



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.wakescolne.org

27TH JUNE 2019

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 3RD JULY 2019** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
19/131	All Members	Welcome & Apologies of Absence.	Decision
19/132	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2019.	Decision
19/133	Guest Speaker	Broadband. Update to be given by County Broadband Ltd in relation to recent developments in and around Wakes Colne.	Information
19/134	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
19/135	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
19/136	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 5 th June 2019.	Decision
19/137	All Members	Planning Matters. Ref: 191525 Lane Farm, Lane Road, Wakes Colne CO6 2BP Barn Conversion TO CONSIDER ANY APPLICATIONS RECEIVED	Decision
19/138	Cllr K. Brown	Parish Public Footpaths Working Group. Update.	Information
19/139	All Members	VE DAY 75th Anniversary 2020. To consider an event to mark the 75 th Anniversary of VE Day – on 8 th May 2020. The weekend of 8 th – 10 th May 2020 will be an international celebration of peace.	Decision
19/140	All Members	Highways. Station Road – Update.	Information/ Decision

19/141	All Members	To re-adopt Council Documents/Policies. Business Plan 2019-2023.	Decision																																																									
19/142	All Members	Projects the Council wants to initiate during 2019/2020. Proposal by Cllr.S.Scrase is a 'Proud of Wakes Colne Village Campaign', designed to give the Village a bit of a lift and involve parishioners in thinking about the Village.	Decision																																																									
19/143	All Members	Locality Budget. To consider any projects and to discuss applying for the Locality budget, bids to be in by February 2020.	Decision																																																									
19/144	All Members	Royal British Legion. To consider the purchase of a wreath or a donation for Remembrance Day.	Decision																																																									
19/145	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for June (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (For calls made in June (Invoice No. V016235072354)</td> <td>DD</td> <td>13.27</td> </tr> <tr> <td>A & J Lighting Inv. No. 33060</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>EALC (replaces Cheque no. 101122 made out in error so re-issued). EALC Inv. 11315, 11331, 11379 (Clerk & Chairman Training) see cheque number 101134 below</td> <td>101129</td> <td>VOID</td> </tr> <tr> <td>D. Jacob (Salary for June)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>Essex Pension Fund (For June)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary for June)</td> <td>101130</td> <td>42.64</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (For June)</td> <td>101131</td> <td>52.95</td> </tr> <tr> <td>HM Revenue & Customs for (June)</td> <td>101132</td> <td>5.20</td> </tr> <tr> <td>D. Jacob (Expenses for June)</td> <td>101133</td> <td>68.80</td> </tr> <tr> <td>EALC Invoice numbers 11331 and 11379 Only to be paid</td> <td>101134</td> <td>216.00</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall Inv. 0619, 0719</td> <td>101135</td> <td>56.00</td> </tr> <tr> <td>Richard Edwards Inv. 36970</td> <td>101136</td> <td>61.20</td> </tr> <tr> <td>Braintree District Council</td> <td>101137</td> <td>60.00</td> </tr> <tr> <td>JPB Landscapes Inv No. 655</td> <td>101138</td> <td>172.80</td> </tr> <tr> <td colspan="3">AS NO MEETING IN AUGUST - TO CONSIDER THE FOLLOWING:</td> </tr> <tr> <td>EE (For calls made in July)</td> <td>DD</td> <td>13.27</td> </tr> <tr> <td>D. Jacob (Salary for July)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Essex Pension Fund (for July)</td> <td>SO</td> <td>140.00</td> </tr> </tbody> </table> <p>To be listed on the September Agenda HMRC (For July) (not yet known) Adjustment for D. Jacob (Salary for July) (not yet known) Adjustment for Essex Pension Fund (For July) (not yet known)</p> <p>2) MONTHLY BUDGET STATEMENT. 3) To consider changing standing order for D. Jacob £460.00 to £500.00. (To sign letter to inform bank as from July). 4) To consider changing standing order for Essex Pension Fund £106.77 to £140.00. (To sign letter to inform bank as from July). 5) To consider the Clerk/Responsible Financial Officer to be empowered by Financial Regulations Item 1.56 to ensure payments are made in a timely fashion. (So that payments can still be made if the Parish Council are not quorate).</p> <p>Accounts for 2018/2019 – To confirm that the Notice of Public Rights has been displayed on the notice boards. Accounts can also be viewed on our website.</p>		CHEQUE No.	TOTAL	EE (For calls made in June (Invoice No. V016235072354)	DD	13.27	A & J Lighting Inv. No. 33060	DD	55.66	EALC (replaces Cheque no. 101122 made out in error so re-issued). EALC Inv. 11315, 11331, 11379 (Clerk & Chairman Training) see cheque number 101134 below	101129	VOID	D. Jacob (Salary for June)	SO	460.00	Essex Pension Fund (For June)	SO	106.77	Adjustment for D. Jacob (Salary for June)	101130	42.64	Adjustment for Essex Pension Fund (For June)	101131	52.95	HM Revenue & Customs for (June)	101132	5.20	D. Jacob (Expenses for June)	101133	68.80	EALC Invoice numbers 11331 and 11379 Only to be paid	101134	216.00	Chappel & Wakes Colne Village Hall Inv. 0619, 0719	101135	56.00	Richard Edwards Inv. 36970	101136	61.20	Braintree District Council	101137	60.00	JPB Landscapes Inv No. 655	101138	172.80	AS NO MEETING IN AUGUST - TO CONSIDER THE FOLLOWING:			EE (For calls made in July)	DD	13.27	D. Jacob (Salary for July)	SO	500.00	Essex Pension Fund (for July)	SO	140.00	Decision
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19/146	All Members	Vacancy on Wakes Colne Parish Council. We currently have three vacancies on Wakes Colne Parish Council. If anyone is interested, in joining Wakes Colne Parish Council, please contact the Clerk for an application form.	Information																																																									
19/147	Clerk	Clerk's Report.	Information																																																									
19/148	All Members	Date of Next Meeting. (No meeting in August) Parish Council meeting 4 th September 2019.	Information																																																									

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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