



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

26TH MAY 2021

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 2ND JUNE 2021 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to all Covid 19 restrictions at the time) The 50% rule will restrict the number of people allowed in the room and the Parish Council has the right to refuse entry if the hall is full.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
21/109	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
21/110	All Members	To elect the Vice-Chairman.	Decision
21/111	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021.	Decision
21/112	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
21/113	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
21/114	All Members	Minutes. Item 1. To confirm the minutes of the Annual Parish Meeting held on 5 th May 2021. Item 2. To confirm the minutes of the Parish Council meeting held on 5 th May 2021.	Decision
21/115	All Members	Planning Matters. Ref: 211486 Lundie, Lower Green, Wakes Colne Colchester CO6 2AZ Extensions and alterations to existing dwelling and rear extension to existing garage. TO CONSIDER ANY APPLICATIONS RECEIVED.	Decision

21/116	All Members	Council Documents/Policies. Covid 19 Risk Assessment. To consider to adopt the Covid 19 Risk Assessment.	Decision																																				
21/117	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/071 Greensward -The verge outside the post office. Swan Street and the Corner of Station Road – update. Item 2. Previous minute number 21/072 Face Book Page – update by Cllr Latache policy to be circulated prior to meeting – decision to be made. Item 3. Previous minute number 21/074 Flooding near the Post Office - update - awaiting a visit from the Environment Agency. Item 4. Previous minute number 21/077 Neighbourhood Plan – update. Item 5. Previous minute number 20/198 Information Pack – update- decision on printing contact list. Item 6. Previous minute number 21/105 Solar Cats Eyes – update. Item 7. Plant and Seed Swap – Grand Opening by County Cllr Lewis Barber on Saturday 12 th June at 11.30am.	Information / Decision																																				
21/118	All Members	Highways. Item 1. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out. Item 2. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 confirmation received 6th May 2021. Item 3. Station Road – acknowledgement received 6 th May 2021 - no new reference number.	Decision																																				
21/119	All Members	A1124. Vegetation over growth and reduced width of pavement from the Church down to the village hall along A1124 to consider quote.	Decision																																				
21/120	Cllr Fisher	Footpaths. Report/update by Cllr Fisher.	Information /Decision																																				
21/121	All Members	Clerk's Report.	Information																																				
21/122	All Members	Financial Matters. 1) Financial Statement for May/June (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="373 1245 1343 1630"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>BHIB Ltd (Inv. No. LC002018-518675)</td> <td>101298</td> <td>438.77</td> </tr> <tr> <td>EALC (Inv. 14137) New Cllr Briefing</td> <td>101299</td> <td>54.00</td> </tr> <tr> <td>JPB Landscapes Ltd (Inv. No. 1206)</td> <td>101300</td> <td>60.00</td> </tr> <tr> <td>MCR Carpentry and Property Maintenance (Plant & Seed Swap)</td> <td>101301</td> <td>230.00</td> </tr> <tr> <td>D. Jacob (Expenses for May see receipts)</td> <td>101302</td> <td>135.18</td> </tr> <tr> <td>EE Mobile (For May V01872548202)</td> <td>DD</td> <td>21.43</td> </tr> <tr> <td>D. Jacob (Salary for June)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for June)</td> <td>101303</td> <td>40.18</td> </tr> <tr> <td>HM Revenue & Customs (for June)</td> <td>101304</td> <td>2.00</td> </tr> <tr> <td>Essex Pension Fund (for June)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for June)</td> <td>101305</td> <td>22.92</td> </tr> </tbody> </table> 2) MONTHLY BUDGET STATEMENT. Confirmation of Notice of Public Rights and publication of unaudited annual governance and accountability return 2020/2021. To confirm that the notice will be placed on the website and noticeboard. The period of notice will be from 14 th June till 23d July.		CHEQUE No.	TOTAL	BHIB Ltd (Inv. No. LC002018-518675)	101298	438.77	EALC (Inv. 14137) New Cllr Briefing	101299	54.00	JPB Landscapes Ltd (Inv. No. 1206)	101300	60.00	MCR Carpentry and Property Maintenance (Plant & Seed Swap)	101301	230.00	D. Jacob (Expenses for May see receipts)	101302	135.18	EE Mobile (For May V01872548202)	DD	21.43	D. Jacob (Salary for June)	SO	500.00	D. Jacob (Salary adjustment for June)	101303	40.18	HM Revenue & Customs (for June)	101304	2.00	Essex Pension Fund (for June)	SO	140.00	Essex Pension Fund (Adjustment for June)	101305	22.92	Decision
	CHEQUE No.	TOTAL																																					
BHIB Ltd (Inv. No. LC002018-518675)	101298	438.77																																					
EALC (Inv. 14137) New Cllr Briefing	101299	54.00																																					
JPB Landscapes Ltd (Inv. No. 1206)	101300	60.00																																					
MCR Carpentry and Property Maintenance (Plant & Seed Swap)	101301	230.00																																					
D. Jacob (Expenses for May see receipts)	101302	135.18																																					
EE Mobile (For May V01872548202)	DD	21.43																																					
D. Jacob (Salary for June)	SO	500.00																																					
D. Jacob (Salary adjustment for June)	101303	40.18																																					
HM Revenue & Customs (for June)	101304	2.00																																					
Essex Pension Fund (for June)	SO	140.00																																					
Essex Pension Fund (Adjustment for June)	101305	22.92																																					
21/123	All Members	Date of Next Meeting. Parish Council Meeting 7 th July at 7.15pm	Information																																				

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG