



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

29TH OCTOBER 2020

DUE TO THE CORONAVIRUS AND GOVERNMENT ADVICE THIS VIRTUAL MEETING WILL BE HELD BY **ZOOM**

ITEM 20/165 ON THE AGENDA - THE PRESS AND PUBLIC ARE INVITED TO CONTACT/SEND COMMENTS TO THE PARISH CLERK OR IF YOU WOULD LIKE TO ATTEND PLEASE SEE THE FOLLOWING LINK:

Meeting ID: 989 4450 0597

Passcode: 572385

Find your local number: <https://zoom.us/j/98944500597>

DEAR COUNCILLOR

YOU ARE **SUMMONED** TO ATTEND THE FORTHCOMING VIRTUAL PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL AT 7.15 P.M. ON WEDNESDAY 4TH NOVEMBER 2020 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
20/161	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
20/162	All Members	Chairman. The elected Chairman, Cllr Taylor would like to referred to as Chairwoman.	Decision
20/163	All Members	Vice-Chairman. To elect a Vice-Chairman.	Decision
20/164	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2020.	Decision
20/165	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
20/166	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor	Information
20/167	All Members	Minutes. To confirm the minutes of the virtual Parish Council meeting held on 21 st October 2020.	Decision
20/168	All Members	Planning Matters. TO CONSIDER ANY APPLICATIONS RECEIVED	Decision

20/169	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for October/November (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Dove Support Inv. No. 1202</td> <td>101245</td> <td>179.88</td> </tr> <tr> <td>D. Jacob (Salary for October)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (salary adjustment for October)</td> <td>101246</td> <td>26.93</td> </tr> <tr> <td>HM Revenue & Customs (for October)</td> <td>101247</td> <td>4.60</td> </tr> <tr> <td>Essex Pension Fund (for October)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for October)</td> <td>101248</td> <td>19.78</td> </tr> <tr> <td>Royal British Legion (Minute No. 20/151)</td> <td>101249</td> <td>50.00</td> </tr> <tr> <td>D. Jacob (Expenses for October)</td> <td>101250</td> <td>101.66</td> </tr> <tr> <td>HandyKing Inv. No. 139</td> <td>101251</td> <td>20.00</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE No.	TOTAL	Dove Support Inv. No. 1202	101245	179.88	D. Jacob (Salary for October)	SO	500.00	Adjustment for D. Jacob (salary adjustment for October)	101246	26.93	HM Revenue & Customs (for October)	101247	4.60	Essex Pension Fund (for October)	SO	140.00	Adjustment for Essex Pension Fund (for October)	101248	19.78	Royal British Legion (Minute No. 20/151)	101249	50.00	D. Jacob (Expenses for October)	101250	101.66	HandyKing Inv. No. 139	101251	20.00	Decision
	CHEQUE No.	TOTAL																															
Dove Support Inv. No. 1202	101245	179.88																															
D. Jacob (Salary for October)	SO	500.00																															
Adjustment for D. Jacob (salary adjustment for October)	101246	26.93																															
HM Revenue & Customs (for October)	101247	4.60																															
Essex Pension Fund (for October)	SO	140.00																															
Adjustment for Essex Pension Fund (for October)	101248	19.78																															
Royal British Legion (Minute No. 20/151)	101249	50.00																															
D. Jacob (Expenses for October)	101250	101.66																															
HandyKing Inv. No. 139	101251	20.00																															
20/170	All Members	<p>New Councillor Training. To consider if any new Councillors would like to attend virtual New Councillor Day 1 and Day 2.</p>	Decision																														
20/171	All Members	<p>Roles & Responsibilities. Personnel Committee. To confirm members - Cllr Fisher and Cllr Wastenev, one other required. Public Footpaths Working Group. Members - Cllr Fisher and Cllr Taylor The LHP (Local Highway Panel) Working Group. Members – Cllr Taylor Planning and Liaison representative. Member – Millennium Green Trust representative. Member – Cllr Taylor CALC (Colchester Association of Local Councils) representative. There are four meetings a year, one each quarter. The next one is 3rd December at 7pm and they last around 2 hours or less. The 2021 dates have not been set yet but will be March, June and September. Most recently the meetings have been at Marks Tey but they will be looking at other venues as and when they are able to meet in person again. Member – Superfast Broadband Working Group. Broadband Champion, Howard Walkden. Member</p>	Decision																														
20/172	All Members	<p>Grass cutting. To consider to pay for an extra cut to the corner of the A1124 (which may help with bulb planting if the grass is not so long).</p>	Decision																														
20/173	All Members	<p>Highways. Lane Road LHP speed survey carried out by Highways – comments required.</p>	Decision																														
20/174	All Members	<p>Grant Funding Applications received for consideration (Payment made in the next financial year 2021/2022 precept). To consider any applications received (Closing date 30th October 2020).</p>	Decision																														
20/175	All Members	<p>Precept/Budget for 2021/2022. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.</p>	Decision																														
20/176	All Members	<p>Precept/Budget 2021/2022. To consider the draft budget and any additional headings.</p>	Decision																														
20/177	All Members	<p>Locality Budget. To consider any ideas/projects in order to put in a bid before January.</p>	Information/ Decision																														
20/178	Cllr J. Parrish	<p>Watsapp Group. To consider setting up a Watsapp Group for the Parish Council, Councillors to consider advice from EALC.</p>	Decision																														
20/179	All Members	<p>Wakes Colne Parish Council Award Scheme. To confirm nominations, closing date is 30th November 2020.</p>	Information																														
20/180	All Members	<p>Vacancy on Wakes Colne Parish Council. We currently have two vacancies on Wakes Colne Parish Council.</p>	Information																														
20/181	Clerk	<p>Clerk's Report.</p>	Information																														
20/182	All Members	<p>Date of Next Meeting. Virtual Parish Council meeting 2nd December 2020 at 7.15pm.</p>	Information																														

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG