



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

4TH JANUARY 2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 11TH JANUARY 2023** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
23/001	All Members	Welcome & Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
23/002	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2022.	Decision
23/003	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
23/004	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
23/005	All Members	Minutes. To confirm the draft minutes of the Parish Council Meeting held on 7 th December 2022.	Decision
23/006	All Members	Planning Matters. Item 1. Updates. Item 2. New Applications. TO CONSIDER ANY OTHER APPLICATIONS RECEIVED.	Decision
23/007	All Members	Precept for 2023/2024. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wakes	Decision

		Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.																															
23/008	All Members	Precept 2023/2024. To consider and set the precept for 2023/2024.	Decision																														
23/009	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/105 Solar Cats Eyes at Station Approach – update. Item 2. Previous minute number 21/074 Flooding near the Post Office – signage funded awaiting further information. Item 3. Previous minute number 22/132 Oral History (Memories) project – update. Item 4. Planters - update. Item 5. Previous Minute No. 22/148 Defibrillator – recall update. Ref: Due to be collected awaiting a loan unit.	Information / Decision																														
23/010	All Members	Highways. Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 this has been given approval as a scheme by LHP and funding now granted. Update. Item 2. Station Road – acknowledgement received 6 th May 2021 - no new reference number; update from Cllr Barber. Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2. Item 4. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – application for permission/licence granted – update on pole.	Information / Decision																														
23/011	All Members	Footpaths. Report and update by Cllr Fisher.	Information / Decision																														
23/012	All Members	Footpaths Walks Booklet. To discuss and consider revisions and additions to the local walk's booklet – update.	Decision																														
23/013	All Members	Personnel Committee Meeting 2023. To confirm the Personnel Committee Meeting for 2023, scheduled to take place on 7 th February 2023 at 10.30am.	Decision																														
23/014	All Members	Annual Parish Assembly 2023. To confirm 26 th April 2023 at 7.15pm for the Annual Parish Assembly 2023.	Decision																														
23/015	All Members	Litter Pick. To confirm a date for the next Litter Pick in the spring of 2023.	Decision																														
23/016	All Members	S106 Funding Process. To discuss and consider any potential projects for S106 funding.	Decision																														
23/017	All Members	To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.	Information																														
23/018	All Members	Meeting Dates 2023. To discuss and consider if the Parish Council meeting date in July 2023 could be put back two weeks, so to be held on Wednesday 19 th July 2023 instead of the 5 th due to Clerk's holiday, and therefore allowing time to publish the agenda.	Decision																														
23/019	All Members	Clerk's Report.	Information																														
23/020	All Members	Financial Matters. 1) Financial Statement (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="371 1641 1343 1986"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V02057713450 (Calls made in December)</td> <td>DD</td> <td>18.42</td> </tr> <tr> <td>D. Jacob (Salary for January)</td> <td>SO</td> <td>600.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for January)</td> <td>101472</td> <td>37.57</td> </tr> <tr> <td>HM Revenue & Customs (for January)</td> <td>101473</td> <td>23.60</td> </tr> <tr> <td>Essex Pension Fund (for January)</td> <td>SO</td> <td>195.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for January)</td> <td>101474</td> <td>5.18</td> </tr> <tr> <td>D. Jacob (expenses for December as per receipts)</td> <td>101475</td> <td>75.62</td> </tr> <tr> <td>Dove Support (Inv. No. 1472)</td> <td>101476</td> <td>180.00</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv. No. 1222)</td> <td>101477</td> <td>29.00</td> </tr> </tbody> </table> 2) Monthly Budget Statement.		CHEQUE No.	TOTAL	EE Inv. No. V02057713450 (Calls made in December)	DD	18.42	D. Jacob (Salary for January)	SO	600.00	D. Jacob (Salary adjustment for January)	101472	37.57	HM Revenue & Customs (for January)	101473	23.60	Essex Pension Fund (for January)	SO	195.00	Essex Pension Fund (Adjustment for January)	101474	5.18	D. Jacob (expenses for December as per receipts)	101475	75.62	Dove Support (Inv. No. 1472)	101476	180.00	Chappel & Wakes Colne Village Hall (Inv. No. 1222)	101477	29.00	Decision
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23/021	All Members	Vacancy on Wakes Colne Parish Council. Item 1/ To consider application and co-opt a candidate. Item 2/ Co-opted candidate to sign acceptance of office.	Decision																														

		Item 3/ Consent form to receive the Council Summons and agenda electronically Item 4/ Declaration of interest form to be sent direct to Colchester Borough Council and also Clerk to receive a copy.	
23/022	All Members	Date of Next Meeting. Parish Council Meeting 1 st February 2023 (7.15pm).	Information

THIS NOTICE WAS ISSUED BY: MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG