

WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.wakescolne.org

4TH JANUARY 2018

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 10TH JANUARY 2018** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
18/001	CHAIRMAN	Welcome and Apologies for Absence.	INFORMATION/DECISION
18/002	ALL MEMBERS	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2017.	DECISION
18/003	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
18/004	ALL MEMBERS	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	INFORMATION
18/005	ALL MEMBERS	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6TH DECEMBER 2017.	DECISION
18/006	ALL MEMBERS	Vacancy on Wakes Colne Parish Council. Item 1/ To consider application and Co-Opt a candidate. Item 2/ Co-opted candidate to sign acceptance of office. Item 3/ Declaration of interest form to be sent direct to Colchester Borough Council and also Clerk to receive a copy.	DECISION
18/007	ALL MEMBERS	Planning Matters. TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION
18/008	ALL MEMBERS	Highway Issues. Update.	INFORMATION
18/009	CLL.R.K.BROWN	Village Design Statement/Neighbourhood Plan To consider if Wakes Colne Parish Council wish to work towards a Village Design Statement or a Neighbourhood Plan.	DECISION
18/010	ALL MEMBERS	Wakes Colne Annual Parish Assembly 2018. To consider and set a date for the Wakes Colne Annual Parish Assembly Meeting 2018.	DECISION
18/011	ALL MEMBERS	Internal Auditor To consider to appoint an internal auditor (John Reddington £50.00 for the financial year of 2017/2018).	DECISION
18/012	ALL MEMBERS	Personnel Committee Meeting 2018. To confirm 7 th February 2018 for a Personnel Committee Meeting.	DECISION

18/013	CLLR.K.BROWN	Parish Public Footpaths Working Group. Update.	INFORMATION																											
18/014	ALL MEMBERS	Grant Funding Applications received for consideration (Payment made in the next financial year 2018/2019 precept). Item 1. Wakes Colne Church. Request £720.00 for churchyard maintenance. Item 2. Cricket Club. Request for £669.97 for Boundary marker rope for the cricket ground and a television for the pavilion lounge.	DECISION																											
18/015	ALL MEMBERS	Garden Communities Consultation. To discuss the current consultation.	DECISION																											
18/016	ALL MEMBERS	<p>Financial Matters.</p> <p>1) Financial Statement for December (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T Mobile (for December)</td> <td>DD</td> <td>12.74</td> </tr> <tr> <td>A & J Lighting (Dec-Jan-Feb) Inv No. 31196</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>Diane Jacob (Salary for December)</td> <td>SO</td> <td>438.41</td> </tr> <tr> <td>Essex Pension Fund (for December)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>Richard Edwards Inv.32667 (Payroll Provider)</td> <td>101071</td> <td>57.60</td> </tr> <tr> <td>Diane Jacob (Expenses for December)</td> <td>101072</td> <td>10.80</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>101073</td> <td>13.42</td> </tr> <tr> <td>Wakes Colne & Chappel Village Hall Inv.No. 1278</td> <td>101074</td> <td>25.00</td> </tr> </tbody> </table> <p>2) Monthly Budget Statement.</p> <p>3) Update regarding investing money into the Metro community account.</p>		CHEQUE No.	TOTAL	T Mobile (for December)	DD	12.74	A & J Lighting (Dec-Jan-Feb) Inv No. 31196	DD	55.66	Diane Jacob (Salary for December)	SO	438.41	Essex Pension Fund (for December)	SO	106.77	Richard Edwards Inv.32667 (Payroll Provider)	101071	57.60	Diane Jacob (Expenses for December)	101072	10.80	HM Revenue & Customs	101073	13.42	Wakes Colne & Chappel Village Hall Inv.No. 1278	101074	25.00	DECISION
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18/017	CLERK	Clerk's Report.	INFORMATION																											
18/018	ALL MEMBERS	Date of Next Meeting. Parish Council Meeting Wednesday 7 th February 2018 (7.15pm)	INFORMATION																											

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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