



# WAKES COLNE PARISH COUNCIL

***YOUR PARISH COUNCIL WORKING FOR YOUR PARISH***

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27<sup>TH</sup> SEPTEMBER 2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 4<sup>TH</sup> OCTOBER 2023** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
23/181	All Members	<b>Welcome &amp; Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
23/182	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2023.	Decision
23/183	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
23/184	All Members	<b>Ward and County Councillors to address the members if present.</b> Ward Councillor, County Councillor.	Information
23/185	All Members	<b>Minutes.</b> To confirm receipt of the draft minutes of the Parish Council Meeting held on 6 <sup>th</sup> September 2023 and to resolve that the minutes are to be signed as a true and accurate record.	Decision
23/186	All Members	<b>Planning Matters.</b> <b>Item 1.</b> Updates. <b>Item 2.</b> New Applications. <b>Ref:</b> 232074	Decision

		<p><b>Location:</b> Wakes Colne Lodge, Lower Green, Wakes Colne Colchester CO6 2AZ</p> <p><b>Description:</b> New 3-bedroom 2 story residential dwelling with garden.</p> <p>To consider any new applications received.</p>																																														
23/187	All Members	<p><b>Matters Arising from previous minutes.</b></p> <p><b>Item 1.</b> Station Road – acknowledgement received 6<sup>th</sup> May 2021 - no new reference number; update from Cllr Barber. This has been put forward as a priority scheme, awaiting validation still.</p> <p><b>Item 2.</b> Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, update from Cllr. Barber. The County Council are concerned that moving the crossing and bus stop may make this area more dangerous they are waiting for comments from the bus companies.</p> <p><b>Item 3.</b> Previous minute number 21/074 Flooding near the Post Office – signage funded Cllr Barber - The cabinet has yet to approve the rollover funding for these schemes, while we fully expect them to do so, it has not yet happened.</p> <p><b>Item 4.</b> Vegetation overgrowth from Wakes Hall down to the Village Hall, Colchester Road A1124 reported again on 5/6/2023 Highways ref 2866323, awaiting update from Cllr. Barber.</p>	Information																																													
23/188	All Members	<p><b>VAS Station Road.</b></p> <p>Previous minute number 23/130 VAS systems. Station Road VAS - update from Cllr Barber on current situation regarding testing and repair/replacement.</p> <p>To consider asking Highways to carry out a speed survey in Station Road at a cost of £350 to establish what the current average speed readings are.</p>	Decision																																													
23/189	All Members	<p><b>Community Noticeboard.</b></p> <p>To consider to purchase a community notice board, cost to be confirmed for the shop/post office cost then to be entered into budget for 2024/2025 to be on the November agenda.</p>	Decision																																													
23/190	All Members	<p><b>Footpaths.</b></p> <p>Footpaths update.</p>	Decision																																													
23/191	All Members	<p><b>Strimmer.</b></p> <p>To consider the purchase of a small battery strimmer for the footpath working group at a cost of £68.99.</p>	Decision																																													
23/192	All Members	<p><b>Defibrillator (Post Office A1124).</b></p> <p>Update by Cllr Wastenev.</p>	Information																																													
23/193	All Members	<p>To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.</p>	Information																																													
23/194	All Members	<p><b>New Items for next agenda.</b></p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information																																													
23/195	All Members	<p><b>Clerk's Report.</b></p>	Information																																													
23/196	All Members	<p><b>Financial Matters.</b></p> <p>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V02145508966</td> <td>DD</td> <td>21.26</td> </tr> <tr> <td>Royal British Legion (Minute No. 23/171)</td> <td>101555</td> <td>50.00</td> </tr> <tr> <td>Richard Edwards Group (Payroll services Inv. No. 51056)</td> <td>101556</td> <td>89.64</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall (Inv. No. 0823)</td> <td>101557</td> <td>23.00</td> </tr> <tr> <td>WEL Medical (Inv. No. I270792)</td> <td>101558</td> <td>88.68</td> </tr> <tr> <td>HandyKing (Inv.No.226 Book exchange at Middle Green painted)</td> <td>101559</td> <td>120.00</td> </tr> <tr> <td>EALC (Inv. No. 16975 Chairman Training Days)</td> <td>101560</td> <td>432.00</td> </tr> <tr> <td>D. Stocker (Reimbursement for new battery strimmer)</td> <td>101561</td> <td>68.99</td> </tr> <tr> <td>D. Jacob (Salary for October)</td> <td>SO</td> <td>650.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for October)</td> <td>101562</td> <td>22.13</td> </tr> <tr> <td>Essex Pension Fund (for October)</td> <td>SO</td> <td>210.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for October)</td> <td>101563</td> <td>5.89</td> </tr> <tr> <td>HM Revenue &amp; Customs (For October)</td> <td>101564</td> <td>2.60</td> </tr> <tr> <td>D. Jacob (expenses for September as per receipts)</td> <td>101565</td> <td>48.08</td> </tr> </tbody> </table>		CHEQUE No.	TOTAL	EE Inv. No. V02145508966	DD	21.26	Royal British Legion (Minute No. 23/171)	101555	50.00	Richard Edwards Group (Payroll services Inv. No. 51056)	101556	89.64	Chappel & Wakes Colne Village Hall (Inv. No. 0823)	101557	23.00	WEL Medical (Inv. No. I270792)	101558	88.68	HandyKing (Inv.No.226 Book exchange at Middle Green painted)	101559	120.00	EALC (Inv. No. 16975 Chairman Training Days)	101560	432.00	D. Stocker (Reimbursement for new battery strimmer)	101561	68.99	D. Jacob (Salary for October)	SO	650.00	D. Jacob (Salary adjustment for October)	101562	22.13	Essex Pension Fund (for October)	SO	210.00	Essex Pension Fund (Adjustment for October)	101563	5.89	HM Revenue & Customs (For October)	101564	2.60	D. Jacob (expenses for September as per receipts)	101565	48.08	Decision
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<b>23/197</b>	All Members	<p><b>Dates of Next Meetings.</b>  Parish council Meeting 1<sup>st</sup> November (7.15pm)  Parish Council Meeting 6<sup>th</sup> December (7.15pm)</p>	Information

THIS NOTICE WAS ISSUED BY: MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG