seconded by Cllr.M.Bowden, all in favour, resolution passed.</p>																											
15/018	ALL MEMBERS	<p>2014 – 16 PAY SCALES Agreed to accept the National Salary Award 2014-2016, changes to pay scales, as advised by NALC. Proposed Cllr.M.Bowden, seconded Cllr. K.Brown, all in favour, resolution passed</p>																											
15/019	ALL MEMBERS	<p>DATE OF NEXT MEETING 4TH FEBRUARY 2015. Meeting Closed at 9.09 pm.</p>																											