

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 13th January 2016 at 7.15pm in Wakes Colne Village Hall**

In the Chair: Cllr. S.Hounslow
 Present: Cllrs: Cllr. K Brown, Cllr. S. Scrase, Cllr. H. Cresswell, Cllr. M. Bowden. Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Also Present: One Member of Public and One District Councillor, Joy Darby from the EALC

ITEM	PRESENTER	SUBJECT
16/001	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE. Joy Darby from the(EALC) Essex Association of Local Councils presented a framed certificate to Wakes Colne Parish Council for being one of the First Parish Councils in Essex to obtain the Quality Foundation Award under the pilot scheme instigated by NALC (National Association of Local Councils). Apologies received and accepted from Cllr. A.Hannington.
16/002	CHAIRMAN	DECLARATION OF INTERESTS. Received from Cllr. S.Scrase regarding item number 16/008.
16/003	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. Chairman from the First Responders advised council members of the activities they carry out in the area, and that all equipment is purchased by fund raising. Clerk to send a grant funding application form. Member of the public gave an update regarding the Bures Road footpath project. a public meeting by the Bures Road Footpath scheme will be held towards end of February. Lower Green Road, Fisher Corner road in bad condition. Clerk has already reported this to Highways.
16/004	ALL MEMBERS	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. District Councillor Peter Chillingworth, reported on:- Orchard Place, landscaping is the only outstanding condition. Chappel Parish Council are considering re-implementing the speed watch.
16/005	ALL MEMBERS	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2ND DECEMBER 2015. Proposed by Cllr.H. Cresswell, seconded by Cllr.K. Brown, all in favour, resolution passed.
16/006	ALL MEMBERS	PLANNING MATTERS REF 152739 Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH Proposal to move door through from kitchen through to sitting room re-using existing door & architrave. Window in sitting room to be changed to a door using oak carpentry and leaded lights as per existing. No Objection Proposed by Cllr. H.Cresswell, seconded by Cllr. K. Brown, all in favour REF 152751 Gages, Colchester Road, Wakes Colne Colchester CO6 2BY Proposed removal of blown plaster to brick plinth, repair to brick plinth. Repair to timber sill beam on right hand elevation. Removal of soft block boiler chimney. Repair specifications to be agreed with the conservation officer. No Objection Proposed by Cllr. M. Bowden, seconded by Cllr. S. Scrase, all in favour REF 152664 The Smithy, Colchester Road, Wakes Colne Colchester CO6 2BY Application to discharge conditions 3 and 4 of application no. 150999 For information only, no comment required Clerk to send comments into Colchester Borough Council Planning Department.
16/007	ALL MEMBERS	Where the water goes survey with ECC Flood Water Management Team. Item 1. Agreed Wakes Colne Parish Council would like to take part in this project. Item 2. Wakes Colne Parish Council would like to team up with Chappel Parish Council for training only regarding this project. Proposed by Cllr. S. Scrase, seconded my Cllr. K.Brown, all in favour, resolution passed
16/008	ALL MEMBERS	GRASS CUTTING 2016 Further information required, deferred until February.

1 Signed:.....
Chairperson of the Parish Council

Date: 3rd February 2016

16/009	CLLR. M. BOWDEN & CLL.M. TAYLOR	<p>REDIRECTION OF PUBLIC FOOTPATHS WITHIN WAKES COLNE</p> <p>Update - Diversions to Footpaths (Crepping Hall) Footpath 15 onto footpath 7 and 10. (This should read Bretts Farm, Crepping Hall Road)</p> <p>Clerk to arrange a site meeting with the Landowner. A special motion to revisit this item to discuss and vote, in order for this item to be on our February agenda.</p> <p>Proposed by Cllr.M.Taylor, seconded by Cllr.S.Scrase, all in favour</p> <p>It was also reported that Footpath 24, has been dug up and transformed into a ditch. This footpath has now disappeared. Work continues to pipe the ditch.</p> <p>Footpath 11-13 ECC to provide steps, a slope was suggested to be less dangerous, (no work has progressed as yet. Working Footpath Group to monitor progress.</p>																		
16/010	ALL MEMBERS	<p>POSSIBLE WW2 DEFENCES TRAIL AND INFORMATION BOARD AT CHAPPEL VIADUCT</p> <p>A site meeting was held by ECC Paul Gilman, Fred Nash Consultant, Cllr. M. Taylor, Cllr.S.Scrase, Cllr.K. Brown. This was a very informative and interesting meeting, pointing out pill boxes etc from WW2. An information board will be placed on the junction of the footpath near the viaduct. Guided walks will be arranged with leaflets etc. parking facilities to be arranged. Wakes Colne Parish Council have been asked to promote this project.</p>																		
16/011	ALL MEMBERS	<p>INTERNAL AUDITOR</p> <p>ITEM 1. John Reddington £50.00 for the financial year of 2015/2016, was appointed as the internal auditor for Wakes Colne Parish Council.</p> <p>ITEM 2. Wakes Colne Parish Council to be automatically opted into the sector led Small Authority Audit Appointments Limited for the financial year of 2017/2018.</p> <p>Proposed by Cllr.K.Brown, seconded by Cllr.H. Cresswell, all in favour, resolution passed.</p>																		
16/012	CLERK	<p>TRANSPARENCY CODE BRIEFING</p> <p>Agreed that the Clerk can attend the Transparency Code Briefing at the EALC on 19th January at a cost of £15.00</p> <p>Proposed by Cllr. S.Scrase, Seconded by Cllr. M. Bowden, all in favour, resolution passed</p>																		
16/013	ALL MEMBERS	<p>BUS SHELTER LIGHTING</p> <p>Discussed lighting, further information required, deferred until February.</p>																		
16/014	ALL MEMBERS	<p>STATION ROAD LHP PROPOSAL</p> <p>Discussed that two proposals should be submitted, to the LHP.</p> <p>One proposal for traffic calming.</p> <p>One proposal for the footway.</p> <p>Clerk to write to Cllr Anne Brown for support and how to proceed forward.</p> <p>Proposed by Cllr. M. Taylor, Seconded by Cllr. K.Brown, all in favour, resolution passed.</p>																		
16/015	ALL MEMBERS	<p>FINANCIAL MATTERS:</p> <p>1) FINANCIAL STATEMENT FOR DECEMBER 2015. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1" data-bbox="354 1227 1228 1444"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (FOR DECEMBER)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>RICHARD EDWARDS (ACCOUNTS PAYROLL PROVIDER)</td> <td>CHQ 100927</td> <td>54.00</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR DECEMBER)</td> <td>CHQ 100928</td> <td>94.93</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR DECEMBER)</td> <td>CHQ 100929</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR DECEMBER)</td> <td>CHQ 109930</td> <td>16.55</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT</p> <p>Proposed by Cllr. M. Bowden, Seconded by Cllr. K. Brown, all in favour, resolution passed</p>		CHEQUE No.	TOTAL	T-MOBILE (FOR DECEMBER)	DD	12.56	RICHARD EDWARDS (ACCOUNTS PAYROLL PROVIDER)	CHQ 100927	54.00	ESSEX PENSION FUND (FOR DECEMBER)	CHQ 100928	94.93	DIANE JACOB (SALARY FOR DECEMBER)	CHQ 100929	404.12	DIANE JACOB (EXPENSES FOR DECEMBER)	CHQ 109930	16.55
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16/016	ALL MEMEBERS	<p>ANNUAL PARISH ASSEMBLY MEETING 2016</p> <p>The date for the Annual Parish Assembly Meeting for Wakes Colne Parish Council will be on 23rd May 2016, Wakes Colne Parish Council to provide refreshments, meeting to be jointly held with Chappel Parish Council</p> <p>Proposed by Cllr. M.Bowden, Seconded by Cllr. S. Scrase, all in favour, resolution passed</p>																		
16/017	CLLR.M.BOWDEN CLLR.K.BROWN	<p>CONFERENCE ON VISIONS FOR GROWTH IN NORTH EAST ESSEX – CAUSE CAMPAIGN</p> <p>Meeting attended by Cllr.M.Bowden and Cllr.K.Brown regarding the proposal to build 20,000 houses at Mark's Tey, report/update given to the Parish Council, conference pack 55 pages now available.</p>																		
16/018	CLERK	<p>CLERKS REPORT</p> <p>Received and noted.</p>																		
16/019	ALL MEMBERS	<p>DATE OF NEXT MEETING</p> <p>3RD February 2016 Meeting Closed at 9.00pm</p>																		