



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

25TH JANUARY 2023

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 1ST FEBRUARY 2023** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
23/023	All Members	Welcome & Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
23/024	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2022.	Decision
23/025	All Members	Presentation by Pamela Cox, Professor and Head of Department, of Sociology, University of Essex. Portfolio Holder for Culture and Heritage, Colchester City Council. To discuss how rural communities might be more recognised and involved and learn about our Memories project.	Information
23/026	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
23/027	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
23/028	All Members	Minutes. To confirm the draft minutes of the Parish Council Meeting held on 11 th January 2023.	Decision
23/029	All Members	Planning Matters. Item 1. Updates.	Decision

		<p>Item 2. New Applications. Ref: 230076 Location: New Barn East Of, Old House Farm, Bures Road, Wakes Colne Colchester Description: Re-roofing and fitting of photo voltaic panels on roof. Ref: 230075 Location: New Barn East Of, Old House Farm, Bures Road, Wakes Colne Colchester Description: Re-roofing and fitting of photo voltaic panels on roof. TO CONSIDER ANY OTHER APPLICATIONS RECEIVED.</p>																																					
23/030	All Members	<p>Matters Arising from previous minutes. Item 1. Previous minute number 21/105 Solar Cats Eyes at Station Approach – update. Item 2. Previous minute number 21/074 Flooding near the Post Office – signage funded awaiting further information. Item 3. Previous minute number 22/132 Oral History (Memories) project – update. Item 4. Previous Minute No. 22/148 Defibrillator – recall update. Loan unit delivered on Friday 20th January, awaiting collection for ours.</p>	Information / Decision																																				
23/031	All Members	<p>Highways. Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 this has been given approval as a scheme by LHP and funding granted; update from Cllr. Barber. Item 2. Station Road – acknowledgement received 6th May 2021 - no new reference number; update from Cllr Barber. Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2; update from Cllr. Barber Item 4. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – application for permission/licence granted – update on pole and purchase and installation of the VAS device.</p>	Information / Decision																																				
23/032	All Members	<p>Footpaths. Report and update by Cllr Fisher.</p>	Information / Decision																																				
23/033	All Members	<p>Footpaths Walks Booklet. To discuss and consider an invoice for graphic design work. To discuss and consider a new quote.</p>	Decision																																				
23/034	All Members	<p>Solar Light near wooden bus shelter (Village Hall side). Update.</p>	Information / Decision																																				
23/035	All Members	<p>Noticeboard Near Post Office. To consider and discuss quote to repaint the noticeboard, shared with Chappel PC.</p>	Decision																																				
23/036	All Members	<p>Telephone Book Exchanges. To consider and discuss quotes to repaint the telephone book exchanges.</p>	Decision																																				
23/037	All Members	<p>Kings Coronation May 2023. To discuss and consider village arrangements to mark the occasion.</p>	Decision																																				
23/038	All Members	<p>Personnel Committee Meeting 2023. A Personnel Committee meeting has been arranged for 7th February 2023.</p>	Information																																				
23/039	All Members	<p>To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.</p>	Information																																				
23/040	All Members	<p>Clerk's Report.</p>	Information																																				
23/041	All Members	<p>Financial Matters. 1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="371 1765 1345 2150"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE Inv. No. V02066998908 (Calls made in January)</td> <td>DD</td> <td>16.40</td> </tr> <tr> <td>Edward Sexton (Inv. No. 00014)</td> <td>101478</td> <td>320.00</td> </tr> <tr> <td>Colne Contracts (Inv. No. 7241) VAS Pole & Stats Pack</td> <td>101479</td> <td>1,704.32</td> </tr> <tr> <td>Traffic Technology Ltd (Inv. No. DT6791)</td> <td>101480</td> <td>4,802.40</td> </tr> <tr> <td>Cllr Monica Taylor (Reimbursement for ink cartridge as per receipt)</td> <td>101481</td> <td>36.74</td> </tr> <tr> <td>D. Jacob (Salary for February)</td> <td>SO</td> <td>600.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for February)</td> <td>101482</td> <td>37.37</td> </tr> <tr> <td>HM Revenue & Customs (for February)</td> <td>101483</td> <td>23.80</td> </tr> <tr> <td>Essex Pension Fund (for February)</td> <td>SO</td> <td>195.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for February)</td> <td>101484</td> <td>5.18</td> </tr> <tr> <td>D. Jacob (expenses for January as per receipts)</td> <td>101485</td> <td>42.83</td> </tr> </tbody> </table>		CHEQUE NO.	TOTAL	EE Inv. No. V02066998908 (Calls made in January)	DD	16.40	Edward Sexton (Inv. No. 00014)	101478	320.00	Colne Contracts (Inv. No. 7241) VAS Pole & Stats Pack	101479	1,704.32	Traffic Technology Ltd (Inv. No. DT6791)	101480	4,802.40	Cllr Monica Taylor (Reimbursement for ink cartridge as per receipt)	101481	36.74	D. Jacob (Salary for February)	SO	600.00	D. Jacob (Salary adjustment for February)	101482	37.37	HM Revenue & Customs (for February)	101483	23.80	Essex Pension Fund (for February)	SO	195.00	Essex Pension Fund (Adjustment for February)	101484	5.18	D. Jacob (expenses for January as per receipts)	101485	42.83	Decision
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		Colchester Borough Council Inv. No. 20195650 (street lighting electricity July 2022 to September 2022)	101486	39.19	
		Colchester Borough Council Inv. No. 20195672 (street lighting electricity October 2022 to December 2022)	101487	38.95	
		2) Monthly Budget Statement.			
23/042	All Members	Date of Next Meeting. Parish Council Meeting 1 st March 2023 (7.15pm).			Information

THIS NOTICE WAS ISSUED BY: MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG