

WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.wakescolne.org

31ST AUGUST 2017

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 6TH SEPTEMBER 2017 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.
THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
17/145	CHAIRMAN	Welcome and Apologies for Absence.	INFORMATION/DECISION
17/146	ALL MEMBERS	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2016.	DECISION
17/147	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
17/148	ALL MEMBERS	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	INFORMATION
17/149	ALL MEMBERS	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5TH JULY 2017.	DECISION
17/150	ALL MEMBERS	Planning Matters. Ref: 172138 Chappel And Wakes Colne Station, Station Road, Wakes Colne Colchester Variation of conditions 2, 4 and 5 of planning permission 161724 Ref: 171883 Slate Hall, Middle Green, Wakes Colne CO6 2BJ Replacement of dying/dead road part of fronted boundary hedge and replace with woven onsite willow hedge. TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION
17/151	ALL MEMBERS	LHP Proposals. All items ongoing – progress reports in October meeting. Item 1. Station Road LHP Traffic Calming Proposal. Item 2. Vehicle Activated Sign on Station Road. Item 3. Tyburn Hill LHP Proposal. Item 4. Welcome to Wakes Colne sign relocated.	INFORMATION

		Item 5. New Solar Light for Bus shelter.																																		
17/152	ALL MEMBERS	Speed Issues. Update, meeting between local Parish Councils regarding the roads from Marks Tey – Great Tey – Chappel – Wakes Colne – Mount Bures – to Bures.	INFORMATION																																	
17/153	ALL MEMBERS	Village Hall. Item 1. Notice Board. The notice board in Colchester Road, is jointly owned and maintained with Chappel Parish Council, and is additionally used to display information from Colchester Borough Council and Essex County Council. This item is to consider issuing keys to the Village Hall Committee who have requested to be allocated a third of the notice board for their use. Chappel Parish Council will also need to be consulted. Item 2. Hall Hire Charges. To confirm receipt of an e-mail from the Village Hall Management Committee, confirming that hall hire charges will be increased as from 1st November 2017 to £25 for the main hall and £20 for the back room, this represents an increase of 25% and 11% respectively.	ITEM 1. INFORMATION ITEM 2. DECISION																																	
17/154	ALL MEMBERS	Recycling Bins. An e-mail has been sent to Colchester Borough Council regarding this matter, and we await their advice.	INFORMATION																																	
17/155	ALL MEMBERS	Grass cutting. To consider sending out invitations to tender for 2018 and for the following 3 years.	DECISION																																	
17/156	ALL MEMBERS	Insurance. To consider sending out invitations to tender for 2018 and for the following 3 years.	DECISION																																	
17/157	ALL MEMBERS	Training. To consider sending the Clerk training on 9th November to EALC relating to General Data Protection – A Clerks bursary has been applied for, confirmed that 75% once the training has been completed. The fee has to be paid up front by the Council in full £45.00 and is refunded once the training is completed. So, the final cost to the Council will be 25%. (£11.25)	DECISION																																	
17/158	CLLR. K. BROWN	Parish Public Footpaths Working Group. General update and update regarding Tyburn Hill proposal.	INFORMATION/DECISION																																	
17/159	ALL MEMBERS	Financial Matters. 1) Financial Statement for June/July (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="405 1308 1246 1749"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T Mobile (for August)</td> <td>DD</td> <td>12.74</td> </tr> <tr> <td>Diane Jacob (Salary for August)</td> <td>SO</td> <td>438.41</td> </tr> <tr> <td>Essex Pension Fund (For August)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>Diane Jacob (Expenses for July/August)</td> <td>101050</td> <td>85.90</td> </tr> <tr> <td>Essex County Council (Inv.No. 1010348388) Agreed under minute number 17/333 (Solar Lights)</td> <td>101051</td> <td>2,000.00</td> </tr> <tr> <td>Braintree District Council (Inv.No. 6577746) Agreed under minute number 17/114</td> <td>101052</td> <td>60.00</td> </tr> <tr> <td>PKF Littlejohn (Inv.No. SB20170047)</td> <td>101053</td> <td>120.00</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv.No. 1250 & 1258)</td> <td>101054</td> <td>40.00</td> </tr> <tr> <td>Mow & Mend (Inv.No. 0464)</td> <td>101055</td> <td>50.00</td> </tr> <tr> <td>EALC (Inv.No. 8654 and 8676 Councillor Training)</td> <td>101056</td> <td>155.00</td> </tr> </tbody> </table> 2) MONTHLY BUDGET STATEMENT. 3) Accounts for 2016/2017 – to confirm a clean external audit and confirm that the notice of conclusion of the audit a d right to inspect the Annual Return has been on the notice board for the required 14 days. Accounts can be viewed on our website.		CHEQUE No.	TOTAL	T Mobile (for August)	DD	12.74	Diane Jacob (Salary for August)	SO	438.41	Essex Pension Fund (For August)	SO	106.77	Diane Jacob (Expenses for July/August)	101050	85.90	Essex County Council (Inv.No. 1010348388) Agreed under minute number 17/333 (Solar Lights)	101051	2,000.00	Braintree District Council (Inv.No. 6577746) Agreed under minute number 17/114	101052	60.00	PKF Littlejohn (Inv.No. SB20170047)	101053	120.00	Chappel & Wakes Colne Village Hall (Inv.No. 1250 & 1258)	101054	40.00	Mow & Mend (Inv.No. 0464)	101055	50.00	EALC (Inv.No. 8654 and 8676 Councillor Training)	101056	155.00	ITEM 1. DECISION ITEM 2. INFORMATION ITEM 3. INFORMATION
	CHEQUE No.	TOTAL																																		
T Mobile (for August)	DD	12.74																																		
Diane Jacob (Salary for August)	SO	438.41																																		
Essex Pension Fund (For August)	SO	106.77																																		
Diane Jacob (Expenses for July/August)	101050	85.90																																		
Essex County Council (Inv.No. 1010348388) Agreed under minute number 17/333 (Solar Lights)	101051	2,000.00																																		
Braintree District Council (Inv.No. 6577746) Agreed under minute number 17/114	101052	60.00																																		
PKF Littlejohn (Inv.No. SB20170047)	101053	120.00																																		
Chappel & Wakes Colne Village Hall (Inv.No. 1250 & 1258)	101054	40.00																																		
Mow & Mend (Inv.No. 0464)	101055	50.00																																		
EALC (Inv.No. 8654 and 8676 Councillor Training)	101056	155.00																																		
17/160	ALL MEMBERS	Wakes Colne Parish Council Award Scheme. To confirm that we have not received any nominations, closing date is 30/11/17.	INFORMATION																																	
17/161	CLERK	Clerk's Report.	INFORMATION																																	

17/162	ALL MEMBERS	Sad News. To confirm the funeral for ex-Councillor Hilda Cresswell is scheduled to be held on Monday 11 th September at 1pm at Wakes Colne Church, we offer our sincere condolences to her family.	INFORMATION
17/163	ALL MEMBERS	Date of Next Meeting. Parish Council Meeting Wednesday 4 th October 2017 (7.15pm)	INFORMATION

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

5 CROCKLANDS, GREENSTEAD GREEN,

HALSTEAD, ESSEX, CO9 1QY

TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG