



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

28 SEPTEMBER 2022

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 5TH OCTOBER 2022 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to all Covid 19 restrictions at the time).

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
22/154	All Members	One-minutes silence for HM Queen Elizabeth II. Welcome & Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
22/155	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2022.	Decision
22/156	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
22/157	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
22/158	All Members	Minutes. To confirm the draft minutes of the Parish Council Meeting held on 7 th September 2022.	Decision
22/159	All Members	Planning Matters. Item 1. Updates. Item 2. New Applications. Ref: 222261 Location: Hushwing Farm, Mount Bures Road, Wakes Colne Colchester CO6 2AP Description: New Dwelling Ref: 222262 Location: Hushwing Farm, Mount Bures Road, Wakes Colne Colchester CO6 2AP	Decision

		<p>Description: Change of Use for an Education Centre and Welfare Facility building and Two Client & Student Accommodation pods. Ref: 222271 Description: Rear and side single storey wraparound extension. Location: Redroofs, Lower Green, Wakes Colne Colchester CO6 2Z Ref: TO CONSIDER ANY OTHER APPLICATIONS RECEIVED.</p>																																								
22/160	All Members	<p>Matters Arising from previous minutes. Item 1. Previous minute number 21/105 Solar Cats Eyes at Station Approach – update. Item 2. Previous minute number 21/074 Flooding near the Post Office – signage funded awaiting further information. Item 3. Previous minute number 22/132 Oral History (Memories) project – update. Item 4. Planters. To note that the remaining S106 funding of £377.09 has to be claimed from CBC before December 2022 update.</p>	Information / Decision																																							
22/161	All Members	<p>Highways. Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 this has been given approval as a scheme by LHP and funding now granted. Update. Item 2. Station Road – acknowledgement received 6th May 2021 - no new reference number; Update from Cllr Barber. Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2. Item 4. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – application for permission/licence granted – update; pole to be sourced. Item 5. Previous Minute No. 22/148 Defibrillator – recall update.</p>	Highway/ Decision																																							
22/162	All Members	<p>Bus Shelter. To consider a quote of £90.00 for repairs to the wooden bus shelter roof (along the A1124 village hall side).</p>	Decision																																							
22/163	All Members	<p>Parish Calendar 2023/2024. To set the Parish Calendar for 2023/2024.</p>	Decision																																							
22/164	All Members	<p>Internal Audit 2022/23. To consider to appoint Jan Stobart as the Internal Auditor for financial year accounts end 2022/2023 at a cost of £210.00</p>	Decision																																							
22/165	All Members	<p>Footpaths. Item 1. Report and update by Cllr Fisher. Item 2. To confirm that providing risk assessments are carried out prior to an event then there is no increase to the Parish Council Insurance to hold guided footpath walks. Item 3. To consider if Wakes Colne Parish Council like to join the ECC Parish Paths Partnership scheme. Item 4. Opening of Tyburn Hill Walk -update. Item 5. Revisions and additions to local walks booklet – update.</p>	Decision																																							
22/166	All Members	<p>To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.</p>	Information																																							
22/167	All Members	<p>Clerk's Report.</p>	Information																																							
22/168	All Members	<p>Financial Matters. 1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V02028502768 (Calls made in June)</td> <td>DD</td> <td>16.40</td> </tr> <tr> <td>Marks Tey Radio Inv. No. 10154 (Hire of Microphone minute No. 22/141 Item 3).</td> <td>101438</td> <td>132.00</td> </tr> <tr> <td>Richard Edwards Group Ltd (Inv. No. 47613) payroll provider</td> <td>101439</td> <td>68.40</td> </tr> <tr> <td>Kath Beck (Reimbursement for cakes for Memories gathering as per receipts)</td> <td>101440</td> <td>36.14</td> </tr> <tr> <td>Monica Taylor (Reimbursement for refreshments & bulbs as per receipts)</td> <td>101441</td> <td>44.73</td> </tr> <tr> <td>Curry's (Replacement Printer Inv. No. 065175)</td> <td>101442</td> <td>79.39</td> </tr> <tr> <td>D. Jacob (Salary for October)</td> <td>SO</td> <td>550.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for October)</td> <td>101443</td> <td>8.45</td> </tr> <tr> <td>HM Revenue & Customs (for October)</td> <td>101444</td> <td>4.00</td> </tr> <tr> <td>Essex Pension Fund (for October)</td> <td>SO</td> <td>160.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for October)</td> <td>101445</td> <td>8.98</td> </tr> <tr> <td>D. Jacob (expenses for September as per receipts)</td> <td>101446</td> <td>46.55</td> </tr> </tbody> </table>		CHEQUE NO.	TOTAL	EE Inv. No. V02028502768 (Calls made in June)	DD	16.40	Marks Tey Radio Inv. No. 10154 (Hire of Microphone minute No. 22/141 Item 3).	101438	132.00	Richard Edwards Group Ltd (Inv. No. 47613) payroll provider	101439	68.40	Kath Beck (Reimbursement for cakes for Memories gathering as per receipts)	101440	36.14	Monica Taylor (Reimbursement for refreshments & bulbs as per receipts)	101441	44.73	Curry's (Replacement Printer Inv. No. 065175)	101442	79.39	D. Jacob (Salary for October)	SO	550.00	D. Jacob (Salary adjustment for October)	101443	8.45	HM Revenue & Customs (for October)	101444	4.00	Essex Pension Fund (for October)	SO	160.00	Essex Pension Fund (Adjustment for October)	101445	8.98	D. Jacob (expenses for September as per receipts)	101446	46.55	Decision
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		Colchester Association of Local Councils (CALC Membership)	101447	35.00	
		Teresa Thorogood (Jubilee Picnic reimbursement as per receipts)	101448	48.04	
		2) Monthly Budget Statement.			
22/169	All Members	Date of Next Meeting. Parish Council Meeting 2 nd November (7.15pm).			Information

THIS NOTICE WAS ISSUED BY: MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG