

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

26<sup>TH</sup> AUGUST 2015

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 2<sup>ND</sup> SEPTEMBER 2015 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
15/162	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE.	DECISION
15/163	CHAIRMAN	DECLARATION OF INTERESTS. To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015.	DECISION
15/164	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
15/165	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.	INFORMATION
15/166	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 <sup>ST</sup> JULY 2015	DECISION
15/167	ALL MEMBERS	LITTER PICK & SPRING BULB PLANTING To confirm a date for the next Litter Pick, and planting spring bulbs.	DECISION
15/168	ALL MEMBERS	NOTICE BOARD LOCK To confirm that a new lock has been installed to the notice board near the post office. This is a shared notice board with Chappel Parish Council, to instruct the Clerk to send an invoice regarding shared cost of replacement Lock.	DECISION
15/169	CLERK	VILLAGE SIGN Maintenance to Village Sign (Shared with Chappel Parish Council).	INFORMATION
15/170	CLLR.S.SCRASE	A SCHEME, TO AWARD PARISHIONERS FOR THEIR OUTSTANDING CONTRIBUTION TO VILLAGE LIFE.	DECISION
15/171	ALL MEMBERS	TRAILS IN ESSEX AROUND WORLD WAR TWO DEFENCE SITES To consider a possible letter of support be sent to Essex County Council confirming that the Parish Council is behind the project? And would the parish council be willing to advertise the trail on its website.	DECISION
15/172	ALL MEMBERS	HALL HIRE To consider Hall Hire Agreement - (Note: Increase in Hire Charges)	DECISION
15/173	CLLR.M.TAYLOR & CLLR K. BROWN	PARISH EXISTING FOOTPATHS WORKING GROUP Update	INFORMATION/ DECISION
15/174	ALL MEMBERS	LOCAL WARD GRANTS Administration at Colchester have allocated £2,000.00 per ward to be spent on projects, this will be divided between Parishes (£400.00) - to discuss ideas.	DECISION

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15/175	ALL MEMBERS	<b>PLANNING MATTERS</b>  TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION																																										
15/176	CLERK	<b>FINANCIAL MATTERS:</b> <b>1) FINANCIAL STATEMENT FOR JULY/AUGUST 2015.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).  <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>ESSEX COUNTY COUNCIL INV. 1006050623(LLEGAL SERVICES)</td> <td>CHQ 100904</td> <td>768.00</td> </tr> <tr> <td>RICHARD EDWARDS GROUP LLP</td> <td>CHQ 100905</td> <td>54.00</td> </tr> <tr> <td>MOW &amp; MEND INV 0323 &amp; 0329</td> <td>CHQ 100906</td> <td>88.00</td> </tr> <tr> <td>A &amp; J LIGHTING INV 28438</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>A &amp; J LIGHTING INV. 28456</td> <td>DD</td> <td>43.20</td> </tr> <tr> <td>T-MOBILE (FOR JULY)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>T-MOBILE (FOR AUGUST)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>PKF LITTLEJOHN LLP (EXTERNAL AUDITOR)</td> <td>CHQ 100907</td> <td>120.00</td> </tr> <tr> <td>BRAINTREE DISTRICT COUNCIL INV.Np. 6387443</td> <td>CHQ 100908</td> <td>50.00</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR AUGUST)</td> <td>CHQ 100909</td> <td>104.44</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR AUGUST)</td> <td>CHQ 100910</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR JULY &amp; AUGUST)</td> <td>CHQ 100911</td> <td>26.82</td> </tr> <tr> <td>CLLR. S. HOUNSLOW (EXPENSES)</td> <td>CHQ 100912</td> <td>16.50</td> </tr> </tbody> </table> <b>2) MONTHLY BUDGET STATEMENT.</b>		CHEQUE No.	TOTAL	ESSEX COUNTY COUNCIL INV. 1006050623(LLEGAL SERVICES)	CHQ 100904	768.00	RICHARD EDWARDS GROUP LLP	CHQ 100905	54.00	MOW & MEND INV 0323 & 0329	CHQ 100906	88.00	A & J LIGHTING INV 28438	DD	55.66	A & J LIGHTING INV. 28456	DD	43.20	T-MOBILE (FOR JULY)	DD	12.56	T-MOBILE (FOR AUGUST)	DD	12.56	PKF LITTLEJOHN LLP (EXTERNAL AUDITOR)	CHQ 100907	120.00	BRAINTREE DISTRICT COUNCIL INV.Np. 6387443	CHQ 100908	50.00	ESSEX PENSION FUND (FOR AUGUST)	CHQ 100909	104.44	DIANE JACOB (SALARY FOR AUGUST)	CHQ 100910	404.12	DIANE JACOB (EXPENSES FOR JULY & AUGUST)	CHQ 100911	26.82	CLLR. S. HOUNSLOW (EXPENSES)	CHQ 100912	16.50	INFORMATION & DECISION
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15/177	ALL MEMBERS	<b>QUALITY STANDARD</b> <b>Item 1.</b> To consider to adopt the Health & Safety Policy Statement <b>Item 2.</b> To consider to adopt the Community Engagement Policy <b>Item 3.</b> Elections & Becoming a Parish Councillor information only <b>Item 4.</b> Formal Appraisal Process information only (Item 1,2 and 3 to be published on our website)	DECISION																																										
15/178	CLERK	<b>CLERKS REPORT</b> Distributed to Parish Councillors any queries arising	INFORMATION																																										
15/179	ALL MEMBERS	<b>TO EXCLUDE THE PRESS AND PUBLIC</b> Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 15/180 on the ground that publicity would be prejudicial to the public interest by reason nature of the business subject to the public bodies admission to meetings of the confidential Act 1960 Section 1 Sub-section 2.	DECISION																																										
15/180	ALL MEMBERS	<b>PROPOSED PUBLIC FOOTPATH</b> To consider proposals for contracts with Essex Legal Services and the EARM.	DECISION																																										
15/181	ALL MEMBERS	<b>DATE OF NEXT MEETING</b> <b>7<sup>TH</sup> OCTOBER 2015</b>	INFORMATION																																										

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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26<sup>th</sup> August 2015