



# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.e-voice.org.uk/wakescolne/](http://www.e-voice.org.uk/wakescolne/)

27<sup>TH</sup> OCTOBER 2021

DEAR COUNCILLOR

**YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 3<sup>RD</sup> NOVEMBER 2021 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.**

(Subject to all Covid 19 restrictions at the time).

**THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.**

DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
21/174	All Members	<b>Welcome &amp; Apologies of Absence.</b> Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
21/175	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021.	Decision
21/176	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
21/177	All Members	<b>Ward and County Councillors to address the members if present.</b> Ward Councillor, County Councillor.	Information
21/178	All Members	<b>Minutes.</b> <b>Item 1.</b> To confirm the minutes of the Parish Council meeting held on 6 <sup>th</sup> October 2021. <b>Item 2.</b> To confirm the minutes of the Public Meeting regarding producing a Neighbourhood Plan held on 13 <sup>th</sup> October 2021.	Decision
21/179	All Members	<b>Planning Matters.</b> <b>Ref:</b> 212717 & 212716 <b>Description:</b> Barn Conversion to a Dwelling <b>Location:</b> Barn at, Oak Farm, Vernons Road, Wakes Colne Colchester CO6 2AH <b>Ref:</b> 212722 <b>Description:</b> Outline Application for the Demolition of a garage and the Erection of a Single Dwelling with access driveway and car parking.	Decision

		<b>Location:</b> Springfield, Station Road, Wakes Colne Colchester CO6 2DS TO CONSIDER ANY APPLICATIONS RECEIVED.	
<b>21/180</b>	All Members	<b>Matters Arising from previous minutes.</b> <b>Item 1.</b> Previous minute number 21/071 Greensward -The verge outside the post office paving slabs near the bench works completed – The Corner of Swan Street – update. <b>Item 2.</b> Previous minute number 21/074 Flooding near the Post Office – update by Cllr Barber regarding signage and Cllr Mead to update regarding sand bags. <b>Item 3.</b> Previous minute number 21/077 Neighbourhood Plan – update. <b>Item 4.</b> Previous minute number 21/105 Solar Cats Eyes at Station Approach – update. <b>Item 5.</b> Previous minute number 21/132 Village Hall Representative. To consider electing a Wakes Colne Parish Councillor to attend village hall management committee meetings. (Not to become a trustee) The meetings are usually every two months on a Thursday at 7pm in the village hall – update.	Information / Decision
<b>21/181</b>	All Members	<b>Highways.</b> <b>Item 1.</b> Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 confirmation received 6th May 2021. <b>Item 2.</b> Station Road – acknowledgement received 6 <sup>th</sup> May 2021 - no new reference number meeting with Highways Portfolio holder – update. <b>Item 3.</b> Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out. <b>Item 4.</b> Previous Minute Np. 21/163 item 4 Vehicle Activated Sign – Static VAS near village Hall – update by Cllr Barber. <b>Item 5.</b> Previous minute Number21/173 Planters It was agreed to contact Highways for a licence/permission first before purchase - Update by Cllr Barber. <b>Item 6.</b> Previous minute number 21/133 - <b>A1124.</b> Vegetation overgrowth and reduced width of pavement from the Church down to the village hall along A1124 - to consider the following quote (due to the specialised nature of this work unable to get 3 quotes). Operators & Equipment, removal & disposal of spoil, application for Traffic Management and providing Traffic Management - £2,400.00 + VAT.	Decision
<b>21/182</b>	All Members	<b>Footpaths.</b> Report/update.	Information /Decision
<b>21/183</b>	All Members	<b>Grant Applications.</b> <b>Grant Funding Applications received for consideration (Payment made in the next financial year 2022/2023 precept).</b> <b>Item 1.</b> Age Concern requesting £500.00. <b>item 2.</b> Chappel & Wakes Colne Cricket Club requesting £115.20 for defibrillator annual maintenance. <b>Item 3.</b> Chappel Parish Council requesting £500.00 for play equipment maintenance. <b>Item 4.</b> Chappel & Wakes Colne Station Adopters Group requesting £350.00 for a replacement community display board. <b>Item 5.</b> Chappel & Wakes Colne Village Hall to be discussed if any application is made.	Decision
<b>21/184</b>	All Members	<b>Wakes Colne Parish Council Award Scheme.</b> To confirm nominations, closing date is 30 <sup>th</sup> November 2021.	Information
<b>21/185</b>	All Members	<b>Precept/Budget for 2022/2023.</b> As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.	Decision
<b>21/186</b>	All Members	<b>Precept/Budget 2022/2023.</b> To consider the draft budget and any additional headings.	Decision
<b>21/187</b>	All Member	<b>Seasonal Lights.</b> A member of the public has kindly volunteered to put up the seasonal lights, to discuss and consider if more solar lights are required.	Decision
<b>21/188</b>	All Members	<b>Clerk's Report.</b>	Information

<b>21/189</b>	All Members	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for October/November (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="373 212 1345 595"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>B &amp; M Print Inv.No. 58097</td> <td>101340</td> <td>44.00</td> </tr> <tr> <td>EE (Inv. No. V01921138896) October</td> <td>DD</td> <td>21.43</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall Inv. 0821 &amp; 10121</td> <td>101341</td> <td>120.00</td> </tr> <tr> <td>HandyKing (Inv.No. 164)</td> <td>101342</td> <td>230.00</td> </tr> <tr> <td>D. Jacob (Expenses for October)</td> <td>101343</td> <td>65.84</td> </tr> <tr> <td>D. Jacob (Salary for November)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for November)</td> <td>101344</td> <td>40.18</td> </tr> <tr> <td>HM Revenue &amp; Customs (for November)</td> <td>101345</td> <td>2.00</td> </tr> <tr> <td>Essex Pension Fund (for November)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for November)</td> <td>101346</td> <td>22.92</td> </tr> <tr> <td>Monica Taylor (Reimbursement as per receipt)</td> <td>101347</td> <td>30.00</td> </tr> </tbody> </table> <p>2) <b>MONTHLY BUDGET STATEMENT.</b></p>		CHEQUE No.	TOTAL	B & M Print Inv.No. 58097	101340	44.00	EE (Inv. No. V01921138896) October	DD	21.43	Chappel & Wakes Colne Village Hall Inv. 0821 & 10121	101341	120.00	HandyKing (Inv.No. 164)	101342	230.00	D. Jacob (Expenses for October)	101343	65.84	D. Jacob (Salary for November)	SO	500.00	D. Jacob (Salary adjustment for November)	101344	40.18	HM Revenue & Customs (for November)	101345	2.00	Essex Pension Fund (for November)	SO	140.00	Essex Pension Fund (Adjustment for November)	101346	22.92	Monica Taylor (Reimbursement as per receipt)	101347	30.00	Decision
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<b>21/190</b>	All Members	<p><b>Date of Next Meeting.</b></p> <p>Parish Council Meeting 1<sup>st</sup> December (7.15pm)</p>	Information /Decision																																				

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG