



# WAKES COLNE PARISH COUNCIL

***YOUR PARISH COUNCIL WORKING FOR YOUR PARISH***

[www.e-voice.org.uk/wakescolne/](http://www.e-voice.org.uk/wakescolne/)

16<sup>TH</sup> FEBRUARY 2022

DEAR COUNCILLOR

YOU ARE SUMMONED TO A PERSONNEL COMMITTEE MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, (SMALL COMMITTEE ROOM) AT 10.00AM ON TUESDAY 22<sup>ND</sup> FEBRUARY 2022 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
22/039	Chairman	<b>Welcome and Apologies for Absence.</b>	Information/ Decision
22/040	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021.	Information/ Decision
22/041	All Members	<b>To exclude the press and public.</b> Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 22/042 and 22/043 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Resolution to exclude members of public.	Information/ Decision
22/042	All Members	<b>Clerks Appraisal.</b> To carry out Clerks Annual Appraisal.	Decision
22/043	All Members	<b>Clerks Contract of Employment.</b> Item 1. National Salary Award (NALC, SLCC). Item 2. Annual Salary Scale Increment, from 1 <sup>st</sup> April 2022. Item 3. Office Rent. Item 4. Pension.	Decision
22/044	All Members	<b>Close Meeting.</b> Next meeting to be confirmed.	Information

THIS NOTICE WAS ISSUED BY:  
MRS DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL  
WAKES COLNE PARISH COUNCIL  
5 CROCKLANDS, GREENSTEAD GREEN,  
HALSTEAD, ESSEX, CO9 1QY  
TEL: 07508787869 E-MAIL: [PARISHCLERK@WAKESCOLNE.ORG](mailto:PARISHCLERK@WAKESCOLNE.ORG)