



Parish Clerk  
Kevin B. Money  
7 Roach Vale  
Colchester  
Essex CO4 3YN  
Tel: 07810781509  
[parishclerk@wakescolne.org](mailto:parishclerk@wakescolne.org)  
[www.e-voice.org.uk/wakescolne](http://www.e-voice.org.uk/wakescolne)

# Wakes Colne Parish Council

## YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

### Minutes of the Parish Council Meeting held on Wednesday 6<sup>th</sup>. March 2024 at 7.15pm in Chapel & Wakes Colne Village Hall

Present: Cllrs W. Sunnucks (Chair), P. Chillingworth, T. Rowe and Kevin B. Money (Parish Clerk).  
There were also 6 members of the public present

**24/035 Welcome and apologies.** Apologies were received from Cllr D. Laws

**24/036 To appoint Mr. Kevin B. Money as Parish Clerk / RFO**

Cllr W. Sunnucks proposed employing Mr. Kevin B. Money as Parish Clerk/RFO. Cllr P. Chillingworth seconded.  
**All Agreed.** The Chairman and Clerk then signed the employment contract.

**24/037 Declaration of Interest** There were no declarations of interest received

**24/038 Public Participation Session**

The chapel alongside the AWA Water Tower is suffering flooding following excessive rainfall. AWA is declining responsibility as the ditch is blocked. The burial ground is flooded and is an insult to the people who are buried at the Chapel. It is thought that the pipe was either broken or blocked when AWA widened the access way to their property. Trees are propagating in the ditch which also causes a water to be stagnant in the ditch and not flowing away

ECC has been in contact with AWA.

A discussion took place on the "Call for sites" submissions which had caused some concerns. It was noted that all sites would be assessed by officers, and that their recommendations would be subject to consultation.

A resident thanked the Parish Council for the grant for new garden at the station

**24/039 Ward and County Councillors reports**

No reports were given

**24/040 To approve the minutes of the last meeting of Wakes Colne Parish Council**

To receive and agree the minutes of the WCPC meeting held on 7<sup>th</sup>. February 2024. **All Agreed**

**24/041 Planning Matters**

Item 1 Updates - Planning Appeal

**222586** – Land North of Wakes Hall Business Centre Colchester Road Wakes Colne. **Appeal – Dismissed**

New Planning Application

**240304 – Springfield Station Road Wakes Colne CO6 2DS**

Removal/Variation of a condition – Application to vary condition 1 (drawings) of planning permission 231702

**RESOLVED:** Wakes Colne Parish Council has considered this application and wish to make the following comments.

1. Although the principle of providing accommodation for a relative in a separate annex is accepted, if the application is given permission, a condition tying the occupancy to the main residence is necessary.
2. The proposed dwelling would overlook the rear gardens of properties in Station Road. The Parish Council requests that the planning authority ensures the proposals comply with the Essex Design Guide and any other relevant planning guidance with regards to the fenestration and Juliet balcony. It is suggested this would be better achieved by removing the glazed side panels.
3. The question of overlooking will be influenced by boundary fencing and planting. The existing features do not provide adequate screening to ensure neighbours' privacy. It is requested that the applicant should provide

further information to the Planning Department so it is possible to decide whether overlooking can be eliminated throughout the year.

4. It is noted that the proposal changes the agreed parking provision agreed in previous permissions. It is requested that this provision is reviewed to ensure compliance with parking standards.
5. It is noted that previous permissions required drainage works and it is not clear whether this has been completed.
6. The Parish Council ask that neighbours comments are given full consideration.

**24/042 Budget 2024/2025**

Cllr W. Sunnucks proposed accepting the 2024/2025 balanced budget of £15675. Cllr P. Chillingworth seconded.  
**All Agreed**

**24/043 s106 Funding**

The money be placed aside for a possible new VAS sign at Station Road. **All Agreed**

Cllr W. Sunnucks proposed deferring this item to another meeting for further information. All Agreed

**24/044 Matters arising from Previous minutes**

Defer this item to another meeting

**24/045 Bus Shelter light**

Cllr W. Sunnucks proposed deferring this item to another meeting for further information. All Agreed

**24/046 Annual Parish Assembly 2024**

APM to be held on 1<sup>st</sup>. May 2024 at 7.15pm

**24/047 Financial Matters**

A settlement has been reached with the previous Clerk and a payment has been made

**24/048 To receive reports from outside bodies**

No reports were given

**24/049 Items for next agenda**

Co-Option: Internet Banking: Moving PC meetings to bi-monthly

**24/050 Date of next meeting – Wednesday 3<sup>rd</sup>. April 2024 at 7.15pm in the village hall**

The Chairman then closed the meeting at 8.20pm and thanked everyone for attending

Signed

*WSunnucks*

3<sup>rd</sup>. April 2024

**Willam Sunnucks  
Chairman**