

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

1<sup>ST</sup> JUNE 2017

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 7<sup>TH</sup> JUNE 2017** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE **AGENDA**.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

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## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
17/106	CHAIRMAN	<b>Welcome and Apologies for Absence.</b>	INFORMATION/DECISION
17/107	CLLR.P.COPE	<b>Cllr. P. Cope</b> - To sign Standing Orders	INFORMATION
17/108	ALL MEMBERS	<b>Declaration of Acceptance of Office.</b> All members to sign.	INFORMATION
17/109	ALL MEMBERS	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2016.	DECISION
17/110	ALL MEMBERS	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
17/111	ALL MEMBERS	<b>Ward and County Councillors to address the members if present.</b> Ward Councillor, County Councillor.	INFORMATION
17/112	ALL MEMBERS	<b>To CONFIRM THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 17<sup>TH</sup> MAY 2017.</b> <b>To CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17<sup>TH</sup> MAY 2017.</b> <b>To CONFIRM THE MINUTES OF THE ANNUAL PARISH ASSEMBLY HELD ON 22<sup>ND</sup> MAY 2017.</b>	DECISION
17/113	ALL MEMBERS	<b>Councillor Training.</b> <b>Item 1.</b> Chairman's Training Day 2 on 19 <sup>th</sup> June at a cost of £80.00 <b>Item 2.</b> Chairman's Training Day 3 on 12 <sup>th</sup> July at a cost of £80.00	DECISION
17/114	ALL MEMBERS	<b>Annual report for 2016-2017.</b> To consider draft.	DECISION
17/115	ALL MEMBERS	<b>Salt Bag Partnership 2017/2018</b> To consider if the Parish Council would like to take part in the scheme.	DECISION
17/116	ALL MEMBERS	<b>Planning Matters.</b> TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION
17/117	CLLR.M.TAYLOR	<b>Lights along the entrance road to Chappel and Wakes Colne Station.</b> Lighting at the Railway – update.	DECISION

<b>17/118</b>	CLLR.K. BROWN	<b>Parish Public Footpaths Working Group.</b> Update.	INFORMATION																														
<b>17/119</b>	ALL MEMBERS	<b>Station Road LHP Traffic Calming Proposal.</b> Update	INFORMATION/DECISION																														
<b>17/120</b>	ALL MEMBERS	<b>Hazard sign for Village Hall car park exit.</b> Council members to consider an application to be made on behalf of the Village Hall for a hazard sign.	DECISION																														
<b>17/121</b>	ALL MEMBERS	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for May (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>DIANE JACOB (Salary for May)</td> <td>SO</td> <td>438.41</td> </tr> <tr> <td>ESSEX PENSION FUND (for May)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>DIANE JACOB (Salary difference – agreed funded overtime, minute number 17/067)</td> <td>101037</td> <td>334.87</td> </tr> <tr> <td>DIANE JACOB (Expenses for May)</td> <td>101039</td> <td>51.50</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL INV. No. 1238 (Hall Hire)</td> <td>101040</td> <td>18.00</td> </tr> <tr> <td>A &amp; J LIGHTING Invoice. No. 30579</td> <td>101041</td> <td>798.00</td> </tr> <tr> <td>MOW &amp; MEND Invoice. No 0444</td> <td>101042</td> <td>50.00</td> </tr> <tr> <td>EALC Invoice. No 8299 (Chairman's Day Training)</td> <td>101043</td> <td>80.00</td> </tr> <tr> <td>ESSEX PENSION FUND (Difference)</td> <td>101044</td> <td>84.57</td> </tr> </tbody> </table> <p>Cheque number 101038 VOID (made out in error).</p> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE NO.	TOTAL	DIANE JACOB (Salary for May)	SO	438.41	ESSEX PENSION FUND (for May)	SO	106.77	DIANE JACOB (Salary difference – agreed funded overtime, minute number 17/067)	101037	334.87	DIANE JACOB (Expenses for May)	101039	51.50	CHAPPEL & WAKES COLNE VILLAGE HALL INV. No. 1238 (Hall Hire)	101040	18.00	A & J LIGHTING Invoice. No. 30579	101041	798.00	MOW & MEND Invoice. No 0444	101042	50.00	EALC Invoice. No 8299 (Chairman's Day Training)	101043	80.00	ESSEX PENSION FUND (Difference)	101044	84.57	DECISION
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<b>17/122</b>	ALL MEMBERS	<b>Village Hall Representative.</b> To confirm if Wakes Colne Parish Council still require as Village Hall Representative to attend meetings.	DECISION																														
<b>17/123</b>	ALL MEMBERS	<b>Vacancy on Wakes Colne Parish Council.</b> To confirm that a notice has been published. If anyone is interested, in joining Wakes Colne Parish Council, please contact the Clerk for an application form.	INFORMATION																														
<b>17/124</b>	CLERK	<b>Clerk's Report.</b>	INFORMATION																														
<b>17/125</b>	ALL MEMBERS	<b>Date of Next Meeting.</b> Parish Council Meeting Wednesday 5 <sup>th</sup> July 2017 (7.15pm)	INFORMATION																														

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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