

**Minutes of the monthly Wakes Colne Parish Council Meeting held on
Wednesday 2nd April 2014 at 7.15pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. A. Hannington
 Present: Cllrs: Cllr. S. Scrase, Cllr. H. Cresswell, Cllr. K. Brown, Cllr. M. Taylor, Cllr. M. Bowden
 Clerk: Mrs D. Jacob
 Also Present: One member of the public

ITEM	PRESENTER	SUBJECT
14/042	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE. Chairman welcomed everyone. Apologies received and accepted from Cllr. S. Hounslow.
14/043	CHAIRMAN	DECLARATION OF INTERESTS. None.
14/044	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. No comments made.
14/045	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. Cllr. Peter Chillingworth, reported on the following. Potholes ongoing project with Highways. Waste recycling bags to be delivered week 6 th May, phone 01206 282700 if not received must be notified by 20 th June. The Colchester Castle has been revamped with more display areas price £7.50 per adult.
14/046	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5TH MARCH 2014 Minutes approved, and signed. Proposed by Cllr. M. Bowden, seconded by Cllr. S. Scrase , all in favour.
14/047	CLERK	CLERKS REPORT Received and noted.
14/048	ALL MEMBERS	RICHARD EDWARDS ACCOUNTS To consider renewing the contract with Richard Edwards Accountants (Note increase by 2%) Proposed to accept new contract by Cllr. H. Cresswell, seconded by Cllr. K. Brown, all in favour – contract signed.
14/049	ALL MEMBERS	ANNUAL PARISH MEETING To confirm 19 th May, with Chappel Parish Council, proposed by Cllr. M. Taylor, seconded by Cllr. H. Cresswell, all in favour.
14/050	ALL MEMBERS	ASSET REGISTER 2014 To confirm and sign the Asset register for 2013/2014. It was noted that the flower butts do not belong to Wakes Colne Parish Council and need to be removed from the register for 2014/2015. Proposed by Cllr. M. Taylor, seconded by Cllr.M.Bowden, all in favour.
14/051	ALL MEMBERS	INFORMATION COMMISSIONER'S OFFICE Proposed to be a member of this organisation as the Parish Council holds Data under the Data Protection Act (Approx £35.00 per annual subscription). Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour.
14/052	CLLR.K.BROWN AND CLLR. M. BOWDEN	AFFORDABLE HOUSING NEEDS Cllr. M.Bowden and Cllr.K. Brown had a meeting with Rural Community Council of Essex to gain more information and to find out the process, it was decided that an article should be placed in the Village Reporter to see if there is a need for affordable housing in Wakes Colne. Proposed by Cllr.M. Taylor, seconded by Cllr. M. Bowden, all in favour.
14/053	CLLR.H. CRESSWELL	VILLAGE REPORTER To discuss councillors having their names and contact numbers in the Village Reporter, as this is not a requirement and that all information should go through the Clerk it was decided not to print details in the Village Reporter, details are available on the website and the clerks details are on both noticeboards. An article will be put in the reporter with the clerks details proposed by Cllr. Bowden, second by Cllr.K.Brown, all in favour
14/054	CLLR. M. BOWDEN	LIGHT POLLUTION It was decided to contact the enforcement team at Colchester Borough Council regarding light pollution from Jupes Hill House. Proposed by Cllr. A. Hannington, seconded by Cllr.M. Taylor, all in favour.
14/055	CLLR.S.SCRASE	TELEPHONE BOX A proposal to convert [at nominal cost] the redundant telephone box by the Bus Shelter to a voluntary library. This item to be on the next agenda for further discussion.
14/056	CLLR.K. BROWN AND CLLR. M.TAYLOR	PARISH FOOTPATH WORKING GROUP ALSO ITEM 14/059 (ON AGENDA TWICE) Cllr.K. Brown and Cllr. M. Taylor to arrange a meeting with Rod Venables, Essex County Highways, regarding risk assessments.
14/057	CLLR. S.SCRASE	GENERAL POWER OF COMPETENCE To resolve to become a Council enabled to use the General Power of Competence and the Council meets full criteria to do so. Proposed by Cllr. S.Scrase, seconded by Cllr. M. Bowden, all in favour.
14/058	ALL MEMBERS	PLANNING MATTERS ITEM 1. REF: -142127

1 Signed:.....
Chairperson of the Parish Council

Date:.....

