



# WAKES COLNE PARISH COUNCIL

***YOUR PARISH COUNCIL WORKING FOR YOUR PARISH***

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25<sup>TH</sup> OCTOBER 2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 1<sup>ST</sup> NOVEMBER 2023** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
23/198	All Members	<b>Welcome &amp; Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
23/199	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2023.	Decision
23/200	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
23/201	All Members	<b>Ward and County Councillors to address the members if present.</b> Ward Councillor, County Councillor.	Information
23/202	All Members	<b>Minutes.</b> To confirm receipt of the draft minutes of the Parish Council Meeting held on 6 <sup>th</sup> September 2023 and to resolve that the minutes are to be signed as a true and accurate record.	Decision
23/203	All Members	<b>Planning Matters.</b> <b>Item 1.</b> Updates. <b>Item 2.</b> New Applications.	Decision

		To consider any new applications received.	
23/204	All Members	<p><b>Matters Arising from previous minutes.</b></p> <p><b>Item 1.</b> Station Road – acknowledgement received 6<sup>th</sup> May 2021 - no new reference number; update from Cllr Barber. This has been put forward as a priority scheme, awaiting validation still.</p> <p><b>Item 2.</b> Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, update from Cllr. Barber. The County Council are concerned that moving the crossing and bus stop may make this area more dangerous they are waiting for comments from the bus companies.</p> <p><b>Item 3.</b> Previous minute number 21/074 Flooding near the Post Office – signage funded Cllr Barber - The cabinet has yet to approve the rollover funding for these schemes, while we fully expect them to do so, it has not yet happened.</p> <p><b>Item 4.</b> A1124 overgrowth – update awaiting Highways inspectors report.</p>	Information
23/205	All Members	<p><b>VAS Station Road.</b></p> <p>Previous minute number 23/130 VAS systems. Station Road VAS - update from Cllr Barber on current situation regarding testing and repair/replacement. Awaiting a decision from Highways regarding possible funding for the survey.</p> <p>To consider asking Highways to carry out a speed survey in Station Road at a cost of £350 to establish what the current average speed readings are.</p>	Decision
23/206	All Members	<p><b>Grant Funding Applications received for consideration, items to then be budgeted for (Payment made in the next financial year 2024/2025 precept (May 2023)).</b></p> <p>To consider applications received.</p> <p><b>Item 1.</b> Chappel &amp; Wakes Colne Village Hall – Requesting £1,496.88 - for new window blinds.</p> <p><b>Item 2.</b> Chappel and Wakes Colne Station Adopters Group – Requesting £350.00 - To plant up, make a ‘garden’ on, a neglected plot at the entrance to the railway station. This is to celebrate the 175th anniversary of the opening of the viaduct, railway line, and station in 1849.</p> <p><b>Item 3.</b> Chappel Parish Council requesting £500.00 for play equipment maintenance.</p>	Decision
23/207	All Members	<p><b>Footpaths.</b></p> <p>Footpaths update.</p>	Decision
23/208	All Members	To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.	Information
23/209	All Members	<p><b>Local Plan - Call for Sites.</b></p> <p>To confirm receipt of e-mail from Colchester City Council asking for call for sites. The Call for Sites is an opportunity for groups including local residents, landowners, developers and other stakeholders to suggest sites that they would like to be considered to inform the preparation of the Local Plan. It is important to note, the Call for Sites exercise will not in itself determine whether a site should be allocated for development. All sites will need to be further assessed and the overall strategy for the Local Plan will be informed by a number of evidence base documents and feedback from consultations. The submission of a site through the Call for Sites process does not give them any planning status, nor does it determine any future planning status.</p>	Information / Decision
23/210	All Members	<p><b>New Items for next agenda.</b></p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information
23/211	All Members	<b>Clerk’s Report.</b>	Information
23/212	All Members	<p><b>Precept/Budget for 2024/2025.</b></p> <p>As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept/budget for the Council, the councillors will require a dispensation, and for this purpose, Wakes Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept/budget.</p>	Decision

<b>23/213</b>	All Members	<b>Precept/Budget 2024/2025.</b> To consider the draft budget and any additional headings; item to then be on the December agenda to be set.	Decision																														
<b>23/214</b>	All Members	<b>Financial Matters.</b> <b>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</b> <table border="1" data-bbox="373 338 1343 696"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Chappel &amp; Wakes Colne Village Hall Inv.No. 0923 &amp; 1023</td> <td>101567</td> <td>64.00</td> </tr> <tr> <td>JPB Landscapes Inv.No. 297</td> <td>101568</td> <td>60.00</td> </tr> <tr> <td>HandyKing (Painting Book Exchange near the post office inside and outside, repainting the noticeboard).</td> <td>101569</td> <td>267.50</td> </tr> <tr> <td>EE Inv. No. V02155340707</td> <td>DD</td> <td>21.26</td> </tr> <tr> <td>D. Jacob (Salary for November)</td> <td>SO</td> <td>650.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for November)</td> <td>101570</td> <td>41.93</td> </tr> <tr> <td>Essex Pension Fund (for November)</td> <td>SO</td> <td>210.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for November)</td> <td>101571</td> <td>5.89</td> </tr> <tr> <td>D. Jacob (expenses for October as per receipts)</td> <td>101572</td> <td>45.33</td> </tr> </tbody> </table> <b>2) Monthly Budget Statement.</b>		CHEQUE No.	TOTAL	Chappel & Wakes Colne Village Hall Inv.No. 0923 & 1023	101567	64.00	JPB Landscapes Inv.No. 297	101568	60.00	HandyKing (Painting Book Exchange near the post office inside and outside, repainting the noticeboard).	101569	267.50	EE Inv. No. V02155340707	DD	21.26	D. Jacob (Salary for November)	SO	650.00	D. Jacob (Salary adjustment for November)	101570	41.93	Essex Pension Fund (for November)	SO	210.00	Essex Pension Fund (Adjustment for November)	101571	5.89	D. Jacob (expenses for October as per receipts)	101572	45.33	Decision
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<b>23/215</b>	All Members	<b>Dates of Next Meetings.</b> Parish Council Meeting 6 <sup>th</sup> December (7.15pm)	Information																														

THIS NOTICE WAS ISSUED BY: MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG