



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

29TH SEPTEMBER 2021

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 6TH OCTOBER 2021 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to all Covid 19 restrictions at the time).

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
21/156	All Members	Welcome & Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
21/157	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021.	Decision
21/158	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
21/159	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
21/160	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 25 th August 2021.	Decision
21/161	All Members	Planning Matters. Ref: TO CONSIDER ANY APPLICATIONS RECEIVED.	Decision
21/162	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/071 Greensward -The verge outside the post office. Swan Street and the Corner of Station Road – update. To consider quote £220.00 to replace broken paving slabs near the seat. Item 2. Previous minute number 21/074 Flooding near the Post Office – update.	Information / Decision

		<p>Item 3. Previous minute number 21/077 Neighbourhood Plan – update.</p> <p>Item 4. Previous minute number 21/133 - A1124. Vegetation overgrowth and reduced width of pavement from the Church down to the village hall along A1124 - update.</p> <p>Item 5. Previous minute number 21/117 item 2. Facebook – review update.</p> <p>Item 6. Previous minute number 21/117 Item 6. Update on defibrillator see item 21/169.</p> <p>Item 7. Previous minute number 21/105 Solar Cats Eyes at Station Approach – update.</p>																									
21/163	All Members	<p>Highways.</p> <p>Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 confirmation received 6th May 2021.</p> <p>Item 2. Station Road – acknowledgement received 6th May 2021 - no new reference number – update.</p> <p>Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out.</p> <p>Item 4. Vehicle Activated Sign – Static VAS near village Hall – update, to consider quotes.</p>	Decision																								
21/164	All Members	<p>Highways.</p> <p>To consider if the Parish Council would like to take part in the Highway devolution scheme.</p>	Decision																								
21/165	All Members	<p>Footpaths.</p> <p>Report/update.</p>	Information /Decision																								
21/166	All Members	<p>Internal Auditor.</p> <p>To consider to appoint an internal auditor (Jan Stobart £195.00 for the financial year of 2020/2021).</p>	Decision																								
21/167	All Members	<p>Royal British Legion.</p> <p>Poppy wreath is ok for this year, to consider a donation for Remembrance Day.</p>	Decision																								
21/168	All Members	<p>Parish Calendar 2022/2023.</p> <p>To set the Parish Calendar for 2022/2023.</p>	Decision																								
21/169	All Members	<p>Grant Applications.</p> <p>Item 1. To consider a grant application to purchase a defibrillator, electrical installation and first annual commitment for The Cricket Club at £815.20 to consider payment in this financial year 2020/2021 (now).</p> <p>Item 2. Grant Funding Applications received for consideration (Payment made in the next financial year 2022/2023 precept). To be on the next agenda to discuss any applications received.</p>	Decision																								
21/170	All Members	<p>Zoom.</p> <p>To consider if the Parish Council would like to renew the annual subscription.</p> <ol style="list-style-type: none"> 1. Zoom - £120.00 plus 1-hour labour £30 2. PDF software – Adobe professional £181.10 yearly <p>Or Dove Support have PDF software and charge £5 per document to convert PDF to word. Please note all prices exclude VAT.</p>	Decision																								
21/171	All Members	<p>CALC. (Colchester Association of Local Councils).</p> <p>Report - update by Cllr Coney.</p>	Information																								
21/172	All Members	<p>No Parking Signs.</p> <p>To consider the purchase of 5 No Parking signs at a cost of £90.00 each plus installation cost of £70.00 – total cost of £520.00 plus VAT.</p>	Decision																								
21/173	All Members	<p>Planters.</p> <p>To consider the purchase of two big planters to be situated at the bus shelter near the post office at a cost of £90.00 each plus multipurpose and plants, total approx. £250.00.</p>	Decision																								
21/174	All Members	<p>Clerk's Report.</p>	Information																								
21/175	All Members	<p>Financial Matters.</p> <ol style="list-style-type: none"> 1) Financial Statement for September/October (Items to be approved for payment and signed as per payment schedule). <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">CHEQUE No.</th> <th style="text-align: center;">TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (Inv. No. V01901397611) August</td> <td style="text-align: center;">DD</td> <td style="text-align: right;">21.43</td> </tr> <tr> <td>Chappel & Wakes Colne Cricket Club Minute No. 21/168</td> <td style="text-align: center;">101326</td> <td style="text-align: right;">815.20</td> </tr> <tr> <td>D. Jacob (Expenses for September)</td> <td style="text-align: center;">101327</td> <td style="text-align: right;">62.38</td> </tr> <tr> <td>D. Jacob (Salary for October)</td> <td style="text-align: center;">SO</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for October)</td> <td style="text-align: center;">101328</td> <td style="text-align: right;">39.98</td> </tr> <tr> <td>HM Revenue & Customs (for October)</td> <td style="text-align: center;">101329</td> <td style="text-align: right;">2.20</td> </tr> <tr> <td>Essex Pension Fund (for October)</td> <td style="text-align: center;">SO</td> <td style="text-align: right;">140.00</td> </tr> </tbody> </table>		CHEQUE No.	TOTAL	EE (Inv. No. V01901397611) August	DD	21.43	Chappel & Wakes Colne Cricket Club Minute No. 21/168	101326	815.20	D. Jacob (Expenses for September)	101327	62.38	D. Jacob (Salary for October)	SO	500.00	D. Jacob (Salary adjustment for October)	101328	39.98	HM Revenue & Customs (for October)	101329	2.20	Essex Pension Fund (for October)	SO	140.00	Decision
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		Essex Pension Fund (Adjustment for October)	101330	22.92	
		A & J Lighting (Inv. No. 35484)	DD	55.66	
		HandyKing (Inv. No. 159)	101331	100.00	
		Richard Edwards Group (Inv.No. 44230)	101332	65.70	
		Colchester Borough Council (Inv. No. 20183528)	101333	23.06	
		Glasdon UK Limited (Inv. No. 3065102 Salt/Grit Bins)	101334	490.27	
		JPB Landscapes Ltd (Inv. No. 1268)	101335	60.00	
		JPB Landscapes Ltd (Inv. No. 1273 minute no. 21/071)	101336	1,949.40	
		Dove Support (Inv.No.)	101337	165.46	
		HandyKing (Inv. No. 161)	101338	20.00	
		2) MONTHLY BUDGET STATEMENT.			
21/176	All Members	Date of Next Meeting. Public Meeting 13 th October at 7.30pm – Regarding Neighbourhood Plan Parish Council Meeting 3 rd November (7.15pm)			Information /Decision

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG