



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

27TH AUGUST 2020

DUE TO THE CORONAVIRUS AND GOVERNMENT ADVICE THIS VIRTUAL MEETING WILL BE HELD BY **MICROSOFT TEAMS**
ITEM 20/135 ON THE AGENDA - THE PRESS AND PUBLIC ARE INVITED TO CONTACT/SEND COMMENTS TO THE PARISH CLERK OR IF YOU
WOULD LIKE TO ATTEND PLEASE SEND YOUR E-MAIL ADDRESS TO THE CLERK

DEAR COUNCILLOR

YOU ARE **SUMMONED** TO ATTEND THE FORTHCOMING VIRTUAL PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL AT
7.15 P.M. ON WEDNESDAY 2ND SEPTEMBER 2020 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN
THE AGENDA.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
20/133	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
20/134	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2020.	Decision
20/135	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
20/136	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor	Information
20/137	All Members	Minutes. To confirm the minutes of the Extraordinary Parish Council meeting held on 5 th August 2020.	Decision
20/138	All Members	Planning Matters. Ref: 201361 Viaduct Lodge, Colchester Road, Chappel CO6 2DQ Ground floor rear extension. Ref: 201363 Parkhurst Green Farm, Parkhurst Green Lane, Wakes Colne Colchester CO6 2BL	Decision

		<p>Conversion of existing Nissen hut to private residential dwelling with access, parking and ancillaries. (REVISED PLANS RECEIVED) Ref: 201704 The Forge, Wakes Street, Wakes Colne Colchester CO6 2BY Demolition of workshop and creation of two dwellings. Conversion of the Forge into a double garage. TO CONSIDER ANY APPLICATIONS RECEIVED</p>																																																							
20/139	All Members	<p>Council Documents. Item 1. To consider to adopt a risk assessment for planting spring bulbs. Item 2. To consider to adopt a Publication Scheme as advised by NALC.</p>	Decision																																																						
20/140	All Members	<p>Bank Signatories. To confirm three signatories for the Parish Council Bank Accounts. We currently have two in place Cllr. S. Scrase and Cllr. H. Wasteney.</p>	Decision																																																						
20/141	All Members	<p>Financial Matters. 1) Financial Statement for July/August (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>JPB Landscapes Inv. No. 1058 (For June & July)</td> <td>101211</td> <td>120.00</td> </tr> <tr> <td>EE (for calls made in July) Inv. No. V01772641625</td> <td>DD</td> <td>21.20</td> </tr> <tr> <td>D. Jacob (Salary for July)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (salary adjustment for July)</td> <td>101228</td> <td>16.06</td> </tr> <tr> <td>HM Revenue & Customs (for July)</td> <td>101229</td> <td>2.00</td> </tr> <tr> <td>Essex Pension Fund (for July)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for July)</td> <td>101230</td> <td>15.60</td> </tr> <tr> <td>Essex Association of Local Councils Inv. No. 12928</td> <td>101231</td> <td>48.00</td> </tr> <tr> <td>Essex Association of Local Councils Inv. No. 12933</td> <td>101232</td> <td>48.00</td> </tr> <tr> <td>Breeze Office Solutions Ltd (Inv.No. 111528)</td> <td>101233</td> <td>45.94</td> </tr> <tr> <td>D. Jacob (Salary for August)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary adjustment for August)</td> <td>101234</td> <td>16.06</td> </tr> <tr> <td>HM Revenue & Customs (For August)</td> <td>101235</td> <td>2.00</td> </tr> <tr> <td>Essex Pension Fund (For August)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for August)</td> <td>101236</td> <td>15.60</td> </tr> <tr> <td>D. Jacob (Expenses for July/August 2020)</td> <td>101237</td> <td>64.47</td> </tr> <tr> <td>EE (for calls made in August) Inv. No. V01782636513</td> <td>DD</td> <td>21.20</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE No.	TOTAL	JPB Landscapes Inv. No. 1058 (For June & July)	101211	120.00	EE (for calls made in July) Inv. No. V01772641625	DD	21.20	D. Jacob (Salary for July)	SO	500.00	Adjustment for D. Jacob (salary adjustment for July)	101228	16.06	HM Revenue & Customs (for July)	101229	2.00	Essex Pension Fund (for July)	SO	140.00	Adjustment for Essex Pension Fund (for July)	101230	15.60	Essex Association of Local Councils Inv. No. 12928	101231	48.00	Essex Association of Local Councils Inv. No. 12933	101232	48.00	Breeze Office Solutions Ltd (Inv.No. 111528)	101233	45.94	D. Jacob (Salary for August)	SO	500.00	Adjustment for D. Jacob (Salary adjustment for August)	101234	16.06	HM Revenue & Customs (For August)	101235	2.00	Essex Pension Fund (For August)	SO	140.00	Adjustment for Essex Pension Fund (for August)	101236	15.60	D. Jacob (Expenses for July/August 2020)	101237	64.47	EE (for calls made in August) Inv. No. V01782636513	DD	21.20	Decision
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20/142	Cllr Fisher	<p>Parish Public Footpaths Working Group. Update.</p>	Information																																																						
20/143	All Members	<p>Vacancy on Wakes Colne Parish Council. Item 1/ To consider application and Co-Opt candidate. Item 2/ Co-opted candidate to sign acceptance of office. Item 3/ Consent form to receive the Council Summons and agenda electronically. Item 4/ Declaration of interest form to be sent direct to Colchester Borough Council and also Clerk to receive a copy.</p>	Decision																																																						
20/144	All Members	<p>Future Parish Council meetings. That the Parish Council take steps to discontinue using Virtual Platform to communicate and to revert to having the monthly meetings at the Village Hall commencing with October meeting, but to observe any Government restrictions placed on Village Hall gatherings.</p>	Decision																																																						
20/145	All Members	<p>Finger Posts. To review what action has been taken in relation to the decision taken at the 1st July meeting item 20/123 – Update this has been reported to the Highway Rangers and we are waiting for work to be carried out.</p>	Information																																																						
20/146	Clerk	<p>Clerk's Report.</p>	Information																																																						
20/147	All Members	<p>Date of Next Meeting. Parish Council meeting 7th October 2020 at 7.15pm.</p>	Information																																																						

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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