

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

27<sup>TH</sup> JUNE 2013

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 3<sup>RD</sup> JULY 2013 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
13/129	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE.	DECISION
13/130	CHAIRMAN	DECLARATION OF INTERESTS. <i>To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in July 2012.</i>	DECISION
13/131	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. <i>The maximum time allowed for the public to participate is 3 minutes, at the close of this item; members of the public will no longer be permitted to address the council; unless the Chairman deems it appropriate and adjourns the meeting.</i>	INFORMATION
13/132	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. <i>WARD COUNCILLOR PETER CHILLINGWORTH COUNTY COUNCILLOR ANNE BROWN</i>	INFORMATION
13/133	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 <sup>TH</sup> JUNE 2013	DECISION
13/134	CLERK	CLERKS REPORT	INFORMATION
13/135	ALL MEMBERS	HOUSING NEEDS WORKING GROUP Update	INFORMATION
13/136	ALL MEMBERS	NEIGHBOURHOOD WATCH To consider the Parish Councils involvement in the revival of Neighbourhood Watch in Wakes Colne. (See also 13/137).	DECISION
13/137	ALL MEMBERS	Village Fete A member of the public expressed a concern regarding this event in view of Chappel Parish Council not participating. To consider canvassing the residents views regarding a Neighbourhood Watch scheme with a view to taking this forward to a meeting at the Village Hall.	DECISION
13/138	CLL. K. BROWN	Risk Assessment To consider updating and changing the name to the Wakes Colne Parish Council Strategic Risk Register	DECISION
13/139	CLL. A. HANNINGTON	Colchester Association of Local Councils CBC Ceasing to send out hard copy Paper Planning Documents. Update from CALC meeting.	INFORMATION
13/140	CLL. M. TAYLOR	LOCAL HIGHWAYS PANEL WORKING GROUP Update	INFORMATION
13/141	ALL MEMBERS	PUBLIC FOOTPATH EARM Footpath Update	DECISION

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13/142	CLERK	<p><b>FINANCIAL MATTERS:</b></p> <p><b>1) FINANCIAL STATEMENT FOR JUNE.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>ESSEX PENSION FUND</td> <td>DD</td> <td>76.55</td> </tr> <tr> <td>T-MOBILE</td> <td>DD</td> <td>12.10</td> </tr> <tr> <td>MOW &amp; MEND (FOR MAY)</td> <td>100697</td> <td>40.00</td> </tr> <tr> <td>RICHARD EDWARDS ACCOUNTS (PAYE)</td> <td>100698</td> <td>42.00</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL (HALL HIRE FOR APRIL)</td> <td>100699</td> <td>30.00</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL (HALL HIRE FOR MAY)</td> <td>100700</td> <td>30.00</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL (HALL HIRE FOR JUNE)</td> <td>100701</td> <td>15.00</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR JUNE)</td> <td>100702</td> <td>413.63</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR JUNE)</td> <td>100703</td> <td>26.19</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR JULY)</td> <td>100704</td> <td>363.69</td> </tr> </tbody> </table> <p><b>2) MONTHLY BUDGET STATEMENT.</b></p>		CHEQUE NO.	TOTAL	ESSEX PENSION FUND	DD	76.55	T-MOBILE	DD	12.10	MOW & MEND (FOR MAY)	100697	40.00	RICHARD EDWARDS ACCOUNTS (PAYE)	100698	42.00	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE FOR APRIL)	100699	30.00	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE FOR MAY)	100700	30.00	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE FOR JUNE)	100701	15.00	DIANE JACOB (SALARY FOR JUNE)	100702	413.63	DIANE JACOB (EXPENSES FOR JUNE)	100703	26.19	DIANE JACOB (SALARY FOR JULY)	100704	363.69	INFORMATION & DECISION
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13/143	ALL MEMBERS	<p><b>STANDING ORDER – ESSEX PENSION FUND</b></p> <p>To consider amending the amount payable by standing order to Essex Pension Fund from £76.55 to £79.89. To reflect increase in Clerks salary.</p>	DECISION																																	
13/144	ALL MEMBERS	<p><b>WINTER SALT BAG PARTNERSHIP SCHEME 2013/2014</b></p> <p>To consider taking part in the Winter Salt Bag Partnership Scheme</p>	DECISION																																	
13/145	ALL MEMBERS	<p><b>GRANT REQUEST SENT TO CHAPPEL PARISH COUNCIL</b></p> <p>A reply has been received from Chappel Parish Council, stating that they felt further discussions were required regarding other possible options before a decision could be reached.</p>	INFORMATION																																	
13/146	ALL MEMBERS	<p><b>PLANNING MATTERS</b></p> <p><b>REF No.:</b></p> <p>A councillor noticed and reported that work was being out on a garage to the rear but detached from 1 Railway Cottages, Spring Gardens Road [corner of track down to rear of Railway Museum]. It appears to be an occupied bungalow. An enquiry was made of CBC regarding planning permission for the above and it was reported that permission was obtained ref 071007 in October 2007.</p>	DECISION																																	
13/147	ALL MEMBERS	<p><b>ADDITIONAL PLANNING TRAINING – TO BE HELD BY COLCHESTER BOROUGH COUNCIL ON MONDAY 22 JULY</b></p> <p>Cllr K. Brown, Cllr S. Scrase and Cllr. A. Hannington would like to attend this training session.</p>	INFORMATION																																	
13/148	ALL MEMBERS	<p><b>PARISH COUNCIL NOTICE BOARDS - (HAS LIMITED SPACE)</b></p> <p>To consider requests from the Public to use the Parish Council notice boards.</p> <p>Option 1) Should this service be free of charge? For events to be held in Wakes Colne Parish. Only if space is available and will displayed from the Clerks next official visit.</p> <p>Option 2) Should we make a charge? If so how much?</p> <p>Option 3) Due to the limited space the Parish Notice Boards be restricted to Parish and Borough Council notices only.</p>	DECISION																																	
13/149	ALL MEMBERS	<p><b>DATE OF NEXT MEETING</b></p> <p><b>NOTE NO MEETING IN AUGUST</b></p> <p><b>NEXT MEETING WEDNESDAY 4<sup>TH</sup> SEPTEMBER 2013</b></p>	INFORMATION																																	

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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27<sup>th</sup> June 2013