

WAKES COLNE PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH ASSEMBLY

OF WAKES COLNE PARISH COUNCIL

HELD ON MONDAY 20th MAY 2013 AT 7.30PM AT CHAPPEL PRIMARY SCHOOL

In the Chair: Cllr. Stella Hounslow
Present: Cllrs. M Bowden, Cllr. A Hannington, Cllr. S. Scrase
Apologies: Cllr K. Brown, Cllr M. Taylor and Cllr H. Cresswell
Also Present: Cllr. Peter Chillingworth, and fifteen members of the public

13/001 TO CONFIRM THE MINUTES OF THE ANNUAL PARISH ASSEMBLY MEETING HELD ON 23RD MAY 2012 AND ALSO THE PARISH MEETING HELD ON 22 NOVEMBER 2012

It was proposed by Cllr. M. Bowden, seconded by Cllr A. Hannington all in favour, that the minutes from the Annual Parish Assembly Meeting held on 23rd May 2012 and also the Parish Meeting held on 22nd November to be approved, as a correct record and were signed by the Chairman, resolution passed.

13/002 CHAIRMAN'S REPORT

Cllr. S. Hounslow gave her report - see attached Chairman's Report

13/003 DATE OF NEXT ANNUAL PARISH MEETING

The meeting closed at 8.00pm and the next meeting date to be confirmed.

Signed:Date:2014



Parish Clerk: Mrs D. Jacob
5 Crocklands
Greenstead Green
Halstead
Essex
CO9 1QY
Tel: 07508787869
parishclerk@wakescolne.org

Wakes Colne Parish Council

www.wakescolne.org

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

Chairman's report Wakes Colne Parish Council May 2012 - April 2013

In August/September 2012 the Parish Council finally had a full complement of Councillors with the co-option of Kathy Brown and Stephen Scrase .

Our new clerk Diane Jacob has settled in well and immediately enrolled in the CILCA course Certificate in Local Council Administration.

During these past months Diane has worked hard on all aspects of clerking for a parish council plus understanding and updating the website. Information on the website includes council policies, minutes and agenda information.

As well as the usual business of reviewing numerous planning applications, setting the Precept (which has not been raised this year) we have dealt with complaints ranging from potholes, (a comprehensive list of potholes together with photographs was compiled by Allan Hannington, Monica Taylor and Maggie Bowden and submitted to ECC Highways) to flooding on roads, to verges being encroached upon, to requests to lower speed limits. We have also dealt with supplying gritting salt to residents who were willing to grit public roads and footways. We review and renew contracts ie: grass cutting, liability insurance and other advisory contracts.

Ward Councillor Peter Chillingworth and Borough Councillor Anne Brown attend meetings as much as their schedules allow, and are able to update the Parish Council on information and events.

Wakes Colne and Chappel Parish Council are willing advocates in projects and we are regularly in contact on parish matters.

Wakes Colne Parish Council receive requests from organisations within the parish requiring donations. Donations have been awarded to Chappel Parish Council towards the upkeep of

the play park, a facility enjoyed by both parishes, to Wakes Colne Church for upkeep of the churchyard and to the Village Hall for renovations.

With the Locality budget award to Wakes Colne, we invested in a new parish noticeboard at Inworth Lane.

The past year has seen Councillors taking on new projects and responsibilities all of which require a lot of time and dedication.

Ongoing projects with the appropriate working parties are:-

Broadband : working party - Stephen Scrase, Allan Hannington and Kathy Brown, this is ongoing project.

Public Footpaths : working party Monica Taylor, Maggie Bowden, Stephen Scrase Kathy Brown, outside volunteers David and Shirley Green, all of the working party have walked designated footpaths, and provided when appropriate, a list of reported obstructions encountered, and repairs required, to the working party meeting. The results of these surveys has been passed to the Public Rights of Way Inspector, Highways at Essex County.

The LHP Local Highways Panel Working party: Monica Taylor, Allan Hannington, Stella Hounslow with 2 members of the public Aaron Dixey and Geoff Harrison.

Several meetings have been held over the past few months which culminated in a proposal being submitted to the LHP in early April. Two main requirements were identified during a Parish Meeting held on 22 November 2012, 1. A proposed footway to be installed on the east side of Station Road. 2. A proposal for traffic calming on Station Road.

The current situation on this is that the LHP will review our application towards the end of June.

Footpath adjacent to Bures Road (from Station Approach to Spring Gardens Road)
Working party: Allan Hannington , Monica Taylor and Stella Hounslow. This project has undergone the first stage which was an assessment by the Public Rights of Way Inspector from Highways at Essex County Council. We are now at the stage of awaiting the result of the assessment and indication from the EARM (East Anglian Railway Museum) on if and how they wish to proceed further.

Funding Streams Working party: Monica Taylor, Maggie Bowden and Hilda Cresswell.

Emergency Plan: This was constructed and completed by Kathy Brown

Personnel Committee Maggie Bowden, Allan Hannington and Stella Hounslow

Planning and Liaison Allan Hannington

Housing Needs Kathy Brown and Maggie Bowden

Village Hall Representative Hilda Cresswell

Millennium Green Representative Monica Taylor

The Parish Council owe special thanks to our volunteers in these projects, the LHP: Aaron Dixey for the many hours spent at working party meetings and unswerving determination in producing (twice) an arial view of Station Road with the requirements stencilled on. To Geoff Harrison for the hours spent at working party meetings.

The Public footpath project: Many thanks to David and Shirley Green for the hours spent surveying footpaths and attending working party meetings. It is very encouraging to know there are willing volunteers at hand to help and offer points of view, which are greatly appreciated.

Finally I would like to thank Councillors for support and commitment and many hours spent in undertaking these many projects which have required expertise and much energy and for giving generously so much of their spare time.

The enthusiasm shown in tackling these projects must be very encouraging for the community. Stella Hounslow Chair Wakes Colne Parish Council

We are your Parish Council working for your parish.