

**Minutes of the Wakes Colne Parish Council Annual Meeting held on
Wednesday May 1st 2013 at 7.15pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. S. Hounslow
 Present: Cllrs: Cllr. H. Cresswell, Cllr. M. Taylor, Cllr. A. Hannington, Cllr. S. Scrase, Cllr. K. Brown
 Clerk: Mrs D. Jacob
 Also Present: Two members of the public

ITEM	PRESENTER	SUBJECT
13/75	ALL MEMBERS	TO ELECT THE CHAIRMAN To elect Cllr. S. Hounslow as Chairman, proposed by Cllr. H. Cresswell, Seconded by Cllr.S.Scrase, all in favour, resolution passed.
13/76	ALL MEMBERS	TO ELECT THE VICE-CHAIRMAN Cllr. H. Cresswell announced her resignation as Vice-Chairman. The chairman thanked her for thirty years of service and all her hard work. It was proposed that Cllr. A. Hannington should be elected as new Vice-Chairman. Proposed by Cllr. S. Hounslow, Seconded by Cllr. S. Scrase, all in favour, resolution passed.
13/77	ALL MEMBERS	TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 3RD APRIL 2013 It was proposed by Cllr. M. Taylor, seconded by Cllr K. Brown all in favour, that the minutes from the Parish Council meeting held on 3 rd April 2013 to be approved, as a correct record and were signed by the Chairman, resolution passed.
13/78	ALL MEMBERS	TO REVIEW MEMBERSHIP AND AGREE RENEWAL OF THE FOLLOWING BODIES: ESSEX ASSOCIATION OF LOCAL COUNCILS NATIONAL ASSOCIATION OF LOCAL COUNCILS COLCHESTER ASSOCIATION OF LOCAL COUNCILS SOCIETY OF LOCAL COUNCIL CLERKS Proposed by Cllr. S. Hounslow, Seconded by Cllr. A. Hannington, all in favour, resolution passed.
13/79	ALL MEMBERS	STANDING ORDERS Discussion to amend public participation in line with SO 1 f, to 3 minutes. Proposed by Cllr. K. Brown, seconded by Cllr. A. Hannington, one abstained. Resolution passed.
13/80	ALL MEMBERS	TO RE-ADOPT PUBLIC PARTICIPATION POLICY Proposed by Cllr. S. Hounslow, Seconded by Cllr. A. Hannington, all in favour, resolution passed.
13/81	ALL MEMBERS	TO RE-ADOPT COUNCIL POLICIES CO-OPTION POLICY COMPLAINTS PROCEDURE FINANCIAL REGULATIONS GRANT FUNDING POLICY Proposed by Cllr. S. Hounslow, Seconded by Cllr. K Brown, all in favour, resolution passed.
13/82	ALL MEMBERS	TO ADOPT THE FREEDOM OF INFORMATION PUBLICATION SCHEME Proposed by Cllr. S. Hounslow, Seconded by Cllr. A. Hannington, all in favour, resolution passed.
13/83	ALL MEMBERS	TO RE-ELECT PERSONNEL COMMITTEE AND PERSONNEL COMMITTEE CHAIRMAN TO ADOPT TERMS OF REFERENCE FOR PERSONNEL Due to the absence of Cllr. M. Bowden, carried forward to June agenda.
13/84	ALL MEMBERS	REVIEW AND CONFIRM ARRANGEMENTS FOR INSURANCE COVER Discussion took place to change to a different company, which will give more cover at a cheaper rate. To appoint Came & Co to cover the insurance requirements for one year at annual premium of £445.00. Proposed by Cllr. S. Hounslow, Seconded by Cllr. M. Taylor, all in favour, resolution passed.
13/85	ALL MEMBERS	ANNUAL MEETING CLOSED AT 7.25

1 Signed:.....
 Chairperson of the Parish Council

Date:.....