

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

30<sup>TH</sup> AUGUST 2018

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 5<sup>TH</sup> SEPTEMBER 2018 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
18/153	CHAIRMAN	<b>Welcome and Apologies for Absence.</b>	INFORMATION/ DECISION
18/154	ALL MEMBERS	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2018.	DECISION
18/155	ALL MEMBERS	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
18/156	ALL MEMBERS	<b>Ward and County Councillors to address the members if present.</b> Ward Councillor, County Councillor.	INFORMATION
18/157	ALL MEMBERS	<b>Minutes.</b> To confirm the minutes of the Parish Council Meeting held on 4 <sup>th</sup> July 2018.	DECISION
18/158	CLLR.A.HANNINGTON	<b>Planning Matters.</b> <b>Ref: 181667</b> Bazaros, Middle Green, Wakes Colne Colchester CO6 2BN Construction of wooden stable block, with tack room and hay barn. <b>Ref: 181753 &amp; 181754</b> Erskine Murray House (formerly barn at Old House Farm), Spring Gardens Road, Wakes Colne CO6 2DR Change of use and alteration of existing unlisted barn to become Class B1 Office Use, demolition of modern, open fronted, flat roofed, covered storage and flat roofed shed, alteration and reroofing of small, flat roofed shed with a pitched roof, recladding <b>Ref: 181764</b> Wakes Hall Lodge, Colchester Road, Wakes Colne CO6 2DA Application to discharge condition 5 of planning permission 180454. TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION
18/159	CLLR.K. BROWN	<b>Parish Public Footpaths Working Group.</b> Update.	INFORMATION
18/160	CLLR.A.HANNINGTON & CLLR.K.BROWN	<b>Broadband.</b> Update.	INFORMATION

<b>18/161</b>	ALL MEMBERS	<b>Village Hall Hire Agreement.</b> To consider and sign the Village Hall Hire agreement.	DECISION																																													
<b>18/162</b>	ALL MEMBERS	<b>Royal British Legion.</b> <b>Item 1.</b> To consider the purchase of a wreath or a donation for Remembrance Day. <b>Item 2.</b> Update by Chairman on a tree and wooden plaque.	DECISION																																													
<b>18/163</b>	ALL MEMBERS	<b>Grants.</b> To discuss the advice received from EALC regarding grants to the church.	DECISION																																													
<b>18/164</b>	ALL MEMBERS	<b>Highways.</b> <b>Item 1. VAS - Update.</b> <b>Item 2. Station Road LHP Traffic Calming Proposal. Update.</b> <b>Item 3. Five Parishes Meeting. Traffic management issues along the road from the A120 through 5 parishes to the B1508 at Bures. Update.</b>	INFORMATION/ DECISION																																													
<b>18/165</b>	ALL MEMBERS	<b>CIF Funding.</b> To consider any projects and to discuss applying for CIF funding, completed application forms to be in by 26 October 2018.	DECISION																																													
<b>18/166</b>	ALL MEMBERS	<b>Locality Budget.</b> To consider any projects and to discuss applying for the Locality budget, bids to be in by February 2019.	DECISION																																													
<b>18/167</b>	ALL MEMBERS	<b>Parish Calendar 2019/2020.</b> To set the Parish Calendar for 2019/2020.	DECISION																																													
<b>18/168</b>	ALL MEMBERS	<b>Village Hall.</b> To consider arranging "a coffee- morning" with the Village Hall which may be of interest to residents	DECISION																																													
<b>18/169</b>	ALL MEMBERS	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for August/September (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Braintree District Council Inv.No. 6681647</td> <td>200014</td> <td>60.00</td> </tr> <tr> <td>HM Revenue &amp; Customs (For July)</td> <td>200015</td> <td>2.80</td> </tr> <tr> <td colspan="3">Cheque number 200016 (Made out in error, void)</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (Salary for July)</td> <td>200017</td> <td>15.97</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary for July)</td> <td>200018</td> <td>19.11</td> </tr> <tr> <td>D. Jacob (Expenses for July/August)</td> <td>200019</td> <td>42.48</td> </tr> <tr> <td>T-Mobile (For August)</td> <td>SO</td> <td>13.06</td> </tr> <tr> <td>D. Jacob (Salary for August)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>Essex Pension Fund (for August)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>HM Revenue &amp; Customs (For August)</td> <td>200020</td> <td>3.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary for August)</td> <td>200021</td> <td>18.91</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (August)</td> <td>200022</td> <td>17.96</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall Inv.1348</td> <td>200023</td> <td>25.00</td> </tr> <tr> <td>JPB Landscapes Inv.No 600 June/July/August</td> <td>200024</td> <td>172.80</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE No.	TOTAL	Braintree District Council Inv.No. 6681647	200014	60.00	HM Revenue & Customs (For July)	200015	2.80	Cheque number 200016 (Made out in error, void)			Adjustment for Essex Pension Fund (Salary for July)	200017	15.97	Adjustment for D. Jacob (Salary for July)	200018	19.11	D. Jacob (Expenses for July/August)	200019	42.48	T-Mobile (For August)	SO	13.06	D. Jacob (Salary for August)	SO	460.00	Essex Pension Fund (for August)	SO	106.77	HM Revenue & Customs (For August)	200020	3.00	Adjustment for D. Jacob (Salary for August)	200021	18.91	Adjustment for Essex Pension Fund (August)	200022	17.96	Chappel & Wakes Colne Village Hall Inv.1348	200023	25.00	JPB Landscapes Inv.No 600 June/July/August	200024	172.80	DECISION
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<b>18/170</b>	CLERK	<b>Clerk's Report.</b>	INFORMATION																																													
<b>18/171</b>	ALL MEMBERS	<b>Vacancy on Wakes Colne Parish Council.</b> We currently have two vacancies on Wakes Colne Parish Council. If anyone is interested, in joining Wakes Colne Parish Council, please contact the Clerk for an application form.	INFORMATION																																													
<b>18/172</b>	ALL MEMBERS	<b>Wakes Colne Parish Council Award Scheme.</b> To confirm that we have not, as yet, received any nominations, closing date is 30 <sup>th</sup> November 2018.	INFORMATION																																													
<b>18/173</b>	ALL MEMBERS	<b>Date of Next Meeting.</b> Parish Council Meeting Wednesday 3 <sup>rd</sup> October 2018 (7.15pm)	INFORMATION																																													

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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