



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

25TH FEBRUARY 2021

DUE TO THE CORONAVIRUS AND GOVERNMENT ADVICE THIS VIRTUAL MEETING WILL BE HELD BY **ZOOM**
ITEM 21/047 ON THE AGENDA - THE PRESS AND PUBLIC ARE INVITED TO CONTACT/SEND COMMENTS TO THE PARISH CLERK OR IF YOU
WOULD LIKE TO ATTEND PLEASE SEE THE FOLLOWING LINK:

<https://zoom.us/j/91357835192?pwd=Q3VMNk9lVXZ4UWw2NWtPcURjN1NlUT09>

Meeting ID: 913 5783 5192

Passcode: 681281

DEAR COUNCILLOR

YOU ARE **SUMMONED** TO ATTEND THE FORTHCOMING VIRTUAL PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL AT
7.15 P.M. ON WEDNESDAY 3RD MARCH 2021 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE
AGENDA.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
21/045	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
21/046	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2020.	Decision
21/047	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
21/048	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
21/049	All Members	Minutes. Item 1. To confirm the minutes of the Parish Council meeting held on 3 rd February 2021. Item 2. To confirm the minutes of the Personnel Meeting held on 10 th February 2021.	Decision
21/050	All Members	Planning Matters. Ref: 210026 (Revised) Halifax, Station Road, Wakes Colne Colchester CO6 2DS	Decision

		Proposed single storey front, side, rear extensions, internal renovations and double garage TO CONSIDER ANY APPLICATIONS RECEIVED																												
21/051	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for March (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (for call made in February) Inv. No. V01843086535</td> <td>DD</td> <td>21.20</td> </tr> <tr> <td>EALC Inv. No. 13551 (New Cllr Training for Cllr Mead)</td> <td>101278</td> <td>216.00</td> </tr> <tr> <td>D. Jacob (Salary for March)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for March)</td> <td>101279</td> <td>26.73</td> </tr> <tr> <td>HM Revenue & Customs (for March)</td> <td>101280</td> <td>4.80</td> </tr> <tr> <td>Essex Pension Fund (for March)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for March)</td> <td>101281</td> <td>19.78</td> </tr> <tr> <td>D. Jacob (Expenses for February as per receipts)</td> <td>101282</td> <td>43.02</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE No.	TOTAL	EE (for call made in February) Inv. No. V01843086535	DD	21.20	EALC Inv. No. 13551 (New Cllr Training for Cllr Mead)	101278	216.00	D. Jacob (Salary for March)	SO	500.00	D. Jacob (Salary adjustment for March)	101279	26.73	HM Revenue & Customs (for March)	101280	4.80	Essex Pension Fund (for March)	SO	140.00	Essex Pension Fund (Adjustment for March)	101281	19.78	D. Jacob (Expenses for February as per receipts)	101282	43.02	Decision
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21/052	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous minute number 20/193 Item 2. External Defibrillator to consider the purchase of a Defibrillator – Update, by Cllr Wastenev and Cllr Latache.</p> <p>Item 2. Previous minute number 20/194 Item 1. Seasonal Lights – update by Cllr Parrish.</p> <p>Item 3. Highway Issues.</p> <p>Previous minute number 20/195 Item 2. Zebra Crossing – update.</p> <p>Highway Issues – finger/directional signs within the village, vegetation over growth and reduced width of pavement from the Church down to the village hall along A1124, HGV sign at Lane Road – update.</p> <p>Highway Issues – Station Road – update</p> <p>Lane Road – Surface water onto the A1124 issue – update by Cllr Mead</p> <p>Item 4. Previous minute number 20/198 Welcome Pack – update by Cllr Taylor.</p>	Decision																											
21/053	Cllr Fisher	<p>Footpaths.</p> <p>Report/update by Cllr Fisher.</p>	Information																											
21/054	Cllr Latache	<p>Face Book Page.</p> <p>To consider setting up a Wakes Colne Parish Council face book page.</p>	Decision																											
21/055	All members	<p>Chappel Play Area.</p> <p>To discuss and consider the e-mail from Chappel Parish Council regarding a sign in the play area.</p>	Decision																											
21/056	All members	<p>Asset Register 2020/2021.</p> <p>To confirm and sign the Asset Register for 2020/2021.</p>	Decision																											
21/057	All Members	<p>Clerk's Report.</p>	Information																											
21/058	All Members	<p>To Exclude the Press and Public.</p> <p>Public Bodies (Admission to Meetings) Act 1960 ‘That the public be excluded from the meeting during consideration of Agenda Item 21/059 and 21/060 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.</p>	Decision																											
21/059	All Members	<p>Personnel Matters.</p> <p>To discuss Parish Clerk's hours and Contract of employment to be signed to reflect any changes.</p>	Decision																											
21/060	All Members	<p>Payroll Contract.</p> <p>To discuss and consider the contract from the payroll provider.</p>	Decision																											
21/061	All Members	<p>Date of Next Meeting.</p> <p>Next virtual Parish Council meeting 7th April 2021 at 7.15pm postponed until 14th April at 7.15pm</p>	Information																											

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG