



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

27TH FEBRUARY 2020

DEAR COUNCILLOR

YOU ARE **SUMMONED** TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 4TH MARCH 2020** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
20/040	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
20/041	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2019.	Decision
20/042	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
20/043	All Members	Ward and County Councillors to address the members if present. Ward Councillor (update on Protected Lanes), County Councillor	Information
20/044	All Members	Vacancy on Wakes Colne Parish Council. Item 1/ To consider applications and Co-Opt candidates. Item 2/ Co-opted candidates to sign acceptance of office. Item 3/ Consent form to receive the Council Summons and agenda electronically Item 4/ Declaration of interest form to be sent direct to Colchester Borough Council and also Clerk to receive a copy.	Decision
20/045	All Members	Minutes. Item 1. To confirm the minutes of the Parish Council meeting held on 5 th February 2020. Item 2. To confirm the minutes of the Personnel Meeting held on 19 th February 2020.	Decision
20/046	All Members	Planning Matters. TO CONSIDER ANY APPLICATIONS RECEIVED	Decision

20/047	All Members	Asset Register 2019/2020. To confirm and sign the Asset Register for 2019/2020.	Decision																																	
20/048	All Members	Council Documents. To consider to adopt the following: Item 1. Accessibility Statement. Item 2. Privacy Statement.	Decision																																	
20/049	All Members	The Colne-Stour Countryside Association. To consider if the Parish Council would like to renew membership, £10.00 per annum.	Decision																																	
20/050	All Members	Highways. Item 1. Station Road – update. Item 2. Zebra crossing near the shop crossing the A1124 Proposal sent confirmation of receipt by Highways dated 19 February 2020 update.	Information/ Decision																																	
20/051	All Members	Financial Matters. 1) Financial Statement for January/February (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="395 573 1311 940"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>D. Jacob (Salary for February)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (salary adjustment for February)</td> <td>101186</td> <td>2.84</td> </tr> <tr> <td>HM Revenue & Customs (for February)</td> <td>101187</td> <td>5.00</td> </tr> <tr> <td>Essex Pension Fund (for February)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for February)</td> <td>101188</td> <td>4.31</td> </tr> <tr> <td>EE (for calls made in January)</td> <td>DD</td> <td>23.22</td> </tr> <tr> <td>Handyking (Inv.No.109, minute No. 20/012 item 1)</td> <td>101189</td> <td>60.00</td> </tr> <tr> <td>123 Reg (E-mail address domain renewal)</td> <td>DD</td> <td>43.06</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv.No 0220 & 0230)</td> <td>101190</td> <td>78.00</td> </tr> <tr> <td>D. Jacob (Expenses for February 2020)</td> <td>101191</td> <td>62.04</td> </tr> </tbody> </table> 2) MONTHLY BUDGET STATEMENT.		CHEQUE No.	TOTAL	D. Jacob (Salary for February)	SO	500.00	Adjustment for D. Jacob (salary adjustment for February)	101186	2.84	HM Revenue & Customs (for February)	101187	5.00	Essex Pension Fund (for February)	SO	140.00	Adjustment for Essex Pension Fund (for February)	101188	4.31	EE (for calls made in January)	DD	23.22	Handyking (Inv.No.109, minute No. 20/012 item 1)	101189	60.00	123 Reg (E-mail address domain renewal)	DD	43.06	Chappel & Wakes Colne Village Hall (Inv.No 0220 & 0230)	101190	78.00	D. Jacob (Expenses for February 2020)	101191	62.04	Decision
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20/052	All Members	Bank Signatories. To confirm three signatories for the Parish Council Bank Accounts.	Decision																																	
20/053	Clerk	Clerk's Report.	Information																																	
20/054	All Members	To Exclude the Press and Public. Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 20/054 and 20/055 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.	Decision																																	
20/055	All Members	Contract/Licence Item 1. To consider to sign the licence from Highways for the semi-circular memorial tree bench at The Street (locally known as Chappel Corner) Wakes Colne. Item 2. To consider to sign the licence from Highways for Spring Bulb planting at The Street (locally known as Chappel Corner) Wakes Colne.	Decision																																	
20/056	All Members	Personnel Matters. Contract of employment to be signed to reflect any changes.	Decision																																	
20/057	All Members	Date of Next Meeting. Parish Council meeting 1 st April 2020 at 7.15pm. Wakes Colne Annual Parish Assembly 4th May 7.30pm Parish Council AGM followed by Parish Council Meeting 6th May at 7.00pm (note early start as two meetings).	Information																																	

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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