

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 13th May 2015 at 7.25pm in Wakes Colne Village Hall**

In the Chair: Cllr. S. Hounslow
 Present: Cllrs: Cllr. K Brown, Cllr. S. Scrase, Cllr. A. Hannington, Cllr. H. Cresswell, Cllr. M. Bowden
 Clerk: Mrs D Jacob
 Also Present: Two members of the public

ITEM	PRESENTER	SUBJECT
15/113	CHAIRMAN	APOLOGIES FOR ABSENCE. Received and accepted from Cllr. M. Taylor.
15/114	CHAIRMAN	DECLARATION OF INTERESTS. None.
15/115	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. A member of the public commented about the telephone box situated in Lane Road, and asked if it also could be turned into a Book exchange, in order to make better use of it. Chairman suggested that this item could be reviewed in September/October.
15/116	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. Apologies from Cllr. P. Chillingworth.
15/117	ALL MEMBER	TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 1ST APRIL 2015 Approved as a true and accurate record were signed by the Chairperson Proposed by Cllr. A. Hannington, seconded by Cllr. K. Brown, all in favour. TO CONFIRM THE MINUTES OF THE ANNUAL PARISH ASSEMBLY HELD ON 20TH APRIL 2015 Approved as a true and accurate record were signed by the Chairperson Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour TO CONFIRM THE MINUTES OF THE EXTRAORDINARY MEETING HELD ON 1ST MAY 2015 Approved as a true and accurate record were signed by the Chairperson Proposed by Cllr. S. Scrase, seconded by Cllr. K. Brown, all in favour. Resolution passed.
15/118	ALL MEMBERS	PROPOSED PUBLIC FOOTPATH ADJACENT TO BURES ROAD To chairman gave an update that the Parish Council has withdrawn from the purchase, due to time, conditions not being met. Funding for this project has expired. To send a report giving an update on this item to the Village Reporter and for a notice to be displayed on our notice boards. Proposed by Cllr. M. Bowden, seconded by Cllr. S. Hounslow, all in favour, resolution passed
15/119	ALL MEMBERS	ACCOUNTS 2014/15 Item 1 - Internal Auditors Report (This was read by the Clerk) It was noted in the report by the Internal Auditor that Invoices should also be signed, at the same time as signing cheques and cheque stubs. Item 2 – Clerk confirmed reclaim for VAT 2014/2015 was £333.54 and this has been received. Item 3 - To sign off the accounts for 2014/2015, Chairman & Clerk signed the Annual Return, and accounts, Clerk to send documents to External Auditor. Proposed by Cllr. H. Cresswell, seconded by Cllr. M. Bowden, all in favour, resolution passed.
15/120	ALL MEMBERS	PAYROLL SERVICES The Parish Council agreed to renew the contract with Richard Edwards regarding Payroll services Chairman signed contract. Proposed by Cllr. H. Cresswell, seconded by Cllr. M. Bowden, all in favour, resolution passed.
15/121	ALL MEMBERS	FLOWER TUBS - The Parish Council decided that a member of the public could continue to tend these items at their own risk. The member of Public Agreed to take full responsibility. MEMORIAL METAL TREE SEAT – It was confirmed that this item is not owned by the Parish Council, it was donated by a member of the public. FLOWER BULBS – This item to be deferred until September.
15/122	CLLR. S. SCRASE	BROADBAND Cllrs. S. Scrase and Cllr. K. Brown attended a presentation in Chelmsford on 12 th March, which was very informative. This is an ongoing project, minimal work has been carried out. Individuals will need to apply direct to their service provider.
15/123	ALL MEMBERS	PARISH EXISTING FOOTPATHS WORKING GROUP This item was deferred to June agenda.
15/124	ALL MEMBERS	SALT BAG SCHEME It was decided that Wakes Colne Parish Council would Not be taking part in this scheme this year. Proposed by Cllr. M. Bowden, seconded by Cllr. S. Scrase, all in favour, resolution passed.

1 Signed:.....
 Chairperson of the Parish Council

Date: 3rd June 2015

15/125	CLERK	<p>FINANCIAL MATTERS:</p> <p>1) FINANCIAL STATEMENT FOR APRIL 2015. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1" data-bbox="357 159 1227 869"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td colspan="3"><u>CHEQUES TO APPEAR IN NEW FINANCIAL YEAR 2015/16 FIGURES AS BUDGETED</u></td> </tr> <tr> <td>T-MOBILE</td> <td>DD</td> <td>12.52</td> </tr> <tr> <td>A & J LIGHTING</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>EALC (SUBSCRIPTIONS FOR EALC AND NALC)</td> <td>100877</td> <td>149.17</td> </tr> <tr> <td>CALC SUBSCRIPTION</td> <td>100878</td> <td>35.00</td> </tr> <tr> <td>SLCC SUBSCRIPTION</td> <td>100879</td> <td>118.00</td> </tr> <tr> <td>INFORMATION COMMISSIONERS OFFICE SUBSCRIPTION</td> <td>100880</td> <td>35.00</td> </tr> <tr> <td>ALL SAINTS CHURCH WAKES COLNE (MINUTE NUMBER 14/179 ITEM 1)</td> <td>100881</td> <td>600.00</td> </tr> <tr> <td>CHAPPEL PARISH COUNCIL (MINUTE NUMBER 14/179 ITEM 2)</td> <td>100882</td> <td>250.00</td> </tr> <tr> <td>CHAPPEL WAKES COLNE & VILLAGE HALL (MINUTE NUMBER 14/207)</td> <td>100883</td> <td>165.00</td> </tr> <tr> <td>MOW & MEND INV 000304</td> <td>100884</td> <td>44.00</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR APRIL)</td> <td>100885</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR APRIL)</td> <td>100886</td> <td>16.33</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR APRIL)</td> <td>100887</td> <td>94.93</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE INV. 00893 & 0904)</td> <td>100888</td> <td>25.00</td> </tr> <tr> <td>J.C. REDDINGTON (INTERNAL AUDITOR</td> <td>100889</td> <td>50.00</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT. Proposed by Cllr. K. Brown, Seconded by Cllr. M. Bowden, all in favour, resolution passed.</p>		CHEQUE NO.	TOTAL	<u>CHEQUES TO APPEAR IN NEW FINANCIAL YEAR 2015/16 FIGURES AS BUDGETED</u>			T-MOBILE	DD	12.52	A & J LIGHTING	DD	55.66	EALC (SUBSCRIPTIONS FOR EALC AND NALC)	100877	149.17	CALC SUBSCRIPTION	100878	35.00	SLCC SUBSCRIPTION	100879	118.00	INFORMATION COMMISSIONERS OFFICE SUBSCRIPTION	100880	35.00	ALL SAINTS CHURCH WAKES COLNE (MINUTE NUMBER 14/179 ITEM 1)	100881	600.00	CHAPPEL PARISH COUNCIL (MINUTE NUMBER 14/179 ITEM 2)	100882	250.00	CHAPPEL WAKES COLNE & VILLAGE HALL (MINUTE NUMBER 14/207)	100883	165.00	MOW & MEND INV 000304	100884	44.00	DIANE JACOB (SALARY FOR APRIL)	100885	404.12	DIANE JACOB (EXPENSES FOR APRIL)	100886	16.33	ESSEX PENSION FUND (FOR APRIL)	100887	94.93	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE INV. 00893 & 0904)	100888	25.00	J.C. REDDINGTON (INTERNAL AUDITOR	100889	50.00
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15/126	ALL MEMBERS	<p>PLANNING MATTERS</p> <p>REF: 150630 Chappel And Wakes Colne Station, Station Road, Wakes Colne Colchester CO6 2DS New single storey building containing display rooms for Model Railway Club and Classrooms for EARM. Repositioning of Restoration Shed previously approved under Outline Planning Approval ref: 121780 dated 18th March 2013 No Objection - To repositioning of the Restoration Shed. Comments were made regarding the Model Railway Club using the museum outside normal museum hours (at night) extra traffic. It was noted that access would be via Spring Gardens Road which currently has restricted access for staff and disabled only. Proposed by Cllr.M. Bowden, seconded by Cllr.K.Brown, all in favour, resolution passed.</p> <p>REF: 150882 Willow Meade, Lower Green, Wakes Colne Colchester CO6 Variation of condition 2 (approved drawings) of planning permission 111140 to allow double glazing to be installed. No objection. Proposed by Cllr. A. Hannington, seconded by Cllr.M.Bowden, all in favour, resolution passed.</p> <p>REF: 150884 Willow Meade, Lower Green, Wakes Colne Colchester CO6 2AZ Variation of condition 2 (approved drawings) of planning permission 111141 to allow double glazing to be installed. No objection. Proposed by Cllr. A. Hannington, seconded by Cllr.M.Bowden, all in favour, resolution passed</p> <p>TO CONSIDER ANY OTHER APPLICATIONS RECEIVED</p> <p>REF: 150937 The Gardeners, Middle Green, Wakes Colne Essex CO6 2BJ Two Storey Rear Extension and Associated Roof Works No objection – Proposed by Cllr.A. Hannington, seconded by Cllr. M.Bowden, all in favour, resolution passed.</p> <p>Resolution passed, the Clerk to send comments to Colchester Borough Council, Planning Department.</p>																																																			

15/127	ALL MEMBERS	ANNUAL REPORT FOR 2014-2015 Confirmed to accept Annual Report for 2014-2015 (Cost for 200 copies to be printed, to be obtained) Proposed by Cllr. M.Bowden, seconded by Cllr.A.Hannington, all in favour, resolution passed
15/128	ALL MEMBERS	CLERKS REPORT Received and noted.
15/129	ALL MEMBERS	DATE OF NEXT MEETING WEDNESDAY 3RD JUNE 2015 Meeting Closed at 8.40pm.