



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

1ST MARCH 2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 8TH MARCH 2023** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
23/049	All Members	Welcome & Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
23/050	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2022.	Decision
23/051	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
23/052	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
23/053	All Members	Minutes. Item 1. To confirm the draft minutes of the Parish Council Meeting held on 1 st February 2023. Item 2. To confirm the draft minutes of the Personnel Committee meeting held on 7 th February 2023.	Decision
23/054	All Members	Planning Matters. Item 1. Updates. Item 2. New Applications. TO CONSIDER ANY OTHER APPLICATIONS RECEIVED.	Decision
23/055	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/105 Solar Cats Eyes at Station Approach – update by Cllr. Barber, new lighting drawings received due to be installed by Greater Anglia.	Information / Decision

		<p>Item 2. Previous minute number 21/074 Flooding near the Post Office – signage funded awaiting further information.</p> <p>Item 3. Previous minute number 22/132 Oral History (Memories) project – update.</p> <p>Item 4. Previous Minute No. 22/148 Defibrillator – recall update. Loan unit delivered on Friday 20th January, awaiting collection for ours.</p> <p>Item 5. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – update on installation of the VAS device.</p> <p>Item 6. Previous Minute No. 23/034 Solar Light near wooden bus shelter (Village Hall side).</p>																												
23/056	All Members	<p>Highways.</p> <p>Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 this has been given approval as a scheme by LHP and funding granted; update from Cllr. Barber.</p> <p>Item 2. Station Road – acknowledgement received 6th May 2021 - no new reference number; update from Cllr Barber.</p> <p>Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2; update from Cllr. Barber</p>	Information / Decision																											
23/057	All Members	<p>Footpaths Walks Booklet.</p> <p>To discuss and consider final draft and how many copies to be printed.</p>	Decision																											
23/058	All Members	To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.	Information																											
23/059	All Members	<p>Parish Council Elections May 2023.</p> <p>The nominations period opens on 27th March and closes at 4pm on 4th April. Full details and nomination forms will be available on the Colchester City Council website.</p>	Information																											
23/060	All Members	Clerk's Report.	Information																											
23/061	All Members	<p>Financial Matters.</p> <p>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Chappel & Wakes Colne Village Hall (Inv. No. 0123,0223 & 0323 for hall hire).</td> <td>101489</td> <td>87.00</td> </tr> <tr> <td>EE Inv. No. V0207661190 (Calls made in February)</td> <td>DD</td> <td>16.40</td> </tr> <tr> <td>D. Jacob (Salary for March)</td> <td>SO</td> <td>600.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for March)</td> <td>101490</td> <td>37.37</td> </tr> <tr> <td>HM Revenue & Customs (for March)</td> <td>101491</td> <td>23.80</td> </tr> <tr> <td>Essex Pension Fund (for March)</td> <td>SO</td> <td>195.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for March)</td> <td>101492</td> <td>40.18</td> </tr> <tr> <td>D. Jacob (expenses for February as per receipts)</td> <td>101493</td> <td>71.27</td> </tr> </tbody> </table> <p>2) Monthly Budget Statement.</p>		CHEQUE NO.	TOTAL	Chappel & Wakes Colne Village Hall (Inv. No. 0123,0223 & 0323 for hall hire).	101489	87.00	EE Inv. No. V0207661190 (Calls made in February)	DD	16.40	D. Jacob (Salary for March)	SO	600.00	D. Jacob (Salary adjustment for March)	101490	37.37	HM Revenue & Customs (for March)	101491	23.80	Essex Pension Fund (for March)	SO	195.00	Essex Pension Fund (Adjustment for March)	101492	40.18	D. Jacob (expenses for February as per receipts)	101493	71.27	Decision
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23/062	All Members	<p>To Exclude the Press and Public.</p> <p>Public Bodies (Admission to Meetings) Act 1960</p> <p>'That the public be excluded from the meeting during consideration of Agenda Item 23/063 and 23/064 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.</p>	Decision																											
23/063	All Members	<p>Personnel Matters.</p> <p>Item 1. National Salary Award (NALC, SLCC).</p> <p>Item 2. Annual Salary Scale Increment, from 1st April 2023.</p> <p>Item 3. Office Rent.</p> <p>Item 4. Pension.</p> <p>(Contract of employment to be signed to reflect any changes).</p>	Decision																											
23/064	All Members	<p>Payroll Contract.</p> <p>To discuss and consider the contract from the payroll provider.</p>	Decision																											
23/065	All Members	<p>Date of Next Meeting.</p> <p>Parish Council Meeting 5th April 2023 (7.15pm).</p> <p>Annual Parish Assembly (Village meeting) 26th April 2023 (7.15pm).</p> <p>Parish Council Annual Parish Meeting followed by Parish Council Meeting 10th May (7.15pm). (Meeting date changed due to Parish Council elections).</p>	Information																											