

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

26<sup>TH</sup> SEPTEMBER 2013

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 2<sup>ND</sup> OCTOBER 2013 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

| ITEM   | PRESENTER             | SUBJECT  | STATUS                   |
|--------|-----------------------|--|--------------------------|
| 13/174 | CHAIRMAN              | WELCOME AND APOLOGIES FOR ABSENCE.   | DECISION                 |
| 13/175 | CHAIRMAN              | DECLARATION OF INTERESTS.<br><i>To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in July 2012.</i>   | DECISION                 |
| 13/176 | CHAIRMAN              | PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.<br><i>The maximum time allowed for the public to participate is 3 minutes, at the close of this item; members of the public will no longer be permitted to address the council; unless the Chairman deems it appropriate and adjourns the meeting.</i> | INFORMATION              |
| 13/177 | CHAIRMAN              | WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.<br><i>WARD COUNCILLOR PETER CHILLINGWORTH<br/>COUNTY COUNCILLOR ANNE BROWN</i>  | INFORMATION              |
| 13/178 | CHAIRMAN              | TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 <sup>TH</sup> SEPTEMBER 2013  | DECISION                 |
| 13/179 | CLERK                 | CLERKS REPORT  | INFORMATION              |
| 13/180 | ALL MEMBERS           | ROYAL BRITISH LEGION<br>To consider the purchase of a Poppy Wreath for Remembrance Day.  | DECISION                 |
| 13/181 | ALL MEMBERS           | 100 <sup>TH</sup> ANNIVERSARY OF WW1<br>To discuss possible ideas to commemorate the anniversary.  | INFORMATION AND DECISION |
| 13/182 | ALL MEMBERS           | TRAINING<br>To discuss sending the Clerk on the Law and Procedures Course scheduled to take place on 23 <sup>rd</sup> October at the EALC  | DECISION                 |
| 13/183 | CLERK/<br>ALL MEMBERS | PRECEPT 2014<br>To consider any additional headings etc that Members would like to see in the Precept 2014   | INFORMATION              |
| 13/184 | ALL MEMBERS           | NEIGHBOURHOOD PLAN<br>To discuss if the Parish need to develop a Neighbourhood Plan  | DECISION                 |
| 13/185 | CLLR A.<br>HANNINGTON | EARM LIAISON GROUP<br>A. To discuss the mandate for this liaison group (Wakes Colne Parish Council and Chappel Parish Council) and follow up with a meeting to agree same with EARM.<br>B. With reference to item A above to discuss e-mails and attachment received from a resident of Wakes Colne.   | DECISION                 |
| 13/186 | ALL MEMBERS           | NEIGHBOURHOOD WATCH<br>To consider calling a Joint Parish Meeting regarding the revival of the Neighbourhood Watch scheme.   | DECISION                 |
| 13/187 | CLLR S. SCRASE        | BROADBAND<br>Update  | INFORMATION              |

| ITEM                                   | PRESENTER          | SUBJECT   | STATUS                   |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
|--|--------------------|---|--------------------------|------------|-------|--------------------------|----|-------|-----------------------------------|----|-------|-------------------------|--------|-------|--|--------|--------|--------------------------------|--------|-------|----------------------------|--------|-------|------------------------------------|--------|--------|--------------------------------------|--------|-------|------------------------|
| 13/188                                 | CLERK              | <p><b>FINANCIAL MATTERS:</b></p> <p>1) <b>FINANCIAL STATEMENT FOR JUNE.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (for September)</td> <td>DD</td> <td>12.32</td> </tr> <tr> <td>ESSEX PENSION FUND(for September)</td> <td>DD</td> <td>79.89</td> </tr> <tr> <td>MOW &amp; MEND (for August)</td> <td>100767</td> <td>55.00</td> </tr> <tr> <td>PKF LITTLEJOHN LLP (External auditors)</td> <td>100768</td> <td>120.00</td> </tr> <tr> <td>EALC (Law &amp; Procedures Course)</td> <td>100769</td> <td>67.00</td> </tr> <tr> <td>MOW &amp; MEND (for September)</td> <td>100770</td> <td>40.00</td> </tr> <tr> <td>DIANE JACOB (Salary for September)</td> <td>100771</td> <td>416.21</td> </tr> <tr> <td>DIANE JACOB (Expenses for September)</td> <td>100772</td> <td>38.83</td> </tr> </tbody> </table> <p>2) <b>MONTHLY BUDGET STATEMENT.</b></p> |                          | CHEQUE NO. | TOTAL | T-MOBILE (for September) | DD | 12.32 | ESSEX PENSION FUND(for September) | DD | 79.89 | MOW & MEND (for August) | 100767 | 55.00 | PKF LITTLEJOHN LLP (External auditors) | 100768 | 120.00 | EALC (Law & Procedures Course) | 100769 | 67.00 | MOW & MEND (for September) | 100770 | 40.00 | DIANE JACOB (Salary for September) | 100771 | 416.21 | DIANE JACOB (Expenses for September) | 100772 | 38.83 | INFORMATION & DECISION |
|  | CHEQUE NO.         | TOTAL   |                          |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| T-MOBILE (for September)               | DD                 | 12.32   |                          |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| ESSEX PENSION FUND(for September)      | DD                 | 79.89   |                          |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| MOW & MEND (for August)                | 100767             | 55.00   |                          |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| PKF LITTLEJOHN LLP (External auditors) | 100768             | 120.00  |                          |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| EALC (Law & Procedures Course)         | 100769             | 67.00   |                          |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| MOW & MEND (for September)             | 100770             | 40.00   |                          |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| DIANE JACOB (Salary for September)     | 100771             | 416.21  |                          |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| DIANE JACOB (Expenses for September)   | 100772             | 38.83   |                          |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| 13/189                                 | ALL MEMBERS        | <p><b>GRANT FUNDING APPLICATIONS RECEIVED FOR CONSIDERATION (PAYMENT MADE IN THE NEXT FINANCIAL YEAR 2014/2015 PRECEPT).</b></p> <p>Wakes Colne Church for churchyard maintenance Request £1,000.00<br/>Chappel Parish Council for Play Equipment Maintenance Request £250.00</p>   | DECISION                 |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| 13/190                                 | ALL MEMBERS        | <p><b>PLANNING MATTERS</b></p> <p><b>Ref: 131768 Land adjacent to Sturgeons Farm, Middle Green, Wakes Colne CO6 2BN</b><br/>Removal/Variation of a Condition<br/>Variation of condition 2 attached to planning permission 110466- which states Outdoor menage and associated paddock land shall be used solely in connection with and for the private and personal permission to applicant and family members.</p> <p><b>REF: 131833 Land At Timberlands Farm, Spring Gardens Road, Chappel Colchester</b><br/>Retention of decking to mobile unit<br/><b>Wood Cottage, Station/Bures Road, Wakes Colne.</b> New Driveway.<br/><b>Jupes Hill House [Patricks Farm] – Building works.</b></p>  | DECISION/<br>INFORMATION |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| 13/191                                 | CLLR. M. TAYLOR    | <p><b>FOOTPATH SURVEY GROUP</b><br/>Update</p>  | INFORMATION              |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| 13/192                                 | CLLR.A. HANNINGTON | <p><b>CALC</b><br/>Update regarding no longer receiving paper plans from Colchester Borough Council Planning Department.</p>  | INFORMATION              |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| 13/193                                 | CLLR A. HANNINGTON | <p><b>Essex Partnership for Flood Management event/initiative</b><br/>Update</p>  | INFORMATION              |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| 13/194                                 | ALL MEMBERS        | <p><b>TO EXCLUDE THE PRESS AND PUBLIC</b><br/>Public Bodies (Admission to Meetings) Act 1960<br/>'That the public be excluded from the meeting during consideration of Agenda Item 13/195, on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.</p>   | DECISION                 |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| 13/195                                 | ALL MEMBERS        | <p><b>PROPOSED PUBLIC FOOTPATH</b><br/>Footpath Update</p>  | DECISION                 |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |
| 13/196                                 | ALL MEMBERS        | <p><b>DATE OF NEXT MEETING</b><br/><b>NEXT MEETING WEDNESDAY 6<sup>TH</sup> NOVEMBER 2013</b></p>   | INFORMATION              |            |       |                          |    |       |                                   |    |       |                         |        |       |  |        |        |                                |        |       |                            |        |       |                                    |        |        |                                      |        |       |                        |

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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26<sup>th</sup> September 2013