

WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.wakescolne.org

1ST SEPTEMBER 2016

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 7TH SEPTEMBER 2016 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
16/151	ALL MEMBERS	WELCOME AND APOLOGIES FOR ABSENCE.	INFORMATION
16/152	CHAIRMAN	DECLARATION OF INTERESTS. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2016.	DECISION
16/153	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
16/154	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. <i>WARD COUNCILLOR</i> <i>COUNTY COUNCILLOR</i>	INFORMATION
16/155	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6TH JULY 2016 AND THE EXTRAORDINARY MEETING HELD ON 26TH AUGUST 2016.	DECISION
16/156	ALL MEMBERS	LITTER PICK To confirm a date for the next Litter Pick	DECISION
16/157	ALL MEMBERS	PLANNING MATTERS TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION
16/158	ALL MEMBERS	WHERE THE WATER GOES? To confirm if the Parish Council wish to continue with this project	DECISION
16/159	ALL MEMBERS	DOG LITTER BIN OUTSIDE VILLAGE HALL To consider relocating it to another position, at a cost of £60.00	DECISION
16/160	CLLR.S.SCRASE	BOOK EXCHANGE Update – Lane Road	INFORMATION
16/161	CLLR. K.BROWN	PARISH PUBLIC FOOTPATHS WORKING GROUP Update	INFORMATION/DECISION
16/162	ALL MEMBERS	BUS SHELTER LIGHTING To consider solar lighting offered by Essex County Highways	INFORMATION/DECISION

16/163	CLLR.S.SCRASE	BURES ROAD FOOTPATH SCHEME Statement	INFORMATION																																							
16/164	CLERK	<p>FINANCIAL MATTERS:</p> <p>1) FINANCIAL STATEMENT FOR JULY/AUGUST (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE)</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (FOR JULY)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>T-MOBILE (FOR AUGUST)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>BRAINTREE DISTRICT COUNCIL INV.6476147</td> <td>100983</td> <td>60.00</td> </tr> <tr> <td>J.C.REDDINGTON (CHEQUE No. 100972 LOST/VOID NEW CHEQUE ISSUED TO REPLACE)</td> <td>100984</td> <td>50.00</td> </tr> <tr> <td>MOW & MEND (INV.NO. 000400)</td> <td>100985</td> <td>44.00</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL, INV.No. 1068,1073</td> <td>100986</td> <td>40.00</td> </tr> <tr> <td>PKF LITTLEJOHN LLP (EXTERNAL AUDITOR)</td> <td>100987</td> <td>120.00</td> </tr> <tr> <td>RICHARD EDWARDS INV. 29575 (PAYROLL PROVIDER)</td> <td>100988</td> <td>111.60</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR AUGUST)</td> <td>100989</td> <td>451.24</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR JULY/AUGUST)</td> <td>100990</td> <td>59.59</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR AUGUST)</td> <td>100991</td> <td>107.35</td> </tr> <tr> <td>MOW & MEND (INV.No.402)</td> <td>100992</td> <td>44.00</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT. Accounts for 2015/2016 -TO CONFIRM A CLEAN EXTERNAL AUDIT AND CONFIRM THAT THE NOTICE OF CONCLUSION OF THE AUDIT AND RIGHT TO INSPECT THE ANNUAL RETURN HAS BEEN ON THE NOTICE BOARD FOR THE REQUIRED 14 DAYS. Accounts can be viewed on our website.</p>		CHEQUE No.	TOTAL	T-MOBILE (FOR JULY)	DD	12.56	T-MOBILE (FOR AUGUST)	DD	12.56	BRAINTREE DISTRICT COUNCIL INV.6476147	100983	60.00	J.C.REDDINGTON (CHEQUE No. 100972 LOST/VOID NEW CHEQUE ISSUED TO REPLACE)	100984	50.00	MOW & MEND (INV.NO. 000400)	100985	44.00	CHAPPEL & WAKES COLNE VILLAGE HALL, INV.No. 1068,1073	100986	40.00	PKF LITTLEJOHN LLP (EXTERNAL AUDITOR)	100987	120.00	RICHARD EDWARDS INV. 29575 (PAYROLL PROVIDER)	100988	111.60	DIANE JACOB (SALARY FOR AUGUST)	100989	451.24	DIANE JACOB (EXPENSES FOR JULY/AUGUST)	100990	59.59	ESSEX PENSION FUND (FOR AUGUST)	100991	107.35	MOW & MEND (INV.No.402)	100992	44.00	DECISION
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16/165	ALL MEMBERS	<p>PROJECTS</p> <p>Item 1. To consider new notice boards at Lower Green and Crepping Hall. Item 2. To review and update the Speed Indicator Device..</p>	DECISION																																							
16/166	CLERK	<p>INTERNAL AUDITOR</p> <p>To consider if the Parish Council would like to appoint the internal auditor, for a six month review, at a cost of £30.00.</p>	DECISION																																							
16/167	CLERK	CLERK'S REPORT	INFORMATION																																							
16/168	ALL MEMBERS	<p>DATE OF NEXT MEETING</p> <p>PARISH COUNCIL MEETING WEDNESDAY 5TH OCTOBER 2016 (7.15PM)</p>	INFORMATION																																							

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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