



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

30TH JANUARY 2020

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 5TH FEBRUARY 2020 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
20/018	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
20/019	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2019.	Decision
20/020	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
20/021	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
20/022	All Members	Vacancy on Wakes Colne Parish Council. Item 1/ To consider application and Co-Opt a candidate. Item 2/ Co-opted candidate to sign acceptance of office. Item 3/ Consent form to receive the Council Summons and agenda electronically Item 4/ Declaration of interest form to be sent direct to Colchester Borough Council and also Clerk to receive a copy.	Decision
20/023	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 8 th January 2020.	Decision
20/024	All Members	Planning Matters. TO CONSIDER ANY APPLICATIONS RECEIVED	Decision
20/025	Cllr K. Brown	Parish Public Footpaths Working Group. Update.	Information

20/026	All Members	<p>Highways.</p> <p>Item 1. Station Road – update.</p> <p>Item 2. Spring bulb planting and existing metal memorial bench – corner of The Street A1124 – update.</p> <p>Item 3. Idea of a zebra crossing near the shop crossing the A1124.</p>	Information/ Decision																																				
20/027	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for January/February (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>D. Jacob (Salary for January)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (salary adjustment for January)</td> <td>101179</td> <td>2.64</td> </tr> <tr> <td>HM Revenue & Customs (for January)</td> <td>101180</td> <td>5.20</td> </tr> <tr> <td>Essex Pension Fund (for January)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for January)</td> <td>101181</td> <td>4.31</td> </tr> <tr> <td>EE (for calls made in December)</td> <td>DD</td> <td>13.27</td> </tr> <tr> <td>Handyking (Inv.No.101, minute No. 20/012 item 2)</td> <td>101182</td> <td>40.00</td> </tr> <tr> <td>Stephen Scrase (Reimbursement for box for the book exchange and travel expenses).</td> <td>101183</td> <td>35.60</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv.No. 0120 Hall hire for January and heating contribution)</td> <td>101184</td> <td>50.00</td> </tr> <tr> <td>A & J Lighting (Inv.No. 33773)</td> <td>DD</td> <td>78.00</td> </tr> <tr> <td>D. Jacob (Expenses for January 2020)</td> <td>101185</td> <td>68.28</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE No.	TOTAL	D. Jacob (Salary for January)	SO	500.00	Adjustment for D. Jacob (salary adjustment for January)	101179	2.64	HM Revenue & Customs (for January)	101180	5.20	Essex Pension Fund (for January)	SO	140.00	Adjustment for Essex Pension Fund (for January)	101181	4.31	EE (for calls made in December)	DD	13.27	Handyking (Inv.No.101, minute No. 20/012 item 2)	101182	40.00	Stephen Scrase (Reimbursement for box for the book exchange and travel expenses).	101183	35.60	Chappel & Wakes Colne Village Hall (Inv.No. 0120 Hall hire for January and heating contribution)	101184	50.00	A & J Lighting (Inv.No. 33773)	DD	78.00	D. Jacob (Expenses for January 2020)	101185	68.28	Decision
	CHEQUE No.	TOTAL																																					
D. Jacob (Salary for January)	SO	500.00																																					
Adjustment for D. Jacob (salary adjustment for January)	101179	2.64																																					
HM Revenue & Customs (for January)	101180	5.20																																					
Essex Pension Fund (for January)	SO	140.00																																					
Adjustment for Essex Pension Fund (for January)	101181	4.31																																					
EE (for calls made in December)	DD	13.27																																					
Handyking (Inv.No.101, minute No. 20/012 item 2)	101182	40.00																																					
Stephen Scrase (Reimbursement for box for the book exchange and travel expenses).	101183	35.60																																					
Chappel & Wakes Colne Village Hall (Inv.No. 0120 Hall hire for January and heating contribution)	101184	50.00																																					
A & J Lighting (Inv.No. 33773)	DD	78.00																																					
D. Jacob (Expenses for January 2020)	101185	68.28																																					
20/028	All members	<p>Training.</p> <p>To consider to send the Clerk on a risk assessment course at the EALC at a cost of £130.00 invoice to be split by 3 Parish Councils.</p> <p>To consider any other training requirements.</p>	Decision																																				
20/029	Clerk	<p>Website.</p> <p>To confirm that the new website has been set up and all information transferred to it. The new website address is www.e-voice.org.uk/wakescolne/ if however you still use www.wakescolne.org or www.essexinfo.net/wakescolne/ you will automatically be diverted to the new site.</p>	Information																																				
20/030	Clerk	<p>Clerk's Report.</p>	Information																																				
20/031	All Members	<p>To Exclude the Press and Public.</p> <p>Public Bodies (Admission to Meetings) Act 1960</p> <p>'That the public be excluded from the meeting during consideration of Agenda Item 20/032 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.</p>	Decision																																				
20/032	All Members	<p>Payroll Contract.</p> <p>To discuss and consider the contract from the payroll provider.</p>	Decision																																				
20/033	All Members	<p>Date of Next Meeting.</p> <p>Parish Council meeting 4th March 2020 to be confirmed.</p>	Information																																				

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG