



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

21ST JUNE 2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 28TH JUNE 2023** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
23/112	All Members	To elect the Chairman. To elect a Chairman. Chairman's Declaration of Office - to be signed.	Decision
23/113	All Members	Welcome & Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
23/114	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2023.	Decision
23/115	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
23/116	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
23/117	All Members	Minutes. Item 1. To confirm the draft minutes of the Annual Parish Meeting held on 10 th May 2023 Item 2. To confirm the draft minutes of the Parish Council Meeting held on 10 th May 2023	Decision
23/118	All Members	Planning Matters. Item 1. Updates. Item 2. New Applications. Ref: 231319	Decision

		<p>Location: Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH</p> <p>Description: Change of use of existing sheep pasture and construction of equestrian manage for the training of horses.</p> <p>Ref: 231328</p> <p>Location: Jupes Hill House, Bures Road, Wakes Colne Colchester CO6 2BB</p> <p>Description: The proposal is an application for the installation of a roof and ground mount solar PV system. The roof mounted solar PV system is made up of x24 415w panels with the capacity to generate up to 9.96kWp.</p>																
23/119	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous minute number 21/074 Flooding near the Post Office – signage funded awaiting further information.</p>	Information / Decision															
23/120	All Members	<p>Bus shelter light – Previous minute number 23/072 update, Solar light has a new SIM card installed and activated, it has been cleaned and tested, ready for the installation.</p> <p>Item 1. To consider the quote for installation.</p> <p>Item 2. To consider the quotation for 1- and 4-years data SIM cost.</p>	Decision															
23/121	All Members	<p>Highways.</p> <p>Item 1. Station Road – acknowledgement received 6th May 2021 - no new reference number; update from Cllr Barber.</p> <p>Item 2. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2; update from Cllr. Barber.</p>	Information / Decision															
23/122	All Members	<p>Footpaths.</p> <p>Item 1. Footpaths update.</p> <p>Item 2. To consider distribution of footpath walks booklets.</p>	Decision															
23/123	All Members	<p>Parish Council Strimmer.</p> <p>To consider selling the very large/heavy industrial petrol strimmer and to remove it from the asset register.</p>	Decision															
23/124	All Members	<p>Coronation Picnic event.</p> <p>To considering donating £31.26 towards the event.</p>	Decision															
23/125	All Members	<p>Salt Bag Partnership Scheme for Winter 2023/24.</p> <p>A. Do we require more salt? B. Do we wish to stay in the scheme but do not require salt? C. Do we wish to come out of the scheme?</p>	Decision															
23/126	All Members	<p>Locality Budget and Levelling Up Fund.</p> <p>To discuss and consider if the Parish Council would like to apply for this funding via Cllr Barber to put towards a project.</p>	Decision															
23/127	All Members	<p>EALC Community Initiative Fund.</p> <p>To discuss and consider if the Parish Council would like to apply for this funding via the EALC to put towards a project.</p>	Decision															
23/128	Cllr Stocker	<p>Encouraging Residents Participation and Feedback.</p> <p>To discuss WCPC policy for communicating with residents outside of the formal Agenda & Minutes, which encourages their participation and feedback.</p>	Decision															
23/129	All Members	<p>To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.</p>	Information															
23/130	All Members	<p>Vehicle Activated Signs.</p> <p>To discuss the two Vehicle Activated Signs in Wakes Colne, sited in Station Road and outside the village hall along the A1124.</p>	Decision															
23/131	All Members	<p>Clerk's Report.</p>	Information															
23/132	All Members	<p>Financial Matters.</p> <p>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="371 1928 1345 2096"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V02106442569 (Calls made in May)</td> <td>DD</td> <td>18.47</td> </tr> <tr> <td>JPB Landscapes Ltd (Inv. No. 197)</td> <td>101516</td> <td>72.00</td> </tr> <tr> <td>M. Taylor (reimbursement for plants for jubilee planters)</td> <td>101517</td> <td>70.40</td> </tr> <tr> <td>JPB Landscapes Ltd (Inv. No. 215)</td> <td>101518</td> <td>84.00</td> </tr> </tbody> </table>		CHEQUE NO.	TOTAL	EE Inv. No. V02106442569 (Calls made in May)	DD	18.47	JPB Landscapes Ltd (Inv. No. 197)	101516	72.00	M. Taylor (reimbursement for plants for jubilee planters)	101517	70.40	JPB Landscapes Ltd (Inv. No. 215)	101518	84.00	Decision
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		Colchester City Council Inv. 20199293 uncontested election	101519	64.00		
		Mrs L. Goodchild (reimbursement for Coronation event)	101520	31.26		
		A & J Lighting Solutions Ltd (Inv. No. 37344)	DD	55.66		
		Chappel & Wakes Colne Village Hall (Inv 0523)	101521	32.00		
		EALC (Inv. No. 16834 Cllr Training)	101522	288.00		
		D. Jacob (Salary for June)	SO	650.00		
		D. Jacob (Salary adjustment for June)	101523	22.33		
		Essex Pension Fund (for June)	SO	210.00		
		Essex Pension Fund (Adjustment for June)	101524	5.89		
		HM Revenue & Customs (For June)	101525	2.40		
		D. Jacob (expenses for May as per receipts)	101526	62.19		
		Richard Edwards (Payroll provider Inv.No. 50136)	101527	89.64		
		EE Inv. No. V02116250479	DD	21.26		
		2) Monthly Budget Statement.				
		Confirmation of Notice of Public Rights and publication of audited annual governance and accountability return 2023/2023.				
		To confirm the notice of public rights and publication of annual governance and accountability return has been displayed between 5 th June 2023 and 14 th July 2023.				
23/133	All Members	Vacancy on Wakes Colne Parish Council. Update and discussion, we currently have three vacancies on Wakes Colne Parish Council. If anyone is interested, in joining Wakes Colne Parish Council, please contact the Clerk for an application form			Information	
23/134	All Members	Date of Next Meeting. Parish Council Meeting 19 th July (7.15pm). (Note meeting date changed). No meeting in August. Parish Council Meeting 6 th September (7.15pm).			Information	

THIS NOTICE WAS ISSUED BY: MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG