



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

29TH JUNE 2022

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 6TH JULY 2022 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to all Covid 19 restrictions at the time).

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
22/111	All Members	Welcome & Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
22/112	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2022.	Decision
22/113	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting. Jill Bruce WC Climate Change Ambassador to speak for 5 mins.	Information
22/114	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
22/115	All Members	Minutes. Item 1. To confirm the draft minutes of the Annual Parish Meeting held on 4 th May 2022. Item 2. To confirm the draft minutes of the Parish Council Meeting held on 4 th May 2022. Item 3. To confirm the draft minutes of the Annual Parish Assembly held on 23 rd May 2022.	Decision
22/116	All Members	Planning Matters. Item 1. Updates. Item 2. New Applications. Ref: 221292 Wakes Colne Mills, Colchester Road, Wakes Colne Colchester CO6 2BY	Decision

		Application to vary condition 2 (drawings) following grant of planning permission 183046. Replace drawing refs - Plot 1 and 2 Plans as Proposed - 2818-0106-Rev P05, - Plot 1 and 2 Elevations as Proposed - 2818-0401-Rev P10 with: -5379-0301-P02-PI TO CONSIDER ANY APPLICATIONS RECEIVED.	
22/117	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/105 Solar Cats Eyes at Station Approach – update by Cllr Barber. Item 2. Previous minute number 21/074 Flooding near the Post Office – update by Cllr Barber regarding signage this has been given approval as a scheme by LHP but they are waiting funding for it and permission/licence. Item 3. Previous minute number 21/022 item 7 Accounts 2021/2022 as the Chairwoman would like to see the cash book to confirm that the grant paid to the Cricket Club is in the correct column. To confirm Accounts can now be signed off.	Information / Decision
22/118	All Members	Highways. Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 this has been given approval as a scheme by LHP and funding now granted. Update. Item 2. Station Road – acknowledgement received 6 th May 2021 - no new reference number; public meeting held about road safety for Station Road, A1124 and the crossroads on 9 th March at the Village Hall, 7pm. Update. Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2. Item 4. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – application for permission/licence. Update. Item 5. Previous minute Number 21/173 Planter's. Update.	Highway/ Decision
22/119	All Members	Footpaths. Report and update by Cllr Fisher.	Information / Decision
22/120	All Members	Special Motion to revisit. VOTE TO SUSPEND STANDING ORDER 9(b). To revisit item 22/090 - To re-adopt Council Documents/Policies. Action Plan 2022-2023 Business Plan 2019-2023 Community Emergency Plan Council as a Corporate Body Covid risk Assessment Facebook Policy Value for Money	Decision
22/121	All Members	Council Documents. Now amended and updated to consider re-adoption of the following. Item A. Action Plan 2022-2023 Item B. Business Plan 2019-2023 Item C. Community Emergency Plan Item D. Council as a Corporate Body Item E. Covid risk Assessment Item F. Facebook Policy Item G. Value for Money	Decision
22/122	All Members	River Warden Volunteers. Wakes Colne Parish Council to nominate a river warden to liaise with the Conservation volunteers who maintain the river Colne.	Decision
22/123	All Members	Asset Register 2022/2023. To confirm and adopt the Asset register for 2022/2023.	Decision
22/124	All Members	Annual Report 2021-2022. To consider printing 275 copies at £86.00, format etc to remain the same as previous years. After draft approval.	Decision
22/125	All Members	National Grid Letter. To discuss and consider the proposed National Grid letter drafted by Cllr Lewis Barber.	Decision
22/126	All Members	Locality Fund. To discuss and consider any projects that could be put forward for locality funding from Cllr Barber. To discuss funding for a static VAS with Cllr Barber permission/licence has been received from Highways.	Decision
22/127	All Members	Water Butt. To consider to install a water butt onto the wooden bus shelter along the A1124.	Decision

22/128	All Members	Salt Bag Partnership Scheme for Winter 2022/23. A. Do we require more salt? B. Do we wish to stay in the scheme but do not require salt? C. Do we wish to come out of the scheme?	Decision																																																																					
22/129	All Members	To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.	Information																																																																					
22/130	All Members	Clerk's Report.	Information																																																																					
22/131	All Members	<p>Financial Matters.</p> <p>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V01989686885 (Calls made in April)</td> <td>DD</td> <td>15.97</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv. No. 0422 for April & 0522 for May)</td> <td>101401</td> <td>118.50</td> </tr> <tr> <td>Cllr Taylor (reimbursement as per receipts in connection with setting up planters)</td> <td>101402</td> <td>278.18</td> </tr> <tr> <td>D. Jacob (expenses for May as per receipts)</td> <td>101403</td> <td>114.49</td> </tr> <tr> <td>D. Jacob (Salary for June)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for June)</td> <td>101404</td> <td>58.45</td> </tr> <tr> <td>HM Revenue & Customs (for June)</td> <td>101405</td> <td>4.00</td> </tr> <tr> <td>Essex Pension Fund (for June)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for June)</td> <td>101406</td> <td>28.98</td> </tr> <tr> <td>MC Relland (fixing guttering and water butt on bus shelter)</td> <td>101407</td> <td>189.07</td> </tr> <tr> <td>Colchester Borough Council (Inv. No. 20190411)</td> <td>101408</td> <td>21.64</td> </tr> <tr> <td>A & J Lighting Inv. No. 36300</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>EE Inv. No. V01999220630 (Calls made in May)</td> <td>DD</td> <td>16.40</td> </tr> <tr> <td>JPB Landscapes (Inv. 1371)</td> <td>101409</td> <td>60.00</td> </tr> <tr> <td>D. Jacob (expenses for June)</td> <td>101410</td> <td>77.87</td> </tr> <tr> <td>D. Jacob (Salary for July) (as per item 4 below)</td> <td>SO</td> <td>550.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for July)</td> <td>101411</td> <td>8.45</td> </tr> <tr> <td>Essex Pension Fund (for July) (as per item 5 below)</td> <td>SO</td> <td>160.00</td> </tr> <tr> <td>Essex Pension Fund (adjustment for July)</td> <td>101412</td> <td>8.98</td> </tr> <tr> <td>HM Revenue & Customs (for July)</td> <td>101413</td> <td>4.00</td> </tr> <tr> <td>HandyKing (tidy brambles/nettles along the A1124 pavement from the bus shelter to the viaduct).</td> <td>101414</td> <td>50.00</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Hire for June & July Inv. No. 0622 & 0722)</td> <td>101415</td> <td>58.00</td> </tr> </tbody> </table> <p>2) To note £815.20 has been returned from the Cricket Club originally granted for a Defibrillator. S106 funding for Jubilee Planters £1058.28 has been received £377.09 remaining at CBC to claim.</p> <p>3) Monthly Budget Statement.</p> <p>4) To consider changing standing order for D. Jacob from £500.00 to £550.00 (To sign letter to inform bank as from July).</p> <p>5) To consider changing standing order for Essex Pension Fund from £140.00 to £160.00 (To sign letter to inform bank as from July).</p> <p>Confirmation of Notice of Public Rights and publication of unaudited annual governance and accountability return 2021/2022. To confirm that the notice will be placed on the website and noticeboard, the period of notice will be from 13th June until 22nd July.</p>		CHEQUE NO.	TOTAL	EE Inv. No. V01989686885 (Calls made in April)	DD	15.97	Chappel & Wakes Colne Village Hall (Inv. No. 0422 for April & 0522 for May)	101401	118.50	Cllr Taylor (reimbursement as per receipts in connection with setting up planters)	101402	278.18	D. Jacob (expenses for May as per receipts)	101403	114.49	D. Jacob (Salary for June)	SO	500.00	D. Jacob (Salary adjustment for June)	101404	58.45	HM Revenue & Customs (for June)	101405	4.00	Essex Pension Fund (for June)	SO	140.00	Essex Pension Fund (Adjustment for June)	101406	28.98	MC Relland (fixing guttering and water butt on bus shelter)	101407	189.07	Colchester Borough Council (Inv. No. 20190411)	101408	21.64	A & J Lighting Inv. No. 36300	DD	55.66	EE Inv. No. V01999220630 (Calls made in May)	DD	16.40	JPB Landscapes (Inv. 1371)	101409	60.00	D. Jacob (expenses for June)	101410	77.87	D. Jacob (Salary for July) (as per item 4 below)	SO	550.00	D. Jacob (Salary adjustment for July)	101411	8.45	Essex Pension Fund (for July) (as per item 5 below)	SO	160.00	Essex Pension Fund (adjustment for July)	101412	8.98	HM Revenue & Customs (for July)	101413	4.00	HandyKing (tidy brambles/nettles along the A1124 pavement from the bus shelter to the viaduct).	101414	50.00	Chappel & Wakes Colne Village Hall (Hire for June & July Inv. No. 0622 & 0722)	101415	58.00	Decision
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22/132	All Members	Oral History Project. To discuss and confirm that on Wednesday September 14 th at 2.30pm we plan to hold a get together in the village hall for those interested in participating in an oral history project for our village to discuss how this may be done and to bring our memories to life.	Decision																																																																					
22/133	All Members	Litter Pick. To confirm a date for the next litter pick September 2022.	Decision																																																																					
22/134	All Members	Date of Next Meeting. Note No Meeting in August. Parish Council Meeting 7 th September (7.15pm).	Information /Decision																																																																					