

**Minutes of the monthly Wakes Colne Parish Council Meeting held on  
Wednesday April 3<sup>rd</sup> 2013 at 7.15pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. S. Hounslow  
 Present: Cllrs: Cllr. M. Taylor, Cllr. M. Bowden, Cllr. K. Brown, Cllr. A. Hannington, Cllr. H. Cresswell, Cllr. S. Scrase  
 Clerk: Mrs D. Jacob  
 Also Present: Three members of the public

ITEM	PRESENTER	SUBJECT
13/55	CHAIRMAN	<b>WELCOME AND APOLOGIES FOR ABSENCE.</b> Chairman welcomed everyone. No apologies received.
13/56	CHAIRMAN	<b>DECLARATION OF INTERESTS.</b> Declaration of a Non-Pecuniary Interest was received by Cllr. S. Scrase regarding item 13/61.
13/57	CHAIRMAN	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.</b> A member of the public reported that refurbishment of the Village Hall was progressing and that redecoration on the outside of the building would hopefully commence in October.
13/58	CHAIRMAN	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.</b> Cllr A. Brown reported that due to the adverse weather conditions Highways are way behind on their project dates. And that all potholes should be reported via the website, with a copy also sent to her. She confirmed that money for 2012/2013 had been spent and that any new projects need to be received by May. Highways now have a new Flooding Department. Cllr P. Chillingworth reported black recycling bags should be delivered on 7 <sup>th</sup> May if not this should be reported and will be delivered on 20 <sup>th</sup> May. Confirmed that a new Community Locality Budget would be available to apply for £2,000 for the ward - £400.00 for a Parish, applications to be sent as soon as possible if wishing to apply. Colchester Borough Council will no longer be issuing hard copies of planning applications; all applications will now have to be viewed on line.
13/59	CHAIRMAN	<b>TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 6<sup>TH</sup> MARCH 2013</b> It was proposed by Cllr. M. Taylor, seconded by Cllr M. Bowden, all in favour, that the minutes from the Parish Council meeting held on 6 <sup>th</sup> March 2013 to be approved, as a correct record and were signed by the Chairman, resolution passed.
13/60	CLERK	<b>CLERKS REPORT</b> <ul style="list-style-type: none"> <li>❖ Attended CiLCA 12 March – Half way through Course.</li> <li>❖ Attended CALC on 13 March</li> <li>❖ Re-election of Chairman Cllr John Gili-Ross and members, all re-elected, so the set up remains the same.</li> <li>❖ Notified that subscriptions for 2014 would remain the same – no increase, for the sixth consecutive year.</li> <li>❖ Clerks Forum on 20 March</li> <li>❖ Planning advised no paper copies of planning applications would be sent out as from 1<sup>st</sup> April, all will now have to be viewed on lime</li> <li>❖ Presentation from County Broadband – Initial set up is free – be aware that planning permission would be required for the larger antennas and receivers, so a cost would be involved</li> </ul> Correspondence from the following: <ul style="list-style-type: none"> <li>❖ Colchester Borough Council confirmed The precept for 2013/2014 - The first payment will be made on the 8<sup>th</sup> April, the second payment on the 23<sup>rd</sup> September.</li> <li>❖ Subscriptions for EALC 127.98</li> <li>❖ Subscriptions for NALC 23.69</li> </ul>
13/61	ALL MEMBERS	<b>GRASS CUTTING 2013</b> Conditions as proposed in an e-mail dated 25 <sup>th</sup> March as follows: In relation to our communication about the grass cutting, as stated in my quote, I will be charging £40 per month [£240 per annum], during the months of April to September, inclusive whether it is one or two [or more] cuts required, the object in my eyes is that the area should be kept well-trimmed and tidy at any time and be an asset to the Village. If it looks scruffy in March or October then I will cut the grass but will not charge any extra. Proposed by Cllr. S. Hounslow, seconded by Cllr. M. Bowden, all in favour – resolution passed.

1 **Signed:**.....  
**Chairperson of the Parish Council**

**Date:**.....

13/62	ALL MEMBERS	<p><b>NOTICE BOARDS</b>  Vote to suspend Standing Orders 11.  Proposed Cllr S. Hounslow, seconded by Cllr. K. Brown, all in favour resolution passed to suspend Standing Orders – letter received from three Councillors, Cllr. S. Hounslow, Cllr. M. Taylor and Cllr. K. Brown in order that this item can be revisited and re-voted upon.  Discussed to replace one existing notice board, in Inworth Lane. As an extra noticeboard would require planning permission and extra expense it was resolved on to go ahead with the noticeboard at Lower Green. Proposed by Cllr. S. Hounslow, seconded by Cllr. M. Bowden, all in favour resolution passed. To purchase and replace one noticeboard.  Standing Orders now back in operation.</p>																					
13/63	CLLR. H. CRESSWELL	<p><b>VILLAGE HALL</b>  A village hall meeting was held on 12<sup>th</sup> March. They are now members of RCCE and CCVS, Chappel donated their 106 money of £968.00 to village hall funds. There is only one regular booking “Stay and Play” at the moment. The floor is to be started last week in April, sand down and 3 coats of varnish. Interior painting, May, hopefully exterior October. Autumn fair 12<sup>th</sup> October, further details next meeting also a report of wine tasting evening the next village hall meeting 7<sup>th</sup> May. Further information is available on the web-site.</p>																					
13/64	ALL MEMBERS	<p><b>HOUSING NEEDS SURVEY</b>  To set up a working group comprising of Cllr. K. Brown and Cllr M. Bowden.  Proposed by Cllr. S. Hounslow, seconded by Cllr. S. Scrase, all in favour, resolution passed.</p>																					
13/65	ALL MEMBERS	<p><b>NEIGHBOURHOOD WATCH</b>  Meeting closed. Discussion with member of the public.  Meeting convened – It was suggested that this item be reviewed at the Annual Parish Meeting.</p>																					
13/66	CLERK	<p><b>FINANCIAL MATTERS:</b>  <b>Resolved.. PROPOSED BY CLLR S. HOUNSLOW SECONDED BY CLLR. S. SCRASE AND ALL IN FAVOUR -</b> The following cheques were approved for payment:</p> <table border="1" data-bbox="379 1021 1248 1368"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE</td> <td>DD</td> <td>12.10</td> </tr> <tr> <td>WEBFUSION (123-REG) WAKESCOLNE.ORG RENEWAL FOR E-MAIL</td> <td>DD</td> <td>14.26</td> </tr> <tr> <td>RICHARD EDWARDS ACCOUNTANTS (PAYE JAN-MARCH)</td> <td>100756</td> <td>42.00</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR MARCH)</td> <td>100757</td> <td>370.28</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR MARCH)</td> <td>100758</td> <td>81.85</td> </tr> <tr> <td>GRAPHIC PAVEMENT SIGNS LTD (NOTICEBOARD)</td> <td>100759</td> <td>111.00</td> </tr> </tbody> </table> <p><b>MONTHLY BUDGET STATEMENT</b></p>		CHEQUE NO.	TOTAL	T-MOBILE	DD	12.10	WEBFUSION (123-REG) WAKESCOLNE.ORG RENEWAL FOR E-MAIL	DD	14.26	RICHARD EDWARDS ACCOUNTANTS (PAYE JAN-MARCH)	100756	42.00	DIANE JACOB (SALARY FOR MARCH)	100757	370.28	DIANE JACOB (EXPENSES FOR MARCH)	100758	81.85	GRAPHIC PAVEMENT SIGNS LTD (NOTICEBOARD)	100759	111.00
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13/67	ALL MEMBERS	<p><b>PLANNING MATTERS</b>  <b>REF: 130056 - FREEHOOKS FARM, LANE ROAD, WAKES COLNE, COLCHESTER CO6 2BP</b>  Retention of external cladding to existing mobile home and associated structures  Planning permission Refused, possibly Enforcement Officer to be asked to attend.  Meeting Closed.  Cllr. Chillingworth - Explained this was the first stage of refusal and the applicant could appeal within 3 months.  Meeting Opened.  To wait and watch this application – check in September regarding outcome.</p>																					
13/68	CLLR. K. BROWN	<p><b>EMERGENCY PLAN</b>  Cllr. K. Brown confirmed that the Emergency Plan is in its final stages. To be put on the agenda for May.</p>																					
13/69	CLLR. M.TAYLOR	<p><b>LOCAL HIGHWAYS PANEL WORKING GROUP</b>  Cllr. M. Taylor explained that this project had been on-going since November, proposal had been finalised and written up documents along with photographic evidence. It was suggested that Highway Officers need to come out at a busy time of day to gauge the amount of traffic. A letter of support had been received from the EARM.  Proposed to accept and adopt the Local Highway application. Proposed by Cllr. S. Hounslow, seconded by Cllr. M. Bowden, all in favour. Resolution passed. The chairman expressed her thanks, to everyone in the Local Highways Panel Working Group for all their hard work and effort regarding this project, thanks also expressed to A. Dixie particular thanks to Cllr. M. Taylor.</p>																					

<b>13/70</b>	<b>ALL MEMBERS</b>	<p><b>GREENE KING (EARM)</b></p> <p>It was discussed and agreed this item should be dealt with in two parts.</p> <p>A) That a Liaison working group should be set in place.</p> <p>B) That business side (purchasing land) should be kept separate.</p> <p>Cllr. A. Hannington was put forward to be the representative of the EARM Liaison Group, Proposed by Cllr. M. Taylor, seconded by Cllr. S. Hounslow, all in favour, resolution passed.</p> <p>Regarding the possible purchase of a strip of land, £2,000 was mentioned by the EARM and it was confirmed that the Sale of this land from Greene King to the EARM had now been completed. It was proposed that the Parish Clerk should be the first point of contact.</p> <p>That a Working Group should be set in place with Cllr A. Hannington, Cllr M. Taylor and Cllr S. Hounslow. and the Chairman was elected as Cllr S. Hounslow. Proposed by Cllr. M Bowden, seconded by M. Taylor, all agreed. Resolution passed.</p>
<b>13/71</b>	<b>ALL MEMBERS</b>	<p><b>THE BIG SOCIETY FUND</b></p> <p>It was suggested that perhaps we should wait and find out the initial cost first before applying for this fund. It was proposed by Cllr. S. Hounslow and seconded by Cllr. S. Scrase, all in favour, to write and ask Chappel Parish Council for a donation, as the Parish of Chappel would also gain and benefit from this project.</p>
<b>13/72</b>	<b>CLLR. S. HOUNSLOW</b>	<p><b>RENEW THE CONTRACT WITH RICHARD EDWARDS ACCOUNTANTS</b></p> <p>It was proposed by Cllr. M. Bowden, seconded by Cllr. S. Hounslow, all in favour, resolution passed. The Chairman signed the contract to be renewed.</p>
<b>13/73</b>	<b>ALL MEMEBERS</b>	<p><b>DECISION TO CONTACT MR CROMACK, REGARDING THE RIGHT HAND FOOTWAY FROM THE POST OFFICE TO THE VIADUCT.</b></p> <p>It was proposed by Cllr. S. Hounslow, seconded by Cllr. S. Scrase, all in favour, resolution passed to write a letter to Mr Cromack requesting the maintenance of the land and cutting back of the overgrowth.</p>
<b>13/74</b>	<b>ALL MEMBERS</b>	<p><b>DATE OF NEXT MEETING - WEDNESDAY 1<sup>ST</sup> MAY 2013</b></p> <p><b>MEETING CLOSED AT 8.55PM</b></p>