



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

7TH JANUARY 2021

DUE TO THE CORONAVIRUS AND GOVERNMENT ADVICE THIS VIRTUAL MEETING WILL BE HELD BY **ZOOM**
ITEM 21/003 ON THE AGENDA - THE PRESS AND PUBLIC ARE INVITED TO CONTACT/SEND COMMENTS TO THE PARISH CLERK OR IF YOU
WOULD LIKE TO ATTEND PLEASE SEE THE FOLLOWING LINK:

Meeting ID: 937 0558 1228
Passcode: 884840

DEAR COUNCILLOR

YOU ARE **SUMMONED** TO ATTEND THE FORTHCOMING VIRTUAL PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL AT
7.15 P.M. ON WEDNESDAY 13TH JANUARY 2021 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE
AGENDA.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
21/001	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
22/002	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2020.	Decision
21/003	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
21/004	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor	Information
21/005	All Members	Minutes. To confirm the minutes of the virtual Parish Council meeting held on 2 nd December 2020.	Decision
21/006	All Members	Planning Matters. TO CONSIDER ANY APPLICATIONS RECEIVED	Decision

21/007	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for December/January (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="375 219 1292 705"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>A & J Lighting (Inv. 34710)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>Graham King (Inv. No 139 this replaces cheque No. 10151)</td> <td>101262</td> <td>20.00</td> </tr> <tr> <td>D. Jacob (Salary for January)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (salary adjustment for January)</td> <td>101263</td> <td>26.93</td> </tr> <tr> <td>HM Revenue & Customs (for January)</td> <td>101264</td> <td>4.60</td> </tr> <tr> <td>Essex Pension Fund (for January)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for January)</td> <td>101265</td> <td>19.78</td> </tr> <tr> <td>EE (for calls made in December) Inv. No. V01823020723</td> <td>DD</td> <td>21.20</td> </tr> <tr> <td>D. Jacob (Expenses for December as per receipts)</td> <td>101266</td> <td>74.13</td> </tr> <tr> <td>Richard Edwards Inv. No. 41577</td> <td>101267</td> <td>63.00</td> </tr> <tr> <td>EALC Inv. No. 13345, 13326, 13323, 13342 (New Councillor Training day 1 and 2 for Cllr Fisher and Cllr Wastenev)</td> <td>101268</td> <td>432.00</td> </tr> <tr> <td>MCR Carpentry and Property Maintenance</td> <td>101270</td> <td>40.00</td> </tr> <tr> <td>Colchester Borough Council Inv.No. 20178689</td> <td>101271</td> <td>23.04</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE No.	TOTAL	A & J Lighting (Inv. 34710)	DD	55.66	Graham King (Inv. No 139 this replaces cheque No. 10151)	101262	20.00	D. Jacob (Salary for January)	SO	500.00	Adjustment for D. Jacob (salary adjustment for January)	101263	26.93	HM Revenue & Customs (for January)	101264	4.60	Essex Pension Fund (for January)	SO	140.00	Adjustment for Essex Pension Fund (for January)	101265	19.78	EE (for calls made in December) Inv. No. V01823020723	DD	21.20	D. Jacob (Expenses for December as per receipts)	101266	74.13	Richard Edwards Inv. No. 41577	101267	63.00	EALC Inv. No. 13345, 13326, 13323, 13342 (New Councillor Training day 1 and 2 for Cllr Fisher and Cllr Wastenev)	101268	432.00	MCR Carpentry and Property Maintenance	101270	40.00	Colchester Borough Council Inv.No. 20178689	101271	23.04	Decision
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21/008	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous minute number 20/193 Item 2. External Defibrillator to consider the purchase of a Defibrillator at a cost of £800.00.</p> <p>Item 2. Previous minute number 20/194 Item 1. Seasonal Lights. To consider a Christmas Tree on The Street at the corner of the A1124 for 2021.</p> <p>Item 3. Previous minute number 20/196 Seed and Plant Swap. To consider setting up a seed and plant swap in the bus shelter on the Post Office side along the A1124 or at the Village Hall.</p> <p>Item 4. Previous minute number 20/197 Wakes Colne Parish Council Award Scheme. To consider nominations for 2020.</p> <p>Item 5. Previous minute number 20/198 Welcome Packs. To consider providing distributed welcome packs to new residents within Wakes Colne.</p> <p>Item 6. Previous minute number 20/195 Item 2. Zebra Crossing – update.</p> <p>Item 7. Highway Issues – finger/directional signs within the village, vegetation over growth and reduced width of pavement from the Church down to the village hall along A1124, HGV sign at Lane Road – update.</p>	Decision																																										
21/009	Cllr Parish	<p>CALC (Colchester Association of Local Councils). Report -update by Cllr Parrish.</p>	Information																																										
21/010	Cllr Fisher	<p>Footpaths. Report- update by Cllr Fisher.</p>	Information																																										
21/011	Cllr Taylor	<p>LHP (Local Highway Panel). Virtual training meeting – update/report by Cllr Taylor.</p>	Information																																										
21/012	All Members	<p>Roles & Responsibilities.</p> <p>Personnel Committee. To confirm members – Cllr. Fisher, Cllr. Wastenev, and Cllr. Hardy-Stotz Chairman elected as Cllr. J. Fisher (8th May 2020)</p> <p>Public Footpaths Working Group. Members – Cllr. Fisher, Cllr. Taylor and Kathy Brown</p> <p>The LHP (Local Highway Panel) Working Group. Members – Cllr. Taylor and Cllr. Parrish</p> <p>Planning and Liaison representative. Member – Cllr. Mead and all members to look at individual planning applications as and when required.</p> <p>Millennium Green Trust representative. Member – Cllr. Wastenev</p> <p>CALC (Colchester Association of Local Councils) representative. Member – Cllr. Parrish</p> <p>Superfast Broadband Working Group. Broadband Champion – Howard Walkden</p> <p>Telephone Book Exchange. Member – Cllr. Hardy-Stotz, Cllr. Wastenev.</p>	Information																																										

		Defibrillator Quarterly Inspection. Member – Cllr. Wasteney, Cllr. Parrish.	
20/013	Cllr Taylor	Wakes Colne Parish Council oral history project. To consider setting up an oral history project.	Decision
21/014	All Members	Litter Pick. To confirm a date for the next Litter Pick in the spring of 2021.	Decision
21/015	Cllr Fisher Cllr Wasteney Cllr Hardy-Stotz	Personnel Committee Meeting 2021. To confirm the virtual Personnel Committee Meeting for 2021, will take place in February date and time to be confirmed by Cllr Fisher, Cllr Wasteney and Cllr Hardy-Stotz.	Decision
21/016	Clerk	Clerk's Report.	Information
21/017	All Members	Date of Next Meeting. Virtual Parish Council meeting 3 rd February 2021 at 7.15pm.	Information

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG