

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

23<sup>RD</sup> FEBRUARY 2015

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, IN THE SMALL COMMITTEE ROOM, AT 7.15 P.M. ON WEDNESDAY 4<sup>TH</sup> MARCH 2015 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
15/043	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE.	DECISION
15/044	CHAIRMAN	DECLARATION OF INTERESTS. To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2014.	DECISION
15/045	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
15/046	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. WARD COUNCILLOR PETER CHILLINGWORTH COUNTY COUNCILLOR ANNE BROWN	INFORMATION
15/047	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 <sup>TH</sup> FEBRUARY 2015. TO CONFIRM THE MINUTES OF THE PARISH COUNCIL EXTRAORDINARY MEETING HELD ON 16 <sup>TH</sup> FEBRUARY 2015.	DECISION
15/048	ALL MEMBERS	PARISH COUNCIL MEETING & ANNUAL PARISH MEETING MAY 2015 To consider changing the Parish Council Meeting in May, change meeting date to Wednesday 13 <sup>th</sup> May due to the Election.	DECISION
14/049	ALL MEMBERS	ANNUAL PARISH ASSEMBLY To confirm Monday 18 <sup>th</sup> May, with Chappel Parish Council.	DECISION
15/050	CLLR K.BROWN	BULB PLANTING To confirm areas within the village and set a date for planting flower bulbs.	DECISION
15/051	CLLR.M.TAYLOR CLLR.K.BROWN	PARISH EXISTING FOOTPATHS WORKING GROUP Item 1 Update	INFORMATION
15/052	ALL MEMBERS	S106 MONEY To discuss ideas on using the S106 money.	DECISION
15/053	ALL MEMBERS	PROPOSED PUBLIC FOOTPATH ADJACENT TO BURES ROAD Update	INFORMATION

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15/054	ALL MEMBERS	<b>VOTE TO SUSPEND STANDING ORDER 9(b).</b> To revisit item 15/025 (regarding Village Hall representative for Wakes Colne Parish Council). <b>(REVISITED SPECIAL MOTION)</b>	DECISION																																				
15/055	ALL MEMBERS	<b>VILLAGE HALL COMMITTEE REPRESENTATIVE FOR 2015.</b> To consider the Village Hall Representative for Wakes Colne Parish Council.	DECISION																																				
15/056	ALL MEMBERS	<b>PLANNING MATTERS</b> <b>REF: 150164</b> <b>THE GARDENERS, MIDDLE GREEN, WAKES COLNE ESSEX CO6 2BJ</b> Ground floor Single Storey Rear Extension and First floor Side extension above the utility Room  TO CONSIDER ANY OTHER APPLICATIONS RECEIVED	DECISION																																				
15/057	ALL MEMBERS	<b>LOCAL HIGHWAY PANEL (STATION ROAD)</b> Update	INFORMATION																																				
15/058	ALL MEMBERS	<b>FUTURE PARISH COUNCIL MEETINGS</b> As from 4 <sup>th</sup> March 2015 to consider holding all future Parish Council Meetings in The Small Committee Room of the Village Hall, rather than in the Main Hall.	DECISION																																				
15/059	CLERK	<b>FINANCIAL MATTERS:</b> <b>1) FINANCIAL STATEMENT FOR FEBRUARY/MARCH 2015.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).  <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (for February)</td> <td>DD</td> <td>12.52</td> </tr> <tr> <td>123 REG (E-MAIL ACCOUNT)</td> <td>DD</td> <td>14.26</td> </tr> <tr> <td>HALSTEAD GLASS INV. NO. 1872</td> <td>CHQ 100861</td> <td>95.00</td> </tr> <tr> <td>MOW &amp; MEND INV. NO. 0299</td> <td>CHQ 100862</td> <td>24.98</td> </tr> <tr> <td>DIANE JACOB (SALARY February)</td> <td>CHQ 100863</td> <td>389.41</td> </tr> <tr> <td>ESSEX PENSION FUND (for February)</td> <td>CHQ 100864</td> <td>88.75</td> </tr> <tr> <td>DIANE JACOB (OFFICE RENT FROM MARCH 2014 TO MARCH 2015)</td> <td>CHQ 100865</td> <td>250.00</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR FEBRUARY)</td> <td>CHQ 100866</td> <td>18.23</td> </tr> <tr> <td>ELLISONS INV.NO. 40964</td> <td>CHQ 100867</td> <td>504.00</td> </tr> <tr> <td>RICHARD EDWARDS INV. NO. 25875</td> <td>CHQ 100868</td> <td>42.84</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL IN. 0879</td> <td>CHQ100869</td> <td>15.00</td> </tr> </tbody> </table> <b>2) MONTHLY BUDGET STATEMENT.</b>		CHEQUE No.	TOTAL	T-MOBILE (for February)	DD	12.52	123 REG (E-MAIL ACCOUNT)	DD	14.26	HALSTEAD GLASS INV. NO. 1872	CHQ 100861	95.00	MOW & MEND INV. NO. 0299	CHQ 100862	24.98	DIANE JACOB (SALARY February)	CHQ 100863	389.41	ESSEX PENSION FUND (for February)	CHQ 100864	88.75	DIANE JACOB (OFFICE RENT FROM MARCH 2014 TO MARCH 2015)	CHQ 100865	250.00	DIANE JACOB (EXPENSES FOR FEBRUARY)	CHQ 100866	18.23	ELLISONS INV.NO. 40964	CHQ 100867	504.00	RICHARD EDWARDS INV. NO. 25875	CHQ 100868	42.84	CHAPPEL & WAKES COLNE VILLAGE HALL IN. 0879	CHQ100869	15.00	INFORMATION & DECISION
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15/060	ALL MEMBERS	<b>ASSET REGISTER 2015</b> To confirm and sign the Asset Register for 2015. (Footpath Equipment has been added).	DECISION																																				
15/061	CLERK	<b>CLERKS REPORT</b> Distributed to Parish Councillors any queries arising.	INFORMATION																																				
15/062	ALL MEMBERS	<b>TO EXCLUDE THE PRESS AND PUBLIC</b> Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item <b>15/063 and 15/064</b> on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.	DECISION																																				
15/063	ALL MEMBERS	<b>GRASS CUTTING 2015</b> <b>TO CONSIDER TENDERS RECEIVED</b>	DECISION																																				
15/064	ALL MEMBERS	<b>SOLICITORS</b> Update	INFORMATION																																				
15/065	ALL MEMBERS	<b>DATE OF NEXT MEETING 1<sup>ST</sup> APRIL 2015</b>	INFORMATION																																				

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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23<sup>th</sup> February 2015