



# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.e-voice.org.uk/wakescolne/](http://www.e-voice.org.uk/wakescolne/)

30<sup>TH</sup> JUNE 2021

DEAR COUNCILLOR

**YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 7<sup>TH</sup> JULY 2021 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.**

(Subject to all Covid 19 restrictions at the time) The 50% rule will restrict the number of people allowed in the room and the Parish Council has the right to refuse entry if the hall is full.

**THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.**

DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

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Presentation of the Wakes Colne Parish Council Award 2020 – to Christine Maskell and Rev. John Richardson.

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
21/124	All Members	<b>Welcome &amp; Apologies of Absence.</b> Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
21/125	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021.	Decision
21/126	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
21/127	All Members	<b>Ward and County Councillors to address the members if present.</b> Ward Councillor, County Councillor.	Information
21/128	All Members	<b>Minutes.</b> To confirm the minutes of the Parish Council meeting held on 2 <sup>nd</sup> June 2021.	Decision
21/129	All Members	<b>Planning Matters.</b> <b>Ref: 211658</b> Braeside, Station Road, Wakes Colne Colchester CO6 2DS Replacement Single Storey rear Extension and Replacement Porch TO CONSIDER ANY APPLICATIONS RECEIVED.	Decision

<b>21/130</b>	All Members	<p><b>Matters Arising from previous minutes.</b></p> <p><b>Item 1.</b> Previous minute number 21/071 Greensward -The verge outside the post office. Swan Street and the Corner of Station Road – update.</p> <p><b>Item 2.</b> Previous minute number 21/074 Flooding near the Post Office – update.</p> <p><b>Item 3.</b> Previous minute number 21/077 Neighbourhood Plan – update.</p> <p><b>Item 4.</b> Previous minute number 20/198 Information Pack – update.</p> <p><b>Item 5.</b> Previous minute number 21/133 - <b>A1124.</b> Vegetation over growth and reduced width of pavement from the Church down to the village hall along A1124 - update.</p>	Information / Decision																																							
<b>21/131</b>	All Members	<p><b>Highways.</b></p> <p><b>Item 1.</b> Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 confirmation received 6th May 2021.</p> <p><b>Item 2.</b> Station Road – acknowledgement received 6<sup>th</sup> May 2021 - no new reference number.</p> <p><b>Item 3.</b> Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out.</p> <p><b>Item 4.</b> Vehicle Activated Signs to consider where a sign could be sited.</p>	Decision																																							
<b>21/132</b>	All Members	<p><b>Village Hall Representative.</b></p> <p>To consider electing a Wakes Colne Parish Councillor to become a trustee and attend village hall management committee meetings, the next management meeting is Thursday 12th August at 7pm.</p> <p>The meetings are usually every two months on a Thursday at 7pm in the village hall.</p>	Decision																																							
<b>21/133</b>	All Members	<p><b>Salt Bag Partnership Scheme for Winter 2021/22. Closing date is the 26<sup>th</sup> July 2021.</b></p> <p>Would the Parish Council like to take delivery of salt bags for the winter– if so to confirm where they are to be stored and who the public contact to arrange collection of them.</p>	Decision																																							
<b>21/134</b>	All Members	<p><b>Footpaths.</b></p> <p>Report/update.</p>	Information /Decision																																							
<b>21/135</b>	All Members	<p><b>CALC (Colchester Association of Local Councils).</b></p> <p>Brief report from Cllr Taylor.</p>	Information																																							
<b>21/136</b>	All Members	<p><b>Bank.</b></p> <p>To consider adding another Councillor as a signatory onto the bank account.</p>	Decision																																							
<b>21/137</b>	All Members	<p><b>Clerk's Report.</b></p>	Information																																							
<b>21/138</b>	All Members	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for May/June (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>A &amp; J Lighting Solutions Ltd (Inv. No. 35247)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>JPB Landscapes Ltd (inv. No. 1217)</td> <td>101306</td> <td>60.00</td> </tr> <tr> <td>EE (Inv. No. V01882170903)</td> <td>DD</td> <td>21.43</td> </tr> <tr> <td>Richard Edwards Group (Inv. No. 43436)</td> <td>101307</td> <td>65.70</td> </tr> <tr> <td>D. Jacob (Salary for July)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for July)</td> <td>101308</td> <td>39.98</td> </tr> <tr> <td>HM Revenue &amp; Customs (for July)</td> <td>101309</td> <td>2.20</td> </tr> <tr> <td>Essex Pension Fund (for July)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for July)</td> <td>101310</td> <td>22.92</td> </tr> <tr> <td>D. Jacob (Expenses for June see receipts)</td> <td>101311</td> <td>147.69</td> </tr> <tr> <td>CALC (Subscription 2021/22)</td> <td>101312</td> <td>35.00</td> </tr> <tr> <td>Braintree District Council (Printing Annual report)</td> <td>101313</td> <td>60.00</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE NO.	TOTAL	A & J Lighting Solutions Ltd (Inv. No. 35247)	DD	55.66	JPB Landscapes Ltd (inv. No. 1217)	101306	60.00	EE (Inv. No. V01882170903)	DD	21.43	Richard Edwards Group (Inv. No. 43436)	101307	65.70	D. Jacob (Salary for July)	SO	500.00	D. Jacob (Salary adjustment for July)	101308	39.98	HM Revenue & Customs (for July)	101309	2.20	Essex Pension Fund (for July)	SO	140.00	Essex Pension Fund (Adjustment for July)	101310	22.92	D. Jacob (Expenses for June see receipts)	101311	147.69	CALC (Subscription 2021/22)	101312	35.00	Braintree District Council (Printing Annual report)	101313	60.00	Decision
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<b>21/139</b>	All Members	<p><b>Date of Next Meeting.</b></p> <p>Next Parish Council Meeting 25<sup>th</sup> August 2021 at 7.15pm this is to replace the meeting usually held in September.</p> <p>Note. No meeting in September.</p> <p>6<sup>th</sup> October 2021.</p>	Information /Decision																																							

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG