

# WAKES COLNE PARISH COUNCIL

**YOUR PARISH COUNCIL WORKING FOR YOUR PARISH**

[www.wakescolne.org](http://www.wakescolne.org)

29<sup>TH</sup> NOVEMBER 2012

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 5<sup>TH</sup> DECEMBER 2012 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB  
CLERK OF THE COUNCIL

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## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
12/187	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE.	DECISION
12/188	CHAIRMAN	DECLARATION OF INTERESTS. <i>To receive any pecuniary or non-pecuniary interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in July 2012.</i>	DECISION
12/189	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.	INFORMATION
12/190	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. <i>WARD COUNCILLOR PETER CHILLINGWORTH COUNTY COUNCILLOR ANNE BROWN</i>	INFORMATION
12/191	CHAIRMAN	TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 7 <sup>TH</sup> NOVEMBER 2012 AND 19 <sup>TH</sup> NOVEMBER 2012	DECISION
12/192	CLERK	CLERKS REPORT	INFORMATION
12/193	CLERK	PRECEPT FOR 2013/2014 AS REQUIRED BY SECTION 33 OF THE LOCALISM ACT 2011, PARISH COUNCILLORS ARE OBLIGED TO LEAVE DISCUSSIONS WHERE THEY HAVE DISCLOSABLE PECUNIARY INTEREST. TO PARTICIPATE IN THE SETTING OF A PRECEPT FOR THE COUNCIL, THE COUNCILLORS WILL REQUIRE A DISPENSATION, AND FOR THIS PURPOSE, WAKES COLNE PARISH COUNCIL RESOLVES TO DELEGATE TO THE CLERK THE POWER TO GRANT DISPENSATION FROM EXCLUSION TO ALL COUNCILLORS FOR THE PURPOSE OF CONSIDERING AND SETTING THE PRECEPT. (INFORMATION FROM NALC). To set the Precept for 2013/2014 Finalisation.	DECISION
12/194	ALL MEMBERS	COMMUNITY SPEED WATCH Update and decision.	DECISION

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12/195	CLERK	<p><b>FINANCIAL MATTERS:</b></p> <p><b>1) FINANCIAL STATEMENT FOR OCTOBER.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>AUDIT COMMISSION</td> <td>100739</td> <td>192.00</td> </tr> <tr> <td>ELAINE BRYAN (INTERNAL AUDITOR)</td> <td>100740</td> <td>100.00</td> </tr> <tr> <td>LETCHWOOD BUSINESS MANAGEMENT</td> <td>100741</td> <td>232.50</td> </tr> <tr> <td>MARNIE BRADFORD (VILLAGE HALL HIRE)</td> <td>100742</td> <td>142.50</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR NOVEMBER)</td> <td>100743</td> <td>370.28</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR NOVEMBER)</td> <td>100744</td> <td>41.15</td> </tr> </tbody> </table> <p><b>2) MONTHLY BUDGET STATEMENT.</b></p>		CHEQUE No.	TOTAL	T-MOBILE	DD	55.66	AUDIT COMMISSION	100739	192.00	ELAINE BRYAN (INTERNAL AUDITOR)	100740	100.00	LETCHWOOD BUSINESS MANAGEMENT	100741	232.50	MARNIE BRADFORD (VILLAGE HALL HIRE)	100742	142.50	DIANE JACOB (SALARY FOR NOVEMBER)	100743	370.28	DIANE JACOB (EXPENSES FOR NOVEMBER)	100744	41.15	INFORMATION & DECISION
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12/196	CLLR. M. TAYLOR CLLR. M. BOWDEN CLLR. H. CRESSWELL	<b>WORKING FUND GROUP</b> Report on funding for Wakes Colne to apply for.	INFORMATION/DECISION																								
12/197	CHAIRMAN	<b>"LOCAL HIGHWAYS PANEL PROPOSED APPLICATION"</b> Working Group to be approved.	DECISION																								
12/198	CLLR M. TAYLOR	<b>ATTENDANCE AT CALC MEETING ON 6 DECEMBER.</b>	INFORMATION																								
12/199	CLLR. M. TAYLOR	<b>LIAISON WITH CHAPPEL FOOTPATH REPRESENTATIVE AND LOCAL FOOTPATH SURVEY.</b>	DECISION																								
12/200	ALL MEMBERS	<b>TENDER FOR GRASS CUTTING 2013</b> Update on the Strimmer	DECISION																								
12/201	CLLR M. TAYLOR	<p><b>ESSEX HIGHWAYS –CLERK TO CONTACT REGARDING THE FOLLOWING:-</b></p> <ol style="list-style-type: none"> <li>1. Re-siting of 30mph sign above bus timetable near bus shelter at Chappel Corner to make it higher than head height.</li> <li>2. Hedging obstruction to the sign Wakes Colne (30mph) at the junction of Station Rd and Bures Rd on the corner with Station Approach to be cut back. Half of the sign and speed restriction are currently obscured when approaching from Bures Rd.</li> <li>3. Reciting of the Welcome to Wakes Colne sign currently outside the EARM in Station Road needs moving to a different location.</li> </ol>	DECISION																								
12/202	ALL MEMBERS	<p><b>A COMPLETED GRANT APPLICATION FORM HAS BEEN RECEIVED FROM THE FOLLOWING:</b></p> <p>The Village Hall, requesting £700.00 Wakes Colne Church, requesting £1,000.00 Chappel Parish Council £250.00 for play equipment</p>	DECISION																								
12/203	CLLR S. SCRASE	<b>HIGH SPEED BROADBAND</b> Update	INFORMATION																								
12/204	CHAIRMAN	<b>APPROVAL OF COMMENTS SUBMITTED TO COLCHESTER BOROUGH COUNCIL ON EARM APPLICATION 121780</b>	DECISION																								
12/205	CHAIRMAN	<b>GREENE KING</b> Permissive Footpath Update The Parish Council to consider writing to Greene King to purchase the strip of land for a proposed footpath.	INFORMATION																								
12/206	ALL MEMBERS	<b>ACCOUNTS 2011/2012 INTERNAL AUDIT TO BE SIGNED OFF</b>	DECISION																								
12/207	ALL MEMBERS	<p><b>TO CONFIRM THE APPOINTMENT OF DIANE JACOB AS THE RESPONSIBLE FINANCIAL OFFICER FROM 1<sup>ST</sup> JULY 2012.</b></p> <p>To discuss the Clerk to join Essex County Council Pension Scheme, a notice to be displayed on the notice board for 28 days.</p>	DECISION																								

ITEM	PRESENTER	SUBJECT	STATUS
12/208	ALL MEMBERS	EMERGENCY RESPONSE ASSISTANCE Decision on responsibility for plan	DECISION
12/209	ALL MEMBERS	DATE OF NEXT MEETING (PLEASE NOTE REVISED DATE) <b>WEDNESDAY 9<sup>TH</sup> JANUARY 2012</b>	INFORMATION

THIS NOTICE WAS ISSUED BY:  
MRS DIANE JACOB  
CLERK OF THE COUNCIL  
WAKES COLNE PARISH COUNCIL,  
E-MAIL: [PARISHCLERK@WAKESCOLNE.ORG](mailto:PARISHCLERK@WAKESCOLNE.ORG)  
29<sup>th</sup> November 2012