

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

26<sup>TH</sup> FEBRUARY 2018

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 7<sup>TH</sup> MARCH 2018 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
18/047	CHAIRMAN	<b>Welcome and Apologies for Absence.</b>	INFORMATION/DECISION
18/048	ALL MEMBERS	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2017.	DECISION
18/049	ALL MEMBERS	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
18/050	ALL MEMBERS	<b>Ward and County Councillors to address the members if present.</b> Ward Councillor, County Councillor.	INFORMATION
18/051	ALL MEMBERS	<b>TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7<sup>TH</sup> FEBRUARY 2018.</b> <b>TO CONFIRM THE MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON 7<sup>TH</sup> FEBRUARY 2018</b>	DECISION
18/052	ALL MEMBERS	<b>Vacancy on Wakes Colne Parish Council.</b> Update, to confirm that Emily Webb, after being co-opted, due to personal medical reasons has decided not to join Wakes Colne Parish Council. To confirm that Wakes Colne Parish Council has two vacancies.	INFORMATION
18/053	ALL MEMBERS	<b>Planning Matters.</b> <b>Ref: 180454</b> Wakes Hall Lodge, Colchester Road, Wakes Colne Colchester CO6 2DA Stabilisation of entire property by the installation of internal piled raft and associated superstructure repairs and redecoration. Works to include for removal and replacement of front access steps to match existing. TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION
18/054	CLLR.M.TAYLOR	<b>Highway Issues.</b> Update.	INFORMATION
18/055	CLLR.K.BROWN	<b>Parish Public Footpaths Working Group.</b> Update.	INFORMATION
18/056	ALL MEMBERS	<b>Asset Register 2018.</b> To confirm and sign the Asset Register for 2018.	INFORMATION/DECISION
18/057	CLLR. K. BROWN	<b>Action Plan 2018-2019.</b> To consider updates, and additions.	INFORMATION

<b>18/058</b>	ALL MEMBERS	<b>Broadband.</b> Update.	INFORMATION/DECISION																								
<b>18/059</b>	ALL MEMBERS	<b>VOTE TO SUSPEND STANDING ORDER 7 (A).</b> To revisit item 18/016 Item 3, in relation to opening an account at the Metro Bank, received for consideration.	DECISION																								
<b>18/060</b>	ALL MEMBERS	<b>Bank Accounts.</b> Update. To consider the following: <b>Item 1.</b> Not to open a Business Current Account at the Metro Bank. <b>Item 2.</b> To transfer funds from the Business Savings Account at Barclays into a Community Instant Access Deposit Account at the Metro Bank. <b>Item 3.</b> To close the Business Savings Account at Barclays.	DECISION																								
<b>18/061</b>	CLLR. M.TAYLOR	<b>Pedestrian Cat's Eyes.</b> Update. To consider any additional, installation of another 10 LED pedestrian cat's eyes would cost £2,255.88.	INFORMATION																								
<b>18/062</b>	ALL MEMBERS	<b>The Colne-Stour Countryside.</b> To consider if the Parish Council would like to renew membership, £10.00 per annum.	DECISION																								
<b>18/063</b>	CLLR.S.SCRASE	<b>CALC Meeting.</b> Update.	INFORMATION																								
<b>18/064</b>	ALL MEMBERS	<b>Financial Matters.</b> 1) Financial Statement for February (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="432 853 1249 1122"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T Mobile for February</td> <td>DD</td> <td>12.84</td> </tr> <tr> <td>123 Reg.co.uk (renewal of Domain name)</td> <td>DD</td> <td>43.06</td> </tr> <tr> <td>Diane Jacob (Salary for February)</td> <td>SO</td> <td>277.61</td> </tr> <tr> <td>Essex Pension Fund (for February)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>HM Revenue &amp; Customs</td> <td>101079</td> <td>160.80</td> </tr> <tr> <td>Diane Jacob (Office Rent 2017-2018)</td> <td>101080</td> <td>260.00</td> </tr> <tr> <td>Diane Jacob (expense for February)</td> <td>101081</td> <td>68.79</td> </tr> </tbody> </table> 2) Monthly Budget Statement.		CHEQUE NO.	TOTAL	T Mobile for February	DD	12.84	123 Reg.co.uk (renewal of Domain name)	DD	43.06	Diane Jacob (Salary for February)	SO	277.61	Essex Pension Fund (for February)	SO	106.77	HM Revenue & Customs	101079	160.80	Diane Jacob (Office Rent 2017-2018)	101080	260.00	Diane Jacob (expense for February)	101081	68.79	DECISION
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<b>18/065</b>	CLERK	<b>Clerk's Report.</b>	INFORMATION																								
<b>18/066</b>	ALL MEMBERS	<b>To Exclude the Press and Public.</b> Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item <b>18/067</b> on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.	DECISION																								
<b>18/067</b>	PERSONNEL COMMITTEE	<b>Personnel Issues.</b> Annual Clerks Appraisal. Annual Salary Increment. National Pay Scales (NALC, SLCC). Office Rent. (Contract of employment to be signed to reflect any changes).	DECISION																								
<b>18/068</b>	ALL MEMBERS	<b>Date of Next Meeting.</b> Parish Council Meeting Wednesday 4 <sup>th</sup> April 2018 (7.15pm)	INFORMATION																								

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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