



# WAKES COLNE PARISH COUNCIL

***YOUR PARISH COUNCIL WORKING FOR YOUR PARISH***

[www.e-voice.org.uk/wakescolne/](http://www.e-voice.org.uk/wakescolne/)

12<sup>TH</sup> JULY 2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, IN THE SMALL COMMITTEE ROOM AT **7.15 P.M. ON WEDNESDAY 19<sup>TH</sup> JULY 2023** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
23/135	All Members	<b>Welcome &amp; Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
23/136	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2023.	Decision
23/137	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
23/138	All Members	<b>Ward and County Councillors to address the members if present.</b> Ward Councillor, County Councillor.	Information
23/139	All Members	<b>Minutes.</b> To confirm the draft minutes of the Parish Council Meeting held on 28 <sup>th</sup> June 2023.	Decision
23/140	All Members	<b>Planning Matters.</b> <b>Item 1.</b> Updates. <b>Item 2.</b> New Applications. To consider any new applications received.	Decision

23/141	All Members	<p><b>Matters Arising from previous minutes.</b></p> <p><b>Item 1.</b> Previous minute number 21/074 Flooding near the Post Office – signage funded awaiting further information.</p> <p><b>Item 2.</b> Previous minute number 23/128 Encouraging Residents Participation and Feedback.</p> <p><b>Item 3.</b> Previous minute number 23/130 VAS systems A1124 – to discuss the reporting functions available. Station Road VAS - update on current situation regarding testing and repair/replacement.</p>	Information																																																						
23/142	All Members	<p><b>Highways.</b></p> <p><b>Item 1.</b> Station Road – acknowledgement received 6<sup>th</sup> May 2021 - no new reference number; update from Cllr Barber.</p> <p><b>Item 2.</b> Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2; update from Cllr. Barber.</p>	Information / Decision																																																						
23/143	All Members	<p><b>Telephone Book Exchanges.</b></p> <p>To consider quotes for repairs to the inside of both book exchanges.</p>	Decision																																																						
23/144	All Members	<p><b>Noticeboard - Inworth Lane.</b></p> <p>To consider quote to repaint the posts/frame of the noticeboard at Inworth Lane.</p>	Decision																																																						
23/145	All Members	<p><b>Sign Post – Middle Green.</b></p> <p>To consider quote for proposed works to repair the sign post at Middle Green which has been damaged by a large vehicle as the sign has been ripped from the post.</p>	Decision																																																						
23/146	All Members	<p><b>Oral History Project.</b></p> <p>To consider the purchase of another portable hard disc drive for the project as a back-up.</p>	Decision																																																						
23/147	All Members	<p><b>Grant Request.</b></p> <p>To consider a grant request received from the Village Hall Management Committee.</p>	Decision																																																						
23/148	All Members	<p><b>Footpaths.</b></p> <p>Footpaths update.</p>	Decision																																																						
23/149	All Members	<p><b>Litter Pick.</b></p> <p>To confirm a date for the next litter pick September 2023.</p>	Decision																																																						
23/150	All Members	To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.	Information																																																						
23/151	All Members	<b>Clerk's Report.</b>	Information																																																						
23/152	All Members	<p><b>Financial Matters.</b></p> <p>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="373 1339 1343 1966"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>X2 Connect Ltd Inv. No. 20656 (Paint for book exchanges)</td> <td>101528</td> <td>93.78</td> </tr> <tr> <td>WEL Medical Ltd (Inv. No. 268753 Defibrillator pads)</td> <td>101529</td> <td>83.88</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall (Inv. 0623 &amp; 0723)</td> <td>101531</td> <td>87.00</td> </tr> <tr> <td>JPB Landscapes Ltd (Inv. 239)</td> <td>101532</td> <td>60.00</td> </tr> <tr> <td>D. Jacob (Salary for July)</td> <td>SO</td> <td>650.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for July)</td> <td>101533</td> <td>22.13</td> </tr> <tr> <td>Essex Pension Fund (for July)</td> <td>SO</td> <td>210.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for July)</td> <td>101534</td> <td>5.89</td> </tr> <tr> <td>HM Revenue &amp; Customs (For July)</td> <td>101535</td> <td>2.60</td> </tr> <tr> <td>D. Jacob (expenses for June as per receipts)</td> <td>101536</td> <td>68.73</td> </tr> <tr> <td>D. Jacob (Salary for August)</td> <td>SO</td> <td>650.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for August)</td> <td>101537</td> <td>22.13</td> </tr> <tr> <td>Essex Pension Fund (For August)</td> <td>SO</td> <td>210.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for August)</td> <td>101538</td> <td>5.89</td> </tr> <tr> <td>HM Revenue &amp; Customs (For August)</td> <td>101539</td> <td>2.40</td> </tr> <tr> <td>A.K. Hobson Ltd (Bus shelter solar light repaired/refitted Inv. No. 1208)</td> <td>101540</td> <td>660.00</td> </tr> <tr> <td>PATW Ltd (Minute No. 23/120 agreed Inv. No. 000519)</td> <td>101541</td> <td>384.00</td> </tr> </tbody> </table> <p>2) Monthly Budget Statement.</p>		CHEQUE NO.	TOTAL	X2 Connect Ltd Inv. No. 20656 (Paint for book exchanges)	101528	93.78	WEL Medical Ltd (Inv. No. 268753 Defibrillator pads)	101529	83.88	Chappel & Wakes Colne Village Hall (Inv. 0623 & 0723)	101531	87.00	JPB Landscapes Ltd (Inv. 239)	101532	60.00	D. Jacob (Salary for July)	SO	650.00	D. Jacob (Salary adjustment for July)	101533	22.13	Essex Pension Fund (for July)	SO	210.00	Essex Pension Fund (Adjustment for July)	101534	5.89	HM Revenue & Customs (For July)	101535	2.60	D. Jacob (expenses for June as per receipts)	101536	68.73	D. Jacob (Salary for August)	SO	650.00	D. Jacob (Salary adjustment for August)	101537	22.13	Essex Pension Fund (For August)	SO	210.00	Essex Pension Fund (Adjustment for August)	101538	5.89	HM Revenue & Customs (For August)	101539	2.40	A.K. Hobson Ltd (Bus shelter solar light repaired/refitted Inv. No. 1208)	101540	660.00	PATW Ltd (Minute No. 23/120 agreed Inv. No. 000519)	101541	384.00	Decision
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23/153	All Members	<b>Dates of Next Meetings.</b> No meeting in August. Parish Council Meeting 6 <sup>th</sup> September (7.15pm) Parish Council Meeting 4 <sup>th</sup> October (7.15pm) Parish council Meeting 1 <sup>st</sup> November (7.15pm) Parish Council Meeting 6 <sup>th</sup> December (7.15pm)	Information
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THIS NOTICE WAS ISSUED BY: MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG