



# WAKES COLNE PARISH COUNCIL

***YOUR PARISH COUNCIL WORKING FOR YOUR PARISH***

[www.e-voice.org.uk/wakescolne/](http://www.e-voice.org.uk/wakescolne/)

30<sup>TH</sup> AUGUST 2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 6<sup>TH</sup> SEPTEMBER 2023 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
23/163	All Members	<b>Welcome &amp; Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
23/164	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2023.	Decision
23/165	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
23/166	All Members	<b>Ward and County Councillors to address the members if present.</b> Ward Councillor, County Councillor.	Information
23/167	All Members	<b>Minutes.</b> <b>Item 1.</b> To confirm receipt of the draft minutes of the Parish Council Meeting held on 19 <sup>th</sup> July 2023 and to resolve that the minutes are to be signed as a true and accurate record. <b>Item 2.</b> To confirm the draft minutes of the Extraordinary Parish Council meeting held on 14 <sup>th</sup> August 2023 and to resolve that the minutes are to be signed as a true and accurate record.	Decision
23/168	All Members	<b>Planning Matters.</b> <b>Item 1.</b> Updates.	Decision

		<b>Item 2. New Applications.</b> To consider any new applications received.																												
<b>23/169</b>	All Members	<b>Matters Arising from previous minutes.</b> <b>Item 1.</b> Station Road – acknowledgement received 6 <sup>th</sup> May 2021 - no new reference number; update from Cllr Barber. This has been put forward as a priority scheme, awaiting validation still. <b>Item 2.</b> Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, update from Cllr. Barber. The County Council are concerned that moving the crossing and bus stop may make this area more dangerous they are waiting for comments from the bus companies. <b>Item 3.</b> Previous minute number 21/074 Flooding near the Post Office – signage funded Cllr Barber - The cabinet has yet to approve the rollover funding for these schemes, while we fully expect them to do so, it has not yet happened. <b>Item 4.</b> Previous minute number 23/128 Encouraging Residents Participation and Feedback – update by Cllr Stocker. <b>Item 5.</b> Previous minute number 23/160 Planning Committee. To set up a Planning Committee with 3 Cllrs and one member of the public with no voting rights, all comments to be put to the Parish Council before sending to Colchester City Council Planners.	Information																											
<b>23/170</b>	All Members	<b>VAS Station Road.</b> Previous minute number 23/130 VAS systems. Station Road VAS - update from Cllr Barber on current situation regarding testing and repair/replacement. To consider asking Highways to carry out a speed survey in Station Road at a cost of £350 to establish what the current average speed readings are.	Decision																											
<b>23/171</b>	All Members	<b>Royal British Legion.</b> Poppy wreath ok for this year, to consider a donation for Remembrance Day.	Decision																											
<b>23/172</b>	All Members	<b>Internal Audit 2023/24.</b> To consider to appoint Jan Stobart as the Internal Auditor for financial year accounts end 2023/2024.	Decision																											
<b>23/173</b>	All Members	<b>Parish Calendar 2024/2025.</b> To set the Parish Calendar for 2024/2025.	Decision																											
<b>23/174</b>	All Members	<b>Footpaths.</b> Footpaths update.	Decision																											
<b>23/175</b>	All Members	<b>Cllr Training at the EALC (Essex Association of Local Councils)</b> <b>Item 1.</b> To confirm training for Cllr Stocker to attend Chairman training at a cost of £120.00 plus VAT per day. Course is over 3 days so total cost will be £432.00 <b>Item 2.</b> To confirm training for Cllr Stocker, Cllr Fisher and Cllr Latarche to attend Planning Briefing training at a cost of £75.00 each plus VAT total cost £270.00	Decision																											
<b>23/176</b>	All Members	To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.	Information																											
<b>23/177</b>	All Members	<b>New Items for next agenda.</b> Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information																											
<b>23/178</b>	All Members	<b>Clerk's Report.</b>	Information																											
<b>23/179</b>	All Members	<b>Financial Matters.</b> 1) Financial Statement (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="371 1780 1345 2101"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V02135707179</td> <td>DD</td> <td>21.26</td> </tr> <tr> <td>Chappel Millennium Green Trust Ltd (tulip tree)</td> <td>101547</td> <td>99.50</td> </tr> <tr> <td>Katherine Beck (Reimbursement for paper &amp; ink for memories project)</td> <td>101548</td> <td>43.19</td> </tr> <tr> <td>HandyKing Inv. No 220 repairs to noticeboard at Inworth Lane</td> <td>101549</td> <td>50.00</td> </tr> <tr> <td>D. Jacob (Salary for September)</td> <td>SO</td> <td>650.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for September)</td> <td>101550</td> <td>22.33</td> </tr> <tr> <td>Essex Pension Fund (for September)</td> <td>SO</td> <td>210.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for September)</td> <td>101551</td> <td>5.89</td> </tr> </tbody> </table>		CHEQUE NO.	TOTAL	EE Inv. No. V02135707179	DD	21.26	Chappel Millennium Green Trust Ltd (tulip tree)	101547	99.50	Katherine Beck (Reimbursement for paper & ink for memories project)	101548	43.19	HandyKing Inv. No 220 repairs to noticeboard at Inworth Lane	101549	50.00	D. Jacob (Salary for September)	SO	650.00	D. Jacob (Salary adjustment for September)	101550	22.33	Essex Pension Fund (for September)	SO	210.00	Essex Pension Fund (Adjustment for September)	101551	5.89	Decision
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		HM Revenue & Customs (For September)	101552	2.40	
		D. Jacob (expenses for August as per receipts including watering can and replacement lid/net to cover water butt)	101553	72.00	
		<b>2) Monthly Budget Statement.</b>			
<b>23/180</b>	All Members	<b>Dates of Next Meetings.</b> Parish Council Meeting 4 <sup>th</sup> October (7.15pm) Parish council Meeting 1 <sup>st</sup> November (7.15pm) Parish Council Meeting 6 <sup>th</sup> December (7.15pm)			Information

THIS NOTICE WAS ISSUED BY: MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG