

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

28<sup>TH</sup> MAY 2014

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 4<sup>TH</sup> JUNE 2014 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
14/092	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE.	DECISION
14/093	CHAIRMAN	DECLARATION OF INTERESTS. <i>To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in July 2012.</i>	DECISION
14/094	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. <i>The maximum time allowed for the public to participate is 3 minutes, at the close of this item; members of the public will no longer be permitted to address the council; unless the Chairman deems it appropriate and adjourns the meeting.</i>	INFORMATION
14/095	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. <i>WARD COUNCILLOR PETER CHILLINGWORTH COUNTY COUNCILLOR ANNE BROWN</i>	INFORMATION
14/096	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 <sup>TH</sup> MAY 2014.	DECISION
14/097	CLERK	CLERKS REPORT Distributed to Parish Councillors any queries arising.	INFORMATION
14/098	CLLR.S. SCRASE	TELEPHONE BOX A proposal to convert [at nominal cost] the redundant telephone box by the Bus Shelter to a voluntary book exchange.	DECISION
14/099	ALL MEMBERS	PROPOSED PUBLIC FOOTPATH UPDATE FROM REPRESENTATIVES	INFORMATION
14/100	ALL MEMBERS	SALT BAG PARTNERSHIP Would Wakes Colne like to take part in this scheme, to consider arrangements as previous year, contact Cllr. Bowden, delivery at Village Hall.	DECISION
14/101	ALL MEMBERS	ACCOUNTS 2013/14 To sign off the accounts for 2013/2014 and sign the Annual Return	DECISION
14/102	CLLR. M. TAYLOR & CLLR K. BROWN	PARISH FOOTPATH WORKING GROUP UPDATE	INFORMATION
14/103	ALL MEMBERS	COMMUNITY LIAISON WORKING GROUP To consider appointing a working group to liaise with Chappel Parish Council and the EARM, to meet as required, to discuss and consider or review any local issues arising.	DECISION
14/104	ALL MEMBERS	NEIGHBOURHOOD WATCH As there was no interest for this at the Parish Assembly or from the article placed in the Village Reporter no volunteer's to run the scheme. To resolve no action to be taken at this time.	DECISION

ITEM	PRESENTER	SUBJECT	STATUS																																	
14/105	ALL MEMBERS	<b>HOUSING SURVEY NEEDS</b> As there was no interest for this at the Parish Assembly or from the article placed in the Village Reporter this item.	DECISION																																	
14/106	ALL MEMBERS	<b>PLANNING MATTERS</b> <b>ITEM 1. REF: - 144610</b> Pump Hall, Middle Green, Wakes Colne Colchester CO6 2BJ The proposal is to re-order part of the interior of the existing modern extension so as to convert the current shower room/wc and small"snug" living room into a larger living room for family use. Consequently it is proposed to build a small washroom/w  TO CONSIDER ANY OTHER APPLICATIONS RECEIVED	DECISION																																	
14/107	CLERK	<b>FINANCIAL MATTERS:</b> <b>1) FINANCIAL STATEMENT FOR MAY 2014.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).  <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (for May)</td> <td>DD</td> <td>12.32</td> </tr> <tr> <td>ESSEX PENSION FUND(for May)</td> <td>DD</td> <td>83.82</td> </tr> <tr> <td>INFORMATION COMMISSIONER'S OFFICE</td> <td>100811</td> <td>35.00</td> </tr> <tr> <td>CAME &amp; COMPANY (INSURANCE BROKER NETWORK LTD)</td> <td>100812</td> <td>278.95</td> </tr> <tr> <td>MOW &amp; MEND INVOICE 00251</td> <td>100813</td> <td>39.00</td> </tr> <tr> <td>DIANE JACOB (Salary for May)</td> <td>100814</td> <td>367.36</td> </tr> <tr> <td>DIANE JACOB (Expenses May)</td> <td>100815</td> <td>93.22</td> </tr> <tr> <td>ELAINE BRYAN (INTERNAL AUDITOR)</td> <td>100816</td> <td>110.00</td> </tr> <tr> <td>CHEQUE MADE OUT INCORRECTLY (CHEQUE VOID)</td> <td>100817</td> <td>00000</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL (INV 0794 AND 0798 HIRE FOR MAY ON 7<sup>TH</sup> MAY AND 19<sup>TH</sup> MAY HALF OF HALL COST WITH CHAPPEL PARISH COUNCIL)</td> <td>100818</td> <td>22.50</td> </tr> </tbody> </table> <b>2) MONTHLY BUDGET STATEMENT.</b>		CHEQUE No.	TOTAL	T-MOBILE (for May)	DD	12.32	ESSEX PENSION FUND(for May)	DD	83.82	INFORMATION COMMISSIONER'S OFFICE	100811	35.00	CAME & COMPANY (INSURANCE BROKER NETWORK LTD)	100812	278.95	MOW & MEND INVOICE 00251	100813	39.00	DIANE JACOB (Salary for May)	100814	367.36	DIANE JACOB (Expenses May)	100815	93.22	ELAINE BRYAN (INTERNAL AUDITOR)	100816	110.00	CHEQUE MADE OUT INCORRECTLY (CHEQUE VOID)	100817	00000	CHAPPEL & WAKES COLNE VILLAGE HALL (INV 0794 AND 0798 HIRE FOR MAY ON 7 <sup>TH</sup> MAY AND 19 <sup>TH</sup> MAY HALF OF HALL COST WITH CHAPPEL PARISH COUNCIL)	100818	22.50	INFORMATION & DECISION
	CHEQUE No.	TOTAL																																		
T-MOBILE (for May)	DD	12.32																																		
ESSEX PENSION FUND(for May)	DD	83.82																																		
INFORMATION COMMISSIONER'S OFFICE	100811	35.00																																		
CAME & COMPANY (INSURANCE BROKER NETWORK LTD)	100812	278.95																																		
MOW & MEND INVOICE 00251	100813	39.00																																		
DIANE JACOB (Salary for May)	100814	367.36																																		
DIANE JACOB (Expenses May)	100815	93.22																																		
ELAINE BRYAN (INTERNAL AUDITOR)	100816	110.00																																		
CHEQUE MADE OUT INCORRECTLY (CHEQUE VOID)	100817	00000																																		
CHAPPEL & WAKES COLNE VILLAGE HALL (INV 0794 AND 0798 HIRE FOR MAY ON 7 <sup>TH</sup> MAY AND 19 <sup>TH</sup> MAY HALF OF HALL COST WITH CHAPPEL PARISH COUNCIL)	100818	22.50																																		
14/108	ALL MEMBERS	<b>DATE OF NEXT MEETING</b> <b>2<sup>ND</sup> JULY 2014</b> – To be held in the small back room (Main hall being decorated).	INFORMATION																																	

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

5 CROCKLANDS, GREENSTEAD GREEN,

HALSTEAD, ESSEX, CO9 1QY

TEL: 07508787869 E-MAIL: [PARISHCLERK@WAKESCOLNE.ORG](mailto:PARISHCLERK@WAKESCOLNE.ORG)

28<sup>th</sup> May 2014