		<p>Land Adjacent To Timberlands, Vernons Road, Chappel Colchester CO6 2DL Proposed New Dwelling - Noted access on 90 degree bend, no separate access applied for. ITEM 2. REF – 142146 Oak Farm, Vernons Road, Wakes Colne CO6 2AH Rebuild and alter the porch to the annex at Oak Farm - No Objection ITEM 3. REF – 142443 Dellion, Station Road, Wakes Colne Colchester CO6 2DS New dormer windows and roof window to dwelling - No Objection ITEM 4. Ref – 140321 - APPROVED The Old Orchard, Lower Green, Wakes Colne Colchester CO6 2AZ Proposed side and rear extensions Ref : 143210 COLCHESTER BREWERY LTD UNIT 16, WAKES HALL BUSINESS C, COLCHESTER ROAD, WAKES COLNE COLCHESTER CO6 2DY Single storey lean-to extension to existing microbrewery building for storage purposes – To comment that shielding lighting should be considered as in a rural area.</p>																														
14/059	CLLR. M. TAYLOR	<p>PARISH FOOTPATH WORKING GROUP Cllr. K. Brown to liaise directly with Rob Venerables Public Rights of Way officer at Essex County Council. Cllr. Taylor will revise work plan schedule.</p>																														
14/060	ALL MEMBERS	<p>100TH ANNIVERSARY OF WW1 To place an article for memorabilia items in the Village Reporter. Proposed Cllr. M. Taylor, seconded Cllr. H. Cresswell, all in favour</p>																														
14/061	CLLR. S. SCRASE	<p>COMMUNITY SPEED WATCH E-mail received – update received.</p>																														
14/062	CLERK	<p>FINANCIAL MATTERS: 1) FINANCIAL STATEMENT FOR MARCH 2014. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE). Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown, all in favour – resolution passed.</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td colspan="3"><u>CHEQUES TO APPEAR IN 2013/14 YEAR-END FIGURES AS BUDGETED</u></td> </tr> <tr> <td>T-MOBILE (for March)</td> <td>DD</td> <td>12.32</td> </tr> <tr> <td>ESSEX PENSION FUND(for March)</td> <td>DD</td> <td>80.68</td> </tr> <tr> <td>EALC INV 4286 (TRAINING PENSION WORKSHOP MINUTE NO. 14/028 ITEM 2)</td> <td>100793</td> <td>17.50</td> </tr> <tr> <td>MOW & MEND INVOICE 241 (MINUTE No 14/029)</td> <td>100794</td> <td>45.00</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL (MINUTE NO 13/225)</td> <td>100795</td> <td>200.00</td> </tr> <tr> <td>DIANE JACOB (Salary for March)</td> <td>100796</td> <td>367.36</td> </tr> <tr> <td>DIANE JACOB (Expenses March)</td> <td>100797</td> <td>35.21</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV No. 20084699</td> <td>100798</td> <td>112.51</td> </tr> </tbody> </table> <p>EXPECTED EXPENDITURE TO YEAR END 2013/2014 – AWAITING INVOICES EALC /CHAPPEL PARISH COUNCIL RE COUNCILLOR TRAINING MONTHLY BUDGET STATEMENT.</p>		CHEQUE No.	TOTAL	<u>CHEQUES TO APPEAR IN 2013/14 YEAR-END FIGURES AS BUDGETED</u>			T-MOBILE (for March)	DD	12.32	ESSEX PENSION FUND(for March)	DD	80.68	EALC INV 4286 (TRAINING PENSION WORKSHOP MINUTE NO. 14/028 ITEM 2)	100793	17.50	MOW & MEND INVOICE 241 (MINUTE No 14/029)	100794	45.00	CHAPPEL & WAKES COLNE VILLAGE HALL (MINUTE NO 13/225)	100795	200.00	DIANE JACOB (Salary for March)	100796	367.36	DIANE JACOB (Expenses March)	100797	35.21	COLCHESTER BOROUGH COUNCIL INV No. 20084699	100798	112.51
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14/063	CLLR. HANNINGTON & CLLR. S.SCRASE	<p>PROPOSED PUBLIC FOOTPATH VIA EARM LAND Meeting took place, confusion over Surveyor and Valuer, clearance in progress, EARM still willing to sell a strip of land to the Parish Council, Proposed to appoint a Valuer. Proposed by Cllr. M. Bowden, seconded by Cllr A.Hannington, all in favour</p>																														
14/064	ALL MEMBERS	<p>DATE OF NEXT MEETING MEETING CLOSED AT 9.30PM. NEXT MEETING WEDNESDAY 7TH MAY 2014 – NOTE START TIME 7.00PM</p>																